



Oregon State University

COMPREHENSIVE RESERVE REQUEST FOR PROPOSAL (RFP) #2024-014554

COLLABORATIVE AEROSPACE RESEARCH CENTER DESIGN

ISSUE DATE: March 7, 2024

NON-MANDATORY PRE-PROPOSAL CONFERENCE &

SITE VISIT:

March 14, 2024 at 1:30 PM Pacific Time (PT) in
Room 103 of the Oak Creek Building, 850 SW 30th
Ave, Corvallis, OR 97333.

RFP DUE DATE/TIME:

April 4, 2024 at 2:00 PM Pacific Time (PT) via
electronic submission to bids@oregonstate.edu

QUESTION DEADLINE: March 22, 2024 at 5:00 PM Pacific Time (PT)

PROJECT NUMBER: 2399-23

CONTRACT ADMINISTRATOR:

Brooke Davison, Construction Contracts Officer
Construction Contracts Administration
Oregon State University
644 SW 13th Street
Corvallis, OR 97333

APPEALS:

Hanna Emerson, Interim Chief Procurement Officer
Construction Contracts Administration
Oregon State University
644 SW 13th Street
Corvallis, OR 97333

Email: constructioncontracts@oregonstate.edu

Email: hanna.emerson@oregonstate.edu

It is the Proposer's responsibility to continue to monitor the [OSU Business and Bid Opportunities](#) website for Addenda. Failure to acknowledge any Addenda in the Transmittal Letter may cause your Proposal to be considered non-responsive.

OSU standards and policies govern this solicitation ([Procurement Thresholds and Methods, Procurement Solicitations and Contracts](#)) unless otherwise referenced or stated.

1.0 INTRODUCTION

1.1 Oregon State University (“OSU” and/or “Owner”) is conducting a competitive **ONE STEP** Request for Proposals (RFP) process to retain one (1) Design Professional to provide Design Development, Construction Documents, Bidding/Permitting, and Construction Administration phase services in support of the Collaborative Aerospace Research Center (*the “Project”*).

OSU is seeking proposals only from firms accepted into OSU’s 2019-2023 Professional Consultant Reserve Contracting Program and extended, as applicable.

OSU WILL ONLY BE ACCEPTING SEALED PROPOSALS ELECTRONICALLY - Proposals are to be submitted to bids@oregonstate.edu by the Due Date/Time.

NON-MANDATORY PRE-PROPOSAL CONFERENCE & SITE VISIT - A Non-Mandatory Pre-Proposal Conference and site visit will be held on March 14, 2024 at 1:30 PM PT in Room 103 of the Oak Creek Building, 850 SW 30th Ave, Corvallis, OR 97333. Parking and building location information can be found at www.oregonstate.edu. While attendance is not required, it is strongly encouraged.

All questions shall be submitted via e-mail to constructioncontracts@oregonstate.edu by the Question Deadline in order to be addressed. The email subject line should contain the Solicitation Number/Name and Firm Name.

1.2 Background. Oregon State University in Corvallis, Oregon is located within the traditional homelands of the Mary's River or Ampinefu Band of Kalapuya. Following the Willamette Valley Treaty of 1855 (Kalapuya etc. Treaty), Kalapuya people were forcibly removed to reservations in Western Oregon. Today, living descendants of these people are a part of the Confederated Tribes of Grand Ronde Community of Oregon (<https://www.grandronde.org>) and the Confederated Tribes of the Siletz Indians (<https://ctsi.nsn.us>).

Founded in 1868 as Oregon’s land grant institution, OSU serves the state, the nation and the world as a premier 21st-century research university. OSU is committed to exceptional research, discovery, innovation and engagement — and to integrating its research and engagement mission with the delivery of a high-quality, globally relevant and affordable education for the people of Oregon and beyond. OSU is one of only two land, sea, space and sun grant universities in the U.S. and is the only university in Oregon to have earned both Carnegie Classifications for Very High Research Activity and Community Engagement.

The university’s 570-acre main campus is located in the city of Corvallis, a vibrant college town of nearly 58,000 in the heart of Western Oregon’s Willamette Valley. Corvallis consistently ranks among the safest, most highly educated and greenest small cities in the nation.

