



Oregon State University

COMPREHENSIVE RESERVE REQUEST FOR PROPOSAL (RFP) #2026-021008

MEMORIAL UNION (MU) WEST WING & MEZZANINE DESIGN SERVICES

ADDENDUM NO. 3

ISSUE DATE: March 2, 2026

CONTRACT ADMINISTRATOR:

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Construction Contracts Administration

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This Addendum is hereby issued to inform you of revisions and/or clarifications to the above-referenced Solicitation and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

QUESTION/ANSWER

Item 1 Q: Please clarify the University's Sustainability goals for this project and confirm the related RFP evaluation requirements: Evaluation Criteria 7.8.4 (Sustainable Design and Construction Processes) references experience related to construction of new buildings and other criteria that do not seem directly related to the scope of this project.

A: OSU fully understands that remodeling or and renovation projects have limitations on reaching OSU's Sustainability goals as laid out in the RDS v2. But since this project will be replacing HVAC Units, Chillers, finishes, lighting control systems & lighting fixtures, the design

team will need to track and evaluate during the design phase what goals can be reached. Keeping in mind that the RDS v2 scorecard are a template for OSU's goal and guidelines.

Item 2 Q: Please confirm the required Fee Proposal should include fees for all disciplines listed in 1.5 Scope of Services: structural engineering, mechanical/HVAC design/engineering, fire protection design/engineering, plumbing design/engineering, electrical design/engineering, lighting design/engineering, audio visual, data, and technology design/engineering, interior design for finishes and furnishings, acoustics design/engineering, signage design, code analysis and cost estimation.

A: SEE ADDENDUM 1

Item 3 Q: Will there be interviews for this project, if so when do you anticipate scheduling them?

A: No, this is a 1-Step RFP process with no interviews.

Item 4 Q: Regarding the Response Submission Requirements (page 7) items excluded from the page count: blank section dividers. Can you define that – In addition to the Section name and number, can the divider page include images with a caption, images with no caption, images at all?

A: Images with no captions are acceptable on section divider pages.

Item 5 Q: Can you provide the anticipated budget for the project?

A: The overall budget for this project is \$11.5M with a direct construction budget of \$7.4-7.8M.

Item 6 Q: 7.8.4 - Sustainable Design and Construction Processes - This section states, "Provide examples of how your firm plans to reduce environmental impacts during construction and while operating on campus." This seems like it might be more applicable to the GC. Can you clarify how you would like the A/E teams to respond to this requirement?

A: 7.8.4 - Third sentence is hereby deleted

Item 7 Q: 7.8.5 - Workforce Diversity Plan - Part (b) of this section would seem to be more applicable to the GC. Can you confirm that this is meant for the GC?

A: Subsection (b) is intended for either the Design Professional or Contractor.

Item 8 Q: The Phase 1 Study indicates that the estimated Construction Cost is \$10,100,00, and Project Cost is \$13,736,000. During the Pre-Proposal Conference it was noted that the project has \$7-8,000,000. Please clarify whether the project will be partially funded at \$7-8,00,000 or fully funded at \$13,736,000?

A: We understand that the Phase 1 Study has higher values than what funds that are available for this project. We have only \$11.5M available for the overall project budget. Once we select & contract with a design team, OSU will priorities both the areas and scope of work that need to be done on this phase, before we start Schematic Design.

Item 9 Q: The RFQ includes replacement of the Cab-1 of the West Wing Elevator as a potential scope of work item. Can OSU confirm whether the elevator modernization should be officially included in the A/E fees at this time?

A: Confirmed, Cab-1 Elevator Modernization is to be included in Section 1.5 Scope of Services and the Design Professionals Fee Proposal.

END OF ADDENDUM NO. 3