



Oregon State University

Weatherford Hall Exterior Renovation Design Work

PROJECT NUMBER: 2514-24U

RFP #2024-015279

ADDENDUM NO. 1

ISSUE DATE: May 22, 2024

CONTRACT ADMINISTRATOR:

Thomas James, Construction Contracts Officer

Construction Contracts Administration

Email: ConstructionContracts@oregonstate.edu

This Addendum is hereby issued to inform you of the following revisions and or clarifications to the above-referenced RFP and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

DRAWINGS:

Item 1

See the following Box link for Supplemental "As-Built" documents for Weatherford Hall:

<https://oregonstate.box.com/s/mq8nkc65fyguur1vdn4m1lnq23s20hhz>

CLARIFICATIONS:

Item 2

Per Question 6 below, structural services do not need to be included with your proposal/fee.

QUESTIONS:

Item 3

1. Has a budget been established for this project?
 - a. Estimated total budget (design, construction, etc.) is \$9M.

2. What, if any, sustainability measures or certifications are anticipated for this project?
 - a. None anticipated.
3. Why is construction anticipated to take place over the course of three summers? Construction could be continuous and finish much sooner.
 - a. Construction is planned to be performed during Summer Term from mid-June to the end of August. We do not believe this is enough time to complete our targeted scope of work in one or two years.
4. Will a Historic Resources Report be required for this project?
 - a. Yes. OSU's Planning office prepares and presents the report for the Historic Review Committee. The design team will be expected to support the development of the report and participate in the presentation for Q and A as needed.
5. Will as-built and Maintenance & Repair reports be available for review prior to the RFQ submission?
 - a. See Item 1 above for link containing As Built and other documents.
6. Potential structural work is unknown at this time. We would like to exclude these services from our fee proposal including excluding an allowance as Allowances will vary from firm to firm. Would OSU please provide guidance as to structural consulting services.
 - a. Structural services should be excluded from your proposal.
7. Section 7.8.3 of the Evaluation Criteria indicates to Provide an Organizational Chart under the Firm Background and History. Is it intended to be an org chart of our company, the project team, or other?
 - a. The organization chart should be at the organizational, not project level.
8. Can you clarify if restoration/repair of interior surfaces damaged from the water intrusion discussed on site will be part of the Weatherford Hall Exterior Renovation scope of work?
 - a. No, it will not. The only anticipated interior work will be related to window replacement.
9. Within the scope of work for the current RFP, are there any Program elements required for the Austin Entrepreneurship Program (AEP)? Any other interior modifications or upgrades?
 - a. No program or interior upgrades are planned as part of these design services.
10. If two firms are teaming, does OSU require that the Prime firm be responsible for stamping documents?
 - a. Refer to section II.B of Exhibit 1 (sample design professional agreement) regarding stamping documents.
11. Are drawings of the existing plans and elevations available, in either AutoCAD or Revit format?
 - a. See item 1 above. AutoCAD files will be provided to the selected firm.
12. Are original drawings of the building available?
 - a. Yes. They will be provided to the selected firm.

13. RFP Section 1.4 notes the University is seeking design services to work with a CMGC. Will a CMGC be available for assistance for the design team's assessment and survey work? Potential items could include providing ladders, lift access if needed, and for exploratory work such as temporary removal of window and roofing components to confirm substrate condition and configuration.
 - a. These activities are consistent with what we would consider preconstruction activities of the GC and are planned to be included in the CMGC scope of services.

14. Please confirm that a Detailed Work Plan is not required with this proposal.
 - a. Confirmed, detailed plan work is not required.

15. RFP Section 7.10.2 notes that Reference Checks are required (Optional for OSU). RFP Section 7.9 Point Summary Table does not indicate point value for Reference Checks. Please confirm Reference Checks are to be provided with the proposal. If Reference Checks are to be provided, please clarify "Do not include references from any firms or individuals included in your consulting team for this Proposal or any OSU personnel." Does this mean that the prime consultant should not include any references for their work from other firms or individuals on the consulting team? Or does this mean that only work of the prime can be included in the Proposal for the reference checks?
 - a. Reference checks may be conducted after the interview stage but are to be provided during proposal submittal. Per section 7.10.2, they are worth up to 10 points in the interview stage (stage 2) if OSU elects to check them.
 - b. Correct, the prime consultant should not include references from firms or individuals who will provide services related to the proposal. References should be those who can speak to work performed by the prime proposer.

16. Should we include a cost estimator on our team to understand project costs and help with phasing and decision making?
 - a. No, this will be in the CMGC scope of services who are planned to be under contract within 30-90 days of the Design contract execution.

17. Are there concerns related to site infrastructure that would require a civil engineer?
 - a. It is likely that we will want to upgrade sidewalks to traffic grade to better service the facility with lifts in the future. This scope is likely to require a civil engineer.

END OF ADDENDUM NO. 1