

ADDENDUM

SOLICITATION NO.:
P2026-021027LS

SOLICITATION NAME:
SHARED MICROMOBILITY PROGRAM

ADDENDUM NO.: 1

DUE DATE AND TIME: MAY 11, 2026 (3:00 PM, PT)

DATE: MAY 6, 2026

PROCUREMENT ANALYST: LONI SPEAR

The solicitation named above is hereby modified as follows:

1. Request for Proposal, Page 12, Section III.1.E.2 Titled “Incident Response” is modified to add the following bullet after the bullet titled “Response times for vehicles parked in violation of the ADA or otherwise obstructing walkways, in accordance with required response protocols.”
 - Response time expectations apply seven (7) days per week.

The following questions were received with regard to the solicitation named above. OSU has provided answers below to each question, but the RFP or contract documents have not been modified as a result.

Question 1:

Does OSU have a page limit that it would like operators to adhere to for the RFP submission?

Response:

OSU has not established a specific page limit for proposal submissions. Proposers are encouraged to be clear, concise, and responsive to the requirements and evaluation criteria outlined in Sections III and IV of the RFP.

Question 2:

When will operators be notified of their selection?

Response:

Section IV of the RFP outlines the evaluation and award process, including issuance of a Notice of Intent to Award following completion of evaluations. Timing may vary depending on the number and complexity of proposals received.

Question 3:

Will OSU provide a detailed scoring rubric in addition to the evaluation criteria listed on page 18 of the RFP?

Response:

Section IV of the RFP outlines the evaluation criteria and point allocations that will be used to evaluate proposals. A more detailed scoring rubric will not be provided.

Question 4:

Following selection, does OSU anticipate a contract review process to address any clarifications to the sample agreement prior to execution?

Response:

Yes. Section II.18 of the RFP states that the contract may be reviewed and negotiated prior to execution, and such review may result in modifications to applicable terms and conditions.

Question 5:

Should proposers include a proposed initial fleet size in their submission, or is fleet size expected to be finalized in coordination with OSU following selection?

Response:

Proposers should include a proposed initial fleet size as part of their submission, consistent with Section III of the RFP. Final fleet size may be refined in coordination with OSU following selection.

Question 6:

Are the incident response times on page 12 of the RFP applicable for all seven days of the week?

Response:

Yes. See RFP modification above.

Question 7:

The RFP outlines response time expectations for ADA-related and other parking issues. Can OSU provide any additional detail on how these response times are measured and applied in practice (e.g., what constitutes "notification," and how timing is tracked)?

Response:

OSU is interested in understanding how proposers track response times, including the time between receiving notice of an issue and resolution of the issue, and whether proposers are willing to share those data with OSU. Proposers should describe their proposed approach within their response.

Question 8:

On Page 10, the RFP requests an estimated replacement timeline for vehicles. Can OSU clarify whether this refers to individual vehicle lifecycle expectations, full fleet refresh cycles, or a different metric?

Response:

As described in Section III.1.C.2 of the RFP, proposers are asked to describe their maintenance program, including expected useful life of the fleet and estimated replacement timelines for vehicles. OSU's goal is to ensure riders have access to safe and functional vehicles. Proposers may describe their preferred lifecycle, replacement, maintenance, or fleet refresh approach and any related metrics used as part of their fleet management practices.

Entities are not required to return addendums with their offers but are responsible to make themselves aware of, obtain and incorporate into their final offer any information contained in addendums. Failure to do so may make the offer non-responsive and cause it to be rejected.