

Purchasing Office

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March 7, 2012

RE: SOLE SOURCE – Marts & Lundy, Inc.

Portland State University, Office of University Development, intends to procure on-going professional management consulting services from Marts & Lundy, Inc., and consultant Tim Portwood as a sole source due to Portland State University's special needs and Marts and Lundy's qualifications. Consulting services provided by Marts & Lundy, Inc., and consultant Tim Portwood shall be related to the comprehensive fundraising campaign that is being directed by the Office of University Development. The special needs and/or qualifications of this new Sole Source procurement are as follows:

- Tim Portwood from Marts and Lundy, Inc. has completed a fund raising campaign feasibility study for PSU which included personal conversations with PSU leadership, staff, key volunteers and major donors.
- Tim Portwood from Marts and Lundy, Inc. is in a unique position to provide further counsel related to the planning for the execution of the campaign.

An entity may protest this determination in accordance with OAR 580-061-0145 no later than **March 14, 2012, 3:00pm**. Protests must be submitted to the Purchasing and Contracting Office, 1881 S.W. 5th Avenue, 4th Floor, Suite 465, Portland OR. 97201-5230. For additional information please contact Paul Thomas at 503-725-9841 or plthomas@pdx.edu.