



Oregon State University

MALHEUR EXPERIMENT STATION IRRIGATION SYSTEM RENEWAL

INVITATION TO BID (ITB) # 2025-018899

ADDENDUM NO. 2

ISSUE DATE: June 27, 2025

CONTRACT ADMINISTRATOR:

Shoshana Shabazz, Purchasing Analyst

Construction Contracts Administration

Email: ConstructionContracts@oregonstate.edu

This Addendum is hereby issued to inform you of the following revisions and or clarifications to the above-referenced ITB and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. ITB responses shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

Item

ITB

1

The following has been added to this ITB:

7.6.3 Mandatory Email Naming Convention for Bid Submission

Bidders shall ensure that all Bid submission emails strictly use the following MANDATORY naming convention in the email subject line:

ITB #2025-018899 - Malheur Experiment Station Irrigation System
Renewal - Firm Name

Failure to comply with the required email naming convention may result in rejection of the bid as non-responsive at OSU's sole discretion.

Item

ITB

- 2 The following has been added to this ITB:
8.8 Communication Blackout
All communications, whether written or verbal, regarding any aspect of this Invitation to Bid (ITB) shall be directed exclusively to the Contract Administrator, the Chief Procurement Officer, or another designated representative of Procurement, Contracts and Materials Management (PCMM). Bidders are strictly prohibited from communicating with any other Oregon State University (OSU) employee, agent, or representative concerning the content, evaluation, or process of this ITB at any time during the solicitation process. Any such unauthorized communication constitutes may result in rejection of the Bid as non-responsive at the sole discretion of OSU.
- 3 Delete the Bid Form in its entirety and Replace with "Malheur Irrigation Renewal ITB 2025-018899 Addendum No. 2 Bid Form.pdf"

Questions and Answers

- 4 Question: Will you be issuing a list of registered attendees from the pre bid meeting?
 Answer: Yes. The list was made available at <https://bid.oregonstate.edu/>
- 5 Question: Is there a set timeline for the project?
 Answer: October 1, 2025 through December 1, 2025 is the estimated window for site work.
- 6 Question: Is there a DBE requirement? If so, what is the percentage?
 Answer: There is not a DBE requirement.
- 7 Question: Is there an engineer's estimate? If so, what is it?
 Answer: An Engineer's estimate will not be provided.
- 8 Question: Are there any liquidated damages? If so, what are they?
 Answer: No liquidated damages are mentioned in the ITB.

Questions and Answers

9 Question: I would like to know if you have a bid proposal sheet that outlines the bid quantities.

Answer: This solicitation does not include a separate bid proposal sheet with pre-established quantities. The project is to be bid as a lump sum, and bidders must use the Bid Form provided in Exhibit A of the ITB.

The Bid Form must not be altered in any way except to:

Fill in the blanks,

Circle additive or deductive options where applicable, and

Provide authorized signatures.

Any other modifications to the Bid Form, including formatting changes, additions, deletions, or reorganization, will result in the bid being rejected as non-responsive.

Clarifications

10 The deadline for questions, clarifications, and requests has passed. Per the ITB, all such inquiries were due by June 20, 2025 at 10:00 AM Pacific Time (PT). No further questions, clarifications, or requests will be addressed.

11 All issued addenda must be acknowledged on the Bid Form or the bid will be rejected as non-responsive, and that “N/A” is not acceptable if addenda exist.

END OF ADDENDUM NO. 2



**Oregon State
University**

BID FORM

ITB NUMBER: 2025-018899

ITB NAME: Malheur Experiment Station Irrigation System Renewal

BID DUE DATE AND TIME: _____
(fill in)

FROM: _____
(Name of Contractor)

TO: Oregon State University ("Owner")
644 Southwest 13th Street
Corvallis, Oregon 97333

1. The Undersigned hereby proposes to furnish all material and labor and perform all work hereinafter indicated for the above project in strict accordance with the Contract Documents for the Base Bid as follows:

_____ Dollars (\$ _____)

and the Undersigned agrees to be bound by the documents either contained in or incorporated by reference in the Invitation to Bid and ADDENDA numbered _____ through _____, inclusive. *(fill in blanks)*

2. The work shall be completed in accordance with the ITB, including any specified scope, timeframes, and any issued Addenda.
3. The Undersigned certifies that: (1) This Bid has been arrived at independently and is being submitted without collusion with and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid designed to limit independent bidding or competition; and (2) The contents of the Bid have not been communicated by the Undersigned or its employees or agents to any person not an employee or agent of the Undersigned or its surety on any Bid security furnished with the Bid and will not be communicated to such person prior to the official opening of the Bid.
4. The Undersigned agrees, if awarded a contract, to comply with the provisions of ORS 279C.800 through 279C.870 pertaining to the payment of the prevailing wages.
5. Contractor's CCB license number is _____. As a condition to submitting a Bid, Contractor must be licensed with the Oregon Construction Contractors Board in accordance with ORS 701.021 to 701.128, and disclose the license number. Failure to be licensed and disclose the number will render the Bid unresponsive and it will be rejected, unless contrary to federal law.
6. The Bidder hereby certifies that all subcontractors who perform construction work as described in ORS 701.005(5) are licensed with the Construction Contractors Board in accordance with ORS 701.021 to 701.128 at the time the Bid is submitted.

7. Contractor's Project Manager for this project is: _____

Email: _____ Cell Phone: _____

8. The Undersigned agrees, if awarded the Contract, to deliver to Owner, a satisfactory Performance Bond and Payment Bond, each in an amount equal to one hundred (100) percent of the Contract sum, using forms provided by the Owner. The surety requested to issue the Performance Bond and Payment Bond will be:

(name of surety company – not insurance agency)

The Undersigned hereby authorizes said surety company to disclose any information to the Owner concerning the Undersigned's ability to supply a Performance Bond and Payment Bond each in the amount of the Contract.

By signature below, Contractor agrees to be bound by this Bid.

NAME OF FIRM: _____

ADDRESS: _____

FEDERAL TAX ID: _____

TELEPHONE NO.: _____

SIGNATURE _____

Authorized Signature

Printed Name

***** **END OF BID** *****