



Oregon State University

UHDS WEATHERFORD AND WEST HALL BEDROOM FURNISHING REPLACEMENT

RFP #2025-018030

ADDENDUM NO. 1

ISSUE DATE: March 14, 2025

CONTRACT ADMINISTRATOR:

Thomas James, Construction Contracts Officer

Construction Contracts Administration

Email: ConstructionContracts@oregonstate.edu

This Addendum is hereby issued to inform you of the following revisions and or clarifications to the above-referenced RFP and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

MODIFICATIONS:

Item 1

RFP Due date and Time on the RFP cover sheet is revised to read:

3/25/2025 at 3:00 PM Pacific time (PT) via electronic submission to bids@oregonstate.edu.

REFERENCE/SUPPLEMENTAL MATERIALS:

Item 2

West Hall Floor Plans and Weatherford Hall Plans, along with supplemental documents are included as reference materials at the following Box Link:

<https://oregonstate.box.com/s/3n5039uey8indtn8tnxc404vk0zbs4fm>

QUESTIONS:

Item 3

- Q: In the RFP document and the title for the specification for the Desk Drawer, the word “mobile” is used. This would typically imply the use of casters. However, in the specification, adjustable glides are specified. Can you please clarify if you would prefer casters or glides?
- **Casters are preferred**
- Q: Since you are looking for beds which can be lofted, would you like guardrails and/ or ladders to also be quoted? And if so, would you like the same number of guardrails/ ladders as beds?
- **Loft kit should include 1 ladder and 1 guardrail at minimum.**
- Q: This question relates to the Mobile Filing Cabinet’s STURDY Act Compliance. According to our understanding of the STURDY Act, any item which is (1) marketed for bedroom use, (2) 27” or greater in height, (3) 30lb. or greater in mass, and (4) 3.2 cubic ft. or greater of enclosed storage volume should be STURDY Act compliant. There is a little grey area because the Mobile Filing Cabinet is intended for use with a desk. However, erring on the side of caution, because the Mobile Filing Cabinet can be disconnected from the desk its functionality becomes unclear (an end-user may utilize it to store clothing). For purposes of the response to this solution, should the Mobile Filing Cabinet be STURDY Act compliant? And if not, will you supply a waiver taking on all responsibility for injury and damage which may result from a non-STURDY Act compliant unit?
- **The cabinet is part of the desk configuration and is not intended for clothing storage. The intent is the unit can be easily rolled out to create an additional work surface at the desk. Office furnishings are typically exempt from Sturdy act Compliance but OSU will seek clarification on this and if needed either provide an additional addendum to this RFP, or negotiate with any awarded firms as needed after the RFP Due Date. Include both STURDY and non-sturdy options in your proposal if possible.**
- Q: Please confirm if any of the requested items are supposed to be placed underneath the loft bed? We are asking this since some of the dimensions requested for the desk and wardrobe seem to be way too big to fit under the bed structure.
- **Typically desk and filing cabinets should fit under the loft. Our current wardrobe specification would not work under the loft but if a vendor has a wardrobe that has the same capacity and works under a lofted bed we would consider it in our review. We are not committed to the current dimensions of our wardrobes, but the options presented must be equitable to what we offer in other facilities.**
- Q: Confirm for the “West Hall, furnish and install 220 self-lofting extra-long twin beds” that these should be the bed frames only with no mattress. West Hall is the only instance. Weatherford Hall will receive the bed frame and the mattress.

- Mattresses are not included in the proposal for either building.
- Q: Confirm that the third phase of installation in Weatherford Hall should be September 7th – 10th, 2027 instead of 2026.
- Confirmed, installation would be September of 2027.
- Q: Should the furniture “unit” pricing include the estimated freight and installation costs?
- Provide the unit cost of the furniture and the freight installation estimates as individual line items.
- Q: Can you provide specifications and/ or pictures of the beds which will need to be disassembled and removed? And provide some logistical information about the trucks and conditions where the beds will be loaded (i.e., size of trucks, distance from the door to where the trucks will be parked, if the trucks will have lift gates, will there be enough trucks to load all the beds at once or will the beds need to be staged, etc.)?
 - See reference materials from Item 2 of this addendum above.
 - Existing beds to be removed and delivered to Campus Surplus by installation team. All trucks and tools needed are to be provided by installer.
- Q: Do you have any visual references (picture, rendering, drawings, etc), you can share to ensure we are fulfilling the requirements needed as close as possible.
- See reference materials from Item 2 of this addendum above.
- Q: In the Zoom meeting, it was mentioned that the floor plans for Weatherford & West Hall would be provided to bidders. Will those be available in the bid portal or sent via email to the meeting attendees?
- See reference materials from Item 2 of this addendum above.

END OF ADDENDUM NO. 1