Founded in 1889, OSU’s College of Engineering endeavors to promote strong economies, healthy people, and a sustainable natural environment. From the beginning, Oregon State Engineers have made major contributions to science and technology and created a legacy of leadership and inspiration.¹

¹ <https://engineering.oregonstate.edu/about>

1.3 Location. Built in 1954, the 3637-square-foot Collaborative Aerospace Research Center, at 852 SW 30th Street, serves the College of Engineering's Aerospace program. Originally known as Aerospace Engineering, the facility, now named the Nancy Squires Aerospace Lab, commemorates Dr. Squires, a key figure in Oregon State's Aerospace program. Initially an engineering lab for Aerospace Engineering majors, it housed a wind tunnel until its removal in 2022.

Managed by James R. Welty from 1976 to 1985, the lab was a hub for heat transfer research. Currently hosting Dr. David Blunck's Propulsion Laboratory, it supports OSU AIAA's rocketry and air-breathing propulsion teams.

1.4 Summary of Work. The Project will create a lab that supports aerospace research-funded projects from NASA, AFRL, AFOSR, USSF, and DOE. The goals of the Project include 1) transforming into a collaborative aerospace research center, 2) enhancing accessibility, and 3) revitalizing a campus building. The schematic design for this Project is finalized and relevant documentation is attached as Exhibit 2.

1.5 Scope of Services. The scope of services must include Design Development through Construction Administration/Project Completion. The Design Professional shall select a team of Consultants consisting of at least the following disciplines: architectural, civil engineering, structural engineering, cost estimating, MEPT engineering, Landscape Architecture (may not be required), code, and jurisdictional analysis.

1.5.1 DESIGN DEVELOPMENT

- 1.5.1.1** Develop site plan and elevation information for inclusion in OSU Campus Planning Committee (CPC) approval packet as necessary;
- 1.5.1.2** Meet with Authorities Having Jurisdiction (AHJ) to verify permitting strategy including land use requirements, accessibility approach, and riparian zone restrictions;
- 1.5.1.3** Incorporate SD review comments and value engineering review comments into the design;
- 1.5.1.4** Verify compliance with OSU standards. Process deviation requests as necessary;
- 1.5.1.5** Finalize equipment list and locations;
- 1.5.1.6** Coordinate work of consultants;
- 1.5.1.7** Produce Design Development Drawings and Outline Specifications to adequately describe project scope for Owner review and construction cost estimating;
- 1.5.1.8** Provide ROM construction cost estimate for budgeting purposes based on Design Development level documentation;
- 1.5.1.9** Facilitate design development, cost estimate, owner, appropriate discipline, OSU Facilities plan review meetings, site visits, etc., etc. will be necessary; provide the amount anticipated for this phase in the proposal; and
- 1.5.1.10** Provide Deviation from Standards Request documentation and support for OSU requested Schematic Design deviations.

1.5.2 CONSTRUCTION DOCUMENTS

- 1.5.2.1** Coordinate work of consultants in finalizing design and documentation;
- 1.5.2.2** Incorporate DD review comments into the 75% CD design;
- 1.5.2.3** Produce 75% Construction Document progress drawings and specifications for review;
- 1.5.2.4** Provide ROM cost for budgeting purposes based on 75% construction documents;
- 1.5.2.5** Incorporate 75% CD review comments into the 100% CD design and confirm final acceptance of the review responses;
- 1.5.2.6** Produce 100% Construction Drawings and Specifications for use in competitive contractor bidding of the project;
- 1.5.2.7** In addition to 100% Construction Drawings and Specifications, provide all applicable permit applications and required submission package materials for City of Corvallis plan review and permitting; and
- 1.5.2.8** Facilitate construction documentation phase meetings, cost estimate, owner, appropriate discipline, OSU Facilities plan review meetings, site visits, etc., etc. as necessary; provide the amount anticipated for this phase in the proposal.

1.5.3 CONSTRUCTION ADMINISTRATION

- 1.5.3.1** Review and respond to questions and comments from permitting review process;
- 1.5.3.2** Review and respond to questions and substitution requests from bidding contractors;
- 1.5.3.3** Prepare supplemental information packages, Drawings, and Specifications, as required for permitting and construction;
- 1.5.3.4** Review and respond to contractor Submittals, Requests For Information, and Payment Applications;
- 1.5.3.5** Attend bi-weekly Owner/Architect/Contractor meetings on site for duration of construction;
- 1.5.3.6** Perform punch list inspections and review project closeout documentation provided by Contractor for completeness;
- 1.5.3.7** Provide final record drawings to Owner; and
- 1.5.3.8** Permitting/Construction Phase Meetings/Site Visits will be necessary; provide the amount anticipated for this phase in the proposal.

