ADDENDUM

SOLICITATION NO.: 2023-010946-SL	**SOLICITATION NAME:** UNIVERSITY ID PROX. CARDS AND PRINTING SUPPLIES
ADDENDUM NO.: 1	**DUE DATE AND TIME:** MARCH 8, 2023 (3:00 PM, PT)
DATE: MARCH 2, 2023	**PROCUREMENT ANALYST:** SCOTT LOMMERS

The following questions were received with regard to the solicitation named above. OSU has provided answers below to each question, but the RFP or contract documents have not been modified as a result.

1. What format are the Schlage cards: 26A, 32X, 34N, 34S, 35C, 35X, 36X, 37H, 37X, 40X, or 48X?

   35C Schlage
   ID Cards with Prox, Desfire, Magstripe – Part #8943M1 Combo DESFIRE EV3 & Prox ISO Card 4k with Magstripe. Programming 35C, internal start number is required so no cards are duplicate numbers. Schlage 13.56 Mhz Contactless Mifare DESFire EV3 4K Byte. (We previously had EV1 but there was a technology change to EV3) OSU Encryption Key

2. What are the Fargo parts' numbers for the supplies below: HID Fargo Printer Supplies:

   a. YMCK Color Ribbon

      HDP6600 Printers Ribbon YMCK 078221

   b. Half and Whole Laminate

      Half Laminate 078210

      Whole Laminate 078210

3. Could you provide the part numbers and format for the three card types?

   a. ID Cards

      8943M1 or 8920M1

   b. Convenience Cards

      1536LCCMN-1352

   c. Badge Cards

      Fargo Certified UltraCard Premium Composite Cards, 30 mil, CR80, 500/box, Fargo Part #82136. Also have part #8920M1 blank cards (no mag stripe)

4. Is 1536LCCMN-1352 one of the part numbers for the card types?

   Yes, for the Convenience Cards.

5. Could you confirm that the convenience cards are programmed and pre-printed?

   Yes, convenience cards are both programmed and pre-printed.

6. You are estimating a quantity of 15,000-20,000 cards annually. How does this break out between the ID Cards, Convenience Cards, and Badge Cards?

   ID Cards are the majority.

7. For what HID Fargo printer do you need the supplies? Is this possibly for the HDP5000?

   For Ribbons and Transfer Film - HDP6600
   For Half and Whole Laminate - For DTC5500LMX and HDP6600

8. What annual quantities do you expect for these three items?

   a. YMCK Color Ribbon

      27

   b. Half and Whole Laminate

      20 Whole Laminate
      20 Half Laminate

   c. Transfer Film

      14

9. Regarding "Offers a re-carding program and has experience with re-carding institutions with populations over 5,000 units." are you looking for companies that have supplied institutions with 5,000 or more proximity cards or something else?

   Yes, companies that have supplied institutions with 5,000 or more proximity cards.

10. I need the manufacturer's part number for the following:

    a. Cards/ID Cards

       Answered in question #3

11. I need the manufacturer's part number for the following Fargo printer supplies:

    a. YMCK Color Ribbon

       Answered in question #2

    b. Half Laminate

       Answered in question #2

c. Whole Laminate

Answered in question #2

d. Transfer Film

078221 YMCK

12. What quantities of each of the following items are purchased at one time and approximately when will the first purchase be made:

a. Cards/ID Cards

10,000 first purchase around October 2023

b. YMCK Color Ribbon

27 - Early 2024, possibly smaller purchases prior

c. Half Laminate

20 - Early 2024, possibly smaller purchases prior

d. Whole Laminate

20 - Early 2024, possibly smaller purchases prior

e. Transfer Film

14 - Early 2024, possibly smaller purchases prior

13. The Allegion/Schlage part number must be provided in order to quote the exact card you require, since Allegion encryption keys are listed in the specs. If I were to guess I would say it might be the following, but I need confirmation of the actual Allegion/Schlage P/N: 8920M1*, Combo, 125kHz Proximity and Schlage MIFARE DESFire EV1 Smart Card 2K byte/16k bit memory with Magnetic Stripe - ISO Glossy White

Answered in Question #1 and #3

14. There is the manufacturer HID part no. listed P/N 1536LCCMN-1352, which is an HID brand custom printed prox card only. There is no DESFire technology built into the card, only prox technology. Yet the description includes DESFire technology. Can you tell me what item this pertains to?

Cards must have both Prox and Desfire technology programmed. If unable to purchase cards with both technologies already programmed, suppliers may have to buy cards with one technology and have the second technology programmed by a different supplier before shipping to OSU.

15. Will this be a once and done purchase or a term contract? Will there be options to renew?

OSU plans to contract for an initial 3-year period, with five optional one-year renewals, for a possible eight year agreement overall. OSU requests set pricing for the initial 3-year term. If Proposer would like to list potential annual price increases for the optional five 1-year terms, Proposer should include the maximum annual percentage increase for each item with Exhibit D in their submittals.

16. Will the contract be awarded to one bidder or to multiple bidders?

See RFP solicitation document section 6.05.

17. After award has been made, when do you anticipate a Purchase Order to be issued?

Answered in Question #12

18. If the DesFire chip is supposed to be programmed, what are the encoding requirements (i.e.: Application ID, File ID, keys values)?

13.56 Mhz Contactless Mifare DESFire EV1
4K Byte and 125 KHz Proximity
Magstripe
OSU Encryption Key

19. On average, what is the breakdown of your 15,000-20,000 total annual cards between:

    a. ID Cards

    Approximately 10,000 per year

    b. Convenience Cards

    Approximately 1500 per order, ordered approximately every 2 years

    c. Badge Cards

    Approximately 5,000 per year

20. Are your current DESFIRE & Prox Schlage 13.56 Mhz Contactless Mifare DESfire EV1 2K Byte and Schlage 125 KHz Proximity part number 8920?

Answered in Question #3

21. Do you have specific part numbers you'd like quoted for any of the three cards and/or HID Fargo Printer Supplies?

Answered in Question #2 and #3

22. Do you have the part number of the printer(s) you will be using these supplies with?

Answered in Question #7

23. Section 3.01 lists "Seven Digit ID Number Required BID." Can you clarify what that means?

A stamped/printed number on the ID cards, which contains badge identification information that will match the information OSU is currently using on cards. Numbers will include letters and digits corresponding to card type, bit format, sales order number, and badge ID.

24. How many years is Oregon State University targeting for this contract?

Answered in Question #15

25. How long does OSU want the pricing on this proposal to be valid for?

Answered in Question #15

26. Is OSU programming the card itself on site? Or will we be shipping them pre-programmed?

OSU will do the magstripe encoding in the printer onsite. Desfire and Prox programming should come with the card from the vendor – see specifications in the RFP.

27. Does the University have a custom key or are you using an Allegion default key?

Yes, OSU has a custom key.

Entities are not required to return addendums with their offers but are responsible to make themselves aware of, obtain and incorporate into their final offer any information contained in addendums. Failure to do so may make the offer non-responsive and cause it to be rejected.