



Oregon State University

UNIVERSITY HOUSING AND DINING SERVICES (UHDS) FOOD SERVICE PLANNING & DESIGN CONSULTANT – RESOLICITATION

REQUEST FOR PROPOSAL (RFP) #2025-015931

ADDENDUM NO. 2

ISSUE DATE: July 30, 2024

CONTRACT ADMINISTRATOR:

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This Addendum is hereby issued to inform you of the following revisions and or clarifications to the above-referenced Solicitation and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

QUESTION/ANSWER

Item 1 Q: In the previous RFP for this project, the University specified a two-day site visit and kick-off meeting in the timeline. That item has been deleted from the updated RFP. When does the University anticipate the site visit for this project (given school starts in mid-September)? Is it acceptable to schedule a virtual kickoff meeting immediately following notice to proceed?

A: Site-Visit/Kick-Off meeting is anticipated to be scheduled as soon as possible following contract award. In person is preferred for both the site-visit and kick-off meetings and we will try and adhere the original timeline as much as possible due to time critical project interdependencies.

Item 2 Q: As described in the RFP, the Brailsford and Dunlavey Vision exercise included student surveys, focus groups, and interviews. Since the intent of the Corvallis Campus Dining Facility and Operations Plan is to build upon this Vision, can that Vision report be shared with proposers at this time, to avoid duplication of efforts in our approach?

A: The report has been uploaded to the Box link from the RFP Exhibit 1 – Supplemental Info: <https://oregonstate.box.com/s/xqbm98sak6mvofamalsh4jl2pnqhf2e>

Item 3 Q: Section 7.11 requires proposers to comply with OSU Standards, policies, rules and procedures requiring good faith efforts in subcontracting with minority, women, emerging small business, or SDVO business enterprises. Can a copy of the official relevant OSU policy be shared with proposers to ensure we are meeting this intent?

A: Links to some relevant information are provided below:

- <https://pacs.oregonstate.edu/pacs/suppliers>
- <https://fa.oregonstate.edu/pacs-manual/300-purchasing/316-business-inclusion-and-diversity-and-oregon-forward-formerly>
- https://policy.oregonstate.edu/UPSM/03-010_procurement_thresholds_methods

Item 4 Q: Should proposers include the services of a Construction Cost Estimator to identify ROM costs associated with the final designs and/or to assist in selecting between multiple options for renovations/improvements and potential new facilities?

A: No. ROM costs from Brailsford and Dunlavey have largely determined that new builds on all three sites are the most likely outcome pending actual design which is not in this scope

Item 5 Q: On the last RFP call, it was stated that the foodservice consultant commissioned for the planning services would be eligible to propose on the design services if all their scope was concluded. Does this only refer to the foodservice scope or the scope of the whole design team?

A: The design team for Phase 1 has been selected, and that work is underway. Phase 2 Design Services are anticipated to be solicited in early to mid-2025. Identifying the program requirements and desired program elements will be a critical path item for the planning consultant with all services expected to be completed within 6 months from the Notice to Proceed (NTP) date as stated in the RFP. The foodservice consultant would be eligible to participate in Phase 2 Design Services if all services have been rendered and deliverables received/approved by OSU by the time the Phase 2 Design Services RFP is let.

Item 6 Q: What is the anticipated time frame between completion of the planning study and the issuance of the design RFP?

A: See Item 5.

END OF ADDENDUM NO. 2