For all phases, the Design Professional is required to provide design meeting minutes and facilitate the work necessary to make project decisions and complete required documentation. Scope of services will include standard OSU contractual deliverable requirements through project Close Out.

Design Professional will be responsible for maintaining the project schedule from DD through CD and must update the project schedule at key intervals for appropriate project team communication. The Design Professional will also be responsible for participating in City of Corvallis plan review, permitting, and bidding processes as appropriate and as the represented designer of record.

1.6 Project Assumptions and Exclusions (known to date)

1.6.1 PIPC Documentation is currently excluded from the scope of known services. There is a possibility that Right-of-Way improvements will be triggered by the Corvallis Land Use Code. If such improvements are required, this process may be incorporated by a fully executed Supplement Amendment.

1.6.2 Stormwater connections to Oak Creek are assumed but were unable to be verified during Schematic Design phase. If a new outfall were ultimately required, additional design and permitting process would be required and incorporated by a fully executed Supplement Amendment.

1.6.3 Additional permitting requirement by the Department of State Lands relative to floodwater and riparian lands is currently excluded from the known scope. Determination if needed will be required. Coordination work, if required, can be incorporated by a fully executed Supplement Amendment.

1.7 Design Standards. The design of the Project must follow [OSU's Design Standards](#), including OSU's requirements for sustainable development.

2.0 SCHEDULE

Issue Date	March 7, 2024
Non-Mandatory Pre-Proposal Conference & Site Visit	March 14, 2024 at 1:30 PM, Room 103, Oak Creek Building
Question Deadline	March 22, 2024 at 5:00 PM
Final Addendum Issuance (if necessary)	By March 28, 2024
Proposal Due Date/Time	April 4, 2024 at 2:00 PM

The following dates are tentative and subject to change without notice:

Notice of Intent to Award	By April 15, 2024
Estimated Notice to Proceed	By May 1, 2024

OSU will make every effort to adhere to the above schedule. It is, however, subject to change.

3.0 QUESTIONS, SOLICITATION REVISION REQUESTS, CHANGE OR MODIFICATION, APPEALS

3.1 Questions.

3.1.1 All questions and contacts with OSU regarding any information in this RFP must be addressed in writing via email to constructioncontracts@oregonstate.edu no later than the **Question Deadline** as stated in Section 2.0. If a Proposer is unclear about *any* information contained in this document or its exhibits (Project, scope, etc.), they are urged to submit those questions for formal clarification.

3.2 Solicitation Process Revision Requests.

3.2.1 Proposers may submit a written request for change of particular solicitation process provisions to the **Construction Contracts Manager** at the address or email listed in this

document. Such requests for change shall be received no later than the **Question Deadline** listed above.

3.2.2 Such requests for change shall include the reasons for the request and any proposed changes to the solicitation process provisions.

3.3 Change or Modification.

3.3.1 Any change or modification provided by the Owner for this RFP or the documents included as exhibits to this RFP shall be made by a duly issued Addendum made available to all firms on the [OSU Business and Bid Opportunities](#) website. It is the responsibility of each Proposer to visit the website and download any addenda. No information received in any manner different than as described herein shall serve to change the RFP in any way, regardless of the source of the information.

3.3.2 OSU will not be responsible for any other explanation or interpretation of this RFP or the documents included as exhibits to this RFP.

3.4 Appeals.

3.4.1 Appeals related to the OSU solicitation process and award decisions and actions shall be pursuant to OSU Standards ([Procurement Thresholds and Methods, Procurement Solicitations and Contracts](#)). All written appeals must be delivered to the **Construction Contracts Manager**, at the address given in this RFP.

4.0 PUBLIC RECORD

4.1 OSU will retain an electronic copy of this RFP and one electronic copy of each Proposal received, together with electronic copies of all documents pertaining to the award of a contract. These documents will be made a part of a file or record, which shall be open to public inspection after OSU has announced its intent to award a contract. If a Proposal contains any information that is considered a trade secret under ORS 192.345(2), you must mark each trade secret with the following legend: **“This data constitutes a trade secret under ORS 192.345(2), and shall not be disclosed except in accordance with the Oregon Public Records Law, ORS Chapter 192.”**

4.2 The Oregon Public Records Law exempts from disclosure only bona fide trade secrets, and the exemption from disclosure applies only “unless the public interest requires disclosure in the particular instance.”

