

## **PART 1 GENERAL**

### **1.1 SECTION INCLUDES**

- A. Products.
- B. Product delivery requirements.
- C. Product storage and handling requirements.
- D. Product options.
- E. Product substitution procedures.

### **1.2 PRODUCTS**

- A. Furnish products of qualified manufacturers suitable for intended use. Furnish products of each type by single manufacturer unless specified otherwise.
- B. Do not use materials and equipment removed from existing premises, except as specifically permitted by Contract Documents.
- C. Furnish interchangeable components from same manufacturer for components being replaced.

### **1.3 PRODUCT DELIVERY REQUIREMENTS**

- A. Transport and handle products in accordance with manufacturer's instructions.
- B. Promptly inspect shipments to ensure products comply with requirements, quantities are correct, and products are undamaged.
- C. Provide equipment and personnel to handle products by methods to prevent soiling, disfigurement, or damage.

### **1.4 PRODUCT STORAGE AND HANDLING REQUIREMENTS**

- A. Store and protect products in accordance with manufacturers' instructions.
- B. Store with seals and labels intact and legible.
- C. Store sensitive products in weather tight, climate controlled, enclosures in an environment favorable to product.
- D. For exterior storage of fabricated products, place on sloped supports above ground.
- E. Provide bonded off-site storage and protection when site does not permit on-site storage or protection.
- F. Cover products subject to deterioration with impervious sheet covering. Provide ventilation to prevent condensation and degradation of products.
- G. Store loose granular materials on solid flat surfaces in well-drained area. Prevent mixing with foreign matter.
- H. Provide equipment and personnel to store products by methods to prevent soiling, disfigurement, or damage.
- I. Arrange storage of products to permit access for inspection. Periodically inspect to verify products are undamaged and are maintained in acceptable condition.

### **1.5 PRODUCT OPTIONS**

- A. Products Specified by Reference Standards or by Description Only: Any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers: Products of one of manufacturers named and meeting specifications.
- C. Products Specified by Naming One or More Manufacturers with Provision for Substitutions: Submit request for substitution for any manufacturer not named in accordance with the following article.

**1.6 PRODUCT SUBSTITUTION PROCEDURES**

- A. Proposals for product substitutions must be submitted in writing on the form provided by the deadline listed in Section 00200 - Supplementary Instructions to Bidders.
- B. Beyond the period for acceptance, proposals for product substitution may be considered if a specified product becomes unavailable through no fault of Contractor, or if a proposed product provides significant advantages for the Project or significant cost saving for the Owner.
- C. Document each request with complete data substantiating compliance of proposed Substitution with Contract Documents; or show how proposed substitution either enhances the Work or is a cost savings to the Owner without compromise to the Work.
- D. A substitution request constitutes a representation that the submitter:
  - 1. Has investigated proposed product and determined that it meets or exceeds quality level of specified product.
  - 2. Will provide same warranty for Substitution as for specified product.
  - 3. Will coordinate installation and make changes to other Work which may be required for the Work to be complete with no additional cost to Owner.
  - 4. Waives claims for additional costs or time extension which may subsequently become apparent.
  - 5. Will reimburse Owner and Architect for review or redesign services associated with re-approval by authorities having jurisdiction.
- E. Substitutions will not be considered when they are indicated or implied on Shop Drawing or Product Data submittals, without separate written request, or when acceptance will require revision to Contract Documents.
- F. Approved substitutions will be listed in Addenda.
- G. Substitution Request Form: Proposals for substitution must use the form on following page.

**PART 2 PRODUCTS**

NOT USED

**PART 3 EXECUTION**

NOT USED

END OF SECTION

**SUBSTITUTION REQUEST FORM FOLLOWS**

**SUBSTITUTION REQUEST FORM**

TO: Kistler, Small, + White, Architects  
66 Water Street, Suite 101  
Ashland, OR 97520

PROJECT: **SOUTHERN OREGON UNIVERSITY - Rogue Credit Union**  
**Ashland, Oregon**

We hereby submit for your consideration the following product instead of the specified item for the above project:

<u>Section</u>	<u>Paragraph</u>	<u>Specified Item</u>
_____	_____	_____

Proposed Substitution: \_\_\_\_\_

Attach complete technical data, including laboratory tests, if applicable.  
Include complete information on changes to Drawings and/or Specifications which proposed substitution will require for its proper installation.

Fill in blanks below:

- A. Does the substitution affect dimensions shown on Drawings?
  - B. The Undersigned agrees to pay for changes to the building design, including engineering and detailing costs caused by the requested substitution.
  - C. What affect does substitution have on other trades?
  - D. Differences between proposed substitution and specified item?
- 
- E. Manufacturer's guarantees of the proposed and specified items are:  
 Same             Different (explain on attachment)

The Undersigned states that the function, appearance, quality and building codes compliance are equivalent or superior to the specified item.

Submitted by:  
\_\_\_\_\_  
Signature  
Firm \_\_\_\_\_  
Date \_\_\_\_\_  
Telephone (    ) \_\_\_\_\_

For Use by Design Consultant:  
 Accepted             Accepted as Noted  
 Not Accepted         Received too Late  
By \_\_\_\_\_  
Remarks \_\_\_\_\_