



## ADDENDUM 3

May 7, 2012

### **IMPORTANT NOTICE TO PROPOSERS TO RFP 2012-6, Campus Dining Services:**

SOU's Office of Purchasing and Contracting announces the following request from each company submitting a proposal.

**Under Section II (Proposal Form and Content), number 6a it requests a complete pro-forma for the first 3 years of operation.**

After further review it is requested each vendor provide a 10 year pro-forma for both the new Dining Facility and a separate 10 year pro-forma for the other non IRS affected revenue areas (catering, retail, concessions, etc.). It is critical for the institution to see all aspects of this pro-forma including but not limited to projected sales, total labor costs, food costs, direct expenses, depreciation expenses, commissions and net income.