4.2.1 Therefore, non-disclosure of documents or any portion of a document submitted as part of a Proposal may depend upon official or judicial determination made pursuant to the Public Records Law.

4.3 In order to facilitate public inspection of the non-confidential portion of the Proposal, material designated as confidential shall accompany the Proposal, but shall be readily separable from it. Prices, makes, model or catalog numbers of items offered, scheduled delivery dates, and terms of payment shall be publicly available regardless of any designation to the contrary. Any Proposal marked as a trade secret in its entirety may be considered non-responsive and be rejected.

5.0 FORM OF AGREEMENT

A Sample Reserve Contract Supplement is included as an exhibit and contains contract terms and conditions applicable to the work. The sample contract may contain certain notes or alternative provisions. Those alternative provisions will be included at the sole discretion of OSU.

6.0 RESERVED

7.0 INSTRUCTIONS TO OFFERORS

7.1 Summary of Work. The Work contemplated in this document shall be for OSU in connection with the Project described in Section 1.0 of this document.

7.2 Pre-Proposal Conference and Site Visit.

7.2.1 The Pre-Proposal Conference and Site Visit will be administered in person. Attendance will be documented by OSU.

7.2.2 No statement made by any officer, agent, or employee of OSU in relation to the physical conditions pertaining to the Work site will be binding on OSU unless included in writing in the documents included as exhibits to this RFP or an Addendum.

7.2.3 Date and Time of a Pre-Proposal Conference is located on the cover sheet of this RFP.

7.3 Proposal Submission.

7.3.1 Submit **one (1) electronic version via email** to be received by the Due Date/Time listed in this document to bids@oregonstate.edu as stated in this RFP. **Electronic versions must be sized appropriately for transfer (under 10 MB).**

7.3.2 All Proposals must be received by OSU before the Due Date/Time. OSU's official clock shall prevail in any time conflict. Any Proposal received after the Due Date/Time will be rejected and will be retained and made part of OSU's archive records in accordance with OSU Standards.

7.4 Proposal Submission Requirements.

7.4.1 Your Proposal² must be contained in a document not to exceed Twenty (20) single-sided pages including pictures, charts, graphs, tables, and text you deem appropriate to be part of OSU's review of your Proposal. Resumes of key individuals proposed to be involved in this Project are exempt from the page limit and must be appended to the end of your Proposal. No supplemental information to the page limit will be allowed. Appended resumes of the proposed key individuals, along with a Transmittal letter, table of contents, front and back covers, references, exceptions, and blank section dividers will not be counted in the page limit.

² The Design Fee Proposal required by **Section 7.8.5** is exempted from this requirement. The Design Fee Proposal must be a separate document as indicated in **Section 7.8.5**.

7.4.2 Your Proposal must follow the format outlined below and include a Transmittal/Cover Letter signed by an officer of your firm(s) with the authority to commit the firm(s) and must also acknowledge receipt of all addenda. Include an email address for communication purposes.

7.4.3 RESERVED

7.4.4 The electronic Proposal should be **should be sized appropriately for transfer (under 10 MB)** and formatted with page size of **8 ½ x 11 inches** with no fold-outs (except for any large format documents required by evaluation criteria). The basic text information of the Proposal should be presented in standard business font size and reasonable margins.

7.4.5 OSU may reject any Proposal not in compliance with all applicable OSU solicitation procedures and requirements and may cancel this solicitation or reject for good cause, all Proposals upon a finding by OSU that it is in the public interest to do so.

7.4.6 Note that throughout this procurement process, OSU will not accept Proposals that require OSU to pay the cost of production or delivery.

7.4.7 Telephone and facsimile transmitted **Proposals will not be accepted**. Proposals received *after* the Due Date/Time **will not be considered**.

7.4.8 Each Proposal shall be emailed to bids@oregonstate.edu. Proposals must be received by the date/time and in the format specified herein. The email line should contain the Solicitation Number/Name and Firm Name. Only those Proposals received at this email address by the Proposal Due Date/Time shall be considered responsive. Proposals submitted directly to the **Contract Administrator** will NOT be considered responsive. It is highly recommended that the Proposer confirms receipt of the email with the **Contract Administrator or designee**. The **Contract Administrator** or designee may open the email to confirm receipt but will NOT verify the integrity of the attachment(s), answer questions related to the content of the Proposal, or address the overall responsiveness of the Proposal.

