



# Oregon State University

## COMPREHENSIVE RESERVE REQUEST FOR PROPOSAL (RFP) #2026-021008

### MEMORIAL UNION (MU) WEST WING & MEZZANINE DESIGN SERVICES

#### ADDENDUM NO. 1

ISSUE DATE: February 18, 2026

#### CONTRACT ADMINISTRATOR:

Matt Hausman, Construction Contracts Officer

**Construction Contracts Administration**

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This Addendum is hereby issued to inform you of revisions and/or clarifications to the above-referenced Solicitation and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

#### QUESTION/ANSWER

Item 1 Q: Would being on the design team through our engineering department stand as a conflict of interest for being selected for the construction scope of work?

A: Yes. OSU's general practice has been that firms (including any affiliates) are prohibited from participating in future solicitations unless their previous work related to the project has been completed, delivered and paid for. This aligns generally with best practices from 2 CFR 200.319(b) Uniform Guidance which excludes contractors from developing specifications and competing on those procurements. Oregon Administrative Rules (OAR 125-249-0145) and Oregon Revised Statutes (ORS 279C.307) provide additional guidance that expands upon 2 CFR

200 by defining Affiliates and Personal Services and provides exemptions for Design-Build and CMGC contracts which are not contemplated in this Design Services solicitation.

Item 2 Q: How are students anticipated to be engaged during the design process?

A: Students will be engaged similarly to how OSU's facilities group is currently engaged in design meetings. They are expected to work with the MU group to review the different phases of design (SD, DD & 50% CDs) and provide input that way. Separate student only meetings are not required.

Item 3 Q: How is Basic Services defined and are all listed consultant (Section 1.5 Scope of Services, pg. 4) fees anticipated to be included in the fee proposal?

A: 1.5 Scope of Services paragraph 2 has been replaced with the paragraph below with the word **may** being replaced by **shall**:

*It is anticipated that the project **shall** require a team of consisting of at least the following disciplines: structural engineering, mechanical/HVAC design/engineering, fire protection design/engineering, plumbing design/engineering, electrical design/engineering, lighting design/engineering, audio visual, data, and technology design/engineering, interior design for finishes and furnishings, acoustics design/engineering, signage design, code analysis and cost estimation (SD, DD and CD phases). Some support documentation, in the form of graphic exhibits and text, may be required for any associated reporting and public outreach programs.*

Therefore, all services listed within 1.5, paragraph 2 are considered to be Basic Services and accounted for in the Fee Proposal. It is anticipated that some may be considered alternates and/or delegated design through final fee proposal negotiations but for the purposes of the evaluation process all need to be included with the Proposal.

END OF ADDENDUM NO. 1