7.5 Acceptance or Rejection of Solicitation Responses by OSU.

7.5.1 The procedures for Contract awards shall comply with the provisions of OSU standards and policies adopted by OSU.

7.5.2 OSU reserves the right to reject any or all Proposals and to waive minor informalities in compliance with the provisions of OSU standards and policies adopted by OSU.

7.6 Withdrawal of Solicitation Response.

7.6.1 At any time before the Due Date/Time, a Proposer may withdraw its Proposal in accordance with OSU Standards. This will not preclude the submission of another Proposal by such Proposer before the Due Date/Time.

7.6.2 After the Due Date/Time, Proposers are prohibited from withdrawing their Proposal, except as provided by OSU Standards.

7.7 Evaluation Process. The written response to this RFP is the only step in the selection of a firm for this Project. The Proposals received in response to this RFP will be evaluated by a selection committee.

The members of the selection committee will discuss the strengths and weaknesses of all Proposers. The members of the selection committee will then score the Proposers based on all information received and presented in the Proposals. Optional Reference Checks may be undertaken to aid in final scoring. Upon completion of final scoring, an Intent to Award will be issued identifying the Apparent Successful Proposer and negotiations may commence with the Apparent Successful Proposer in order to finalize a contract in accordance with Section 7.12 below.

7.8 Evaluation Criteria. The following items constitute the evaluation criteria for the selection committee to score Proposals. For ease in reviewing, provide tabs keyed to each of the following criteria:

7.8.1 Firm Background, Experience, and Key Design Team Personnel (30 Points)

Describe your firm's history. Include information identifying the firm's annual volume, and financial capacity for this Project, and speak to the firm's stability in the marketplace. Explain relevant experience, particularly with working on projects of similar scope for public entities (research facilities, labs, and aerospace/engineering, if applicable).

Provide information identifying the firm's strengths and weaknesses along with special capabilities that may be appropriate to this Project that will assist in the evaluation.

Provide the names of key personnel (and firms associated) that you will commit to this Project. Demonstrate their specific experience on projects of similar type, size, and scope. Provide specific job experience as it relates to their experience with design, engineering, and work at OSU or similar large public contracting agencies that adhere to public contracting rules. Identify any relevant experience with engineering discipline working labs, including aerospace and or jet propulsion engineering work, if relevant.

7.8.2 Proposed Project Design Schedule (15 Points)

Prepare a proposed Project schedule that identifies milestones and duration for each proposed activity.

7.8.3 Equity and Diversity Plan (15 Points)

List MWESB (Minority, Woman-Owned, or Emerging Small Business) State Certification numbers for yourself or any MWESB consultants, partners, or suppliers that you will utilize on this Project team. Include their specific role on the Project and the anticipated contract value. Narratives could include:

7.8.3.1 Methods to reach out to or provide opportunities to MWESBs;

7.8.3.2 How your firm increases diversity within your own company and with your consultants and suppliers, i.e., a narrative description of your current workforce diversity program/plan, and the plan for obtaining consulting, and supplier diversity for this Project; and or

7.8.3.3 List any other community programs, membership, or outreach in which your firm is involved. This may include a schedule of events and specific steps that your firm takes to maximize broad-based and inclusive participation and the plan to provide mentoring, technical, or other business development services to MSESBS's.

7.8.4 Firm Experience with Sustainable Construction Processes (10 Points)

Describe your firm's experience with innovative sustainable design and construction practices as related to renovation of existing and/or construction of new buildings. Provide experience with LEED, Living Buildings, Net Zero Buildings, or other advanced sustainable construction protocols. Provide examples of how your firm might plan to reduce environmental impacts with design and construction specifications.

7.8.5 Design Fee Proposal (35 Points)

Provide a lump sum, not-to-exceed fee proposal for Design Development through Construction Administration. Clearly identify the amount for Basic Services and separate line-item Reimbursable Expense allowances. Breakdown fees *per phase AND each sub-consultant/discipline*.

The Design Fee Proposal *must be submitted in a separate document* from the remainder of the RFP Response. Do not include the Design Fee Proposal in the same document as the responses to the evaluation criteria 7.8.1 through 7.8.4 above.

Design fee scoring will be based solely on the total maximum not-to-exceed amount.

NOTE: The formula for scoring Fee Points will be as follows: Lowest Design Fee will receive full points with higher Design Fees receiving proportionally lower points according to this formula: **(Low Fee/ Fee) x Points Available**. OSU may round the product of the above formula to the nearest tenth for convenience purposes using generally accepted rounding rules.

7.9 Point Summary Table.

Criteria	Point Value
Firm Background, Experience & Key Personnel	30 Points
Proposed Project Design Schedule	15 Points
Equity & Diversity Plan	15 Points
Firm Experience with Sustainable Construction Processes	10 Points
Design Fee Proposal	35 Points

7.10 RESERVED

7.11 Equity Contracting. OSU will require the successful Proposer to comply with OSU Standards, policies, rules, and procedures requiring good faith efforts in subcontracting with minority, women, emerging small business, or service-disabled veteran-owned business enterprises.

7.12 Negotiations.

7.12.1 OSU may commence General and/or Best and Final Offer (BAFO) Negotiations in accordance with OSU Standards ([Procurement Thresholds and Methods, Procurement Solicitations and Contracts](#)) following final scoring under either a one or two-step process.

7.12.2 RESERVED

7.12.3 RESERVED

7.12.4 RESERVED

7.12.5 If OSU and the Apparent Successful Proposer are unable to reach agreement on contract terms and conditions, OSU may cease negotiations with the Apparent Successful Proposer and enter negotiations with the next highest scoring Proposer, etc.

8.0 MISCELLANEOUS

8.1 Financial Responsibility.

8.1.1 OSU reserves the right to investigate, at any time before execution of the contract, the Proposers financial responsibility to perform the anticipated services. Submission of a Proposal will constitute approval for OSU to obtain any credit report information OSU deems necessary to conduct the evaluation. OSU will notify Proposers, in writing, of any other documentation required, which may include, but need not be limited to recent profit-and-loss history; current balance statements; assets-to-liabilities ratio, including number and amount of secured versus unsecured creditor claims; availability of short and long-term financing; bonding capacity and credit information. Failure to promptly provide this information may result in rejection of the Proposal.

8.1.2 OSU may postpone the selection of finalists or execution of a contract in order to complete its investigation and evaluation. Failure of a firm to demonstrate financial responsibility may render it non-responsible and constitute grounds for Proposal rejection.

8.2 Project Termination.

8.2.1 OSU reserves the right to terminate the Project or contract during any phase in the Project.

8.3 Insurance Provisions. During the term of the resulting contract, the awardee will be required to maintain in full force, at its own expense, from insurance companies authorized to transact the business of insurance in the state of Oregon, each insurance coverage/policy as set forth in the contract.

8.4 Nondiscrimination. By submission of a Proposal, the Proposer certifies under penalty of perjury that the Proposer will not discriminate against minority, women, emerging small business, or service-disabled veteran-owned business enterprises in obtaining any required subcontracts.

8.5 AA/EEO Employer. OSU is an AA/EEO employer.

8.6 Compliance with Applicable Law. Proposer agrees to comply with all federal, state, county, and local laws, ordinances, and regulations as well as all applicable OSU Standards and Policies while on campus.

8.6.1 Smoke and Tobacco Free Campus. Owner's grounds and premises are smoke and tobacco free. Design Professional and Design Professional's employees, agents, and Consultants, if any, agree not to smoke or use tobacco products while on the Owner's property.

8.6.2 Sexual Misconduct Policy. OSU has policies that prohibit sexual misconduct against members of the university community and in keeping with those policies Design Professional and Design Professional's employees, agents, and Consultants are prohibited from engaging in sexual misconduct against members of the university community.

8.6.3 Firearms Policy. The Owner has adopted a policy that prohibits Design Professional and Design Professional's employees, agents, and Consultants from possessing firearms on Owner's property.

8.7 Reserved.

8.8 Execution of Agreement.

8.8.1 The Proposer shall be required to execute the Contract as provided, within any time period provided in an award notification. The Contract Documents shall be delivered to OSU in the manner stated in an award notification.

8.8.2 Work/Services Commencement. Work/Services shall not commence until execution of a Contract and subsequent issuance of a notice to proceed letter with the selected Proposer.

9.0 EXHIBITS

Exhibit 1 – Sample Reserve Contract Supplement

Exhibit 2 – Schematic Design Drawings, by Rowell Brokaw, dated October 23, 2023

Exhibit 3 – Asbestos and Lead Paint Survey Report, by PBS Engineering & Environmental, Inc., dated April 2023

Exhibit 4 – Topographic Survey, provided by AKS Engineering & Forestry, LLC, dated 4/21/2023

END OF RFP