



Oregon State University

HEAT PLANT REPURPOSE DESIGN SERVICES

PROJECT NUMBER: 2387-22

RFP #2022-008814

ADDENDUM NO. ONE (1)

ISSUE DATE: June 6, 2022

CONTRACT ADMINISTRATOR:

Matt Hausman, Construction Contracts Officer

Construction Contracts Administration

Email: ConstructionContracts@oregonstate.edu

This Addendum is hereby issued to inform you of the following revisions and or clarifications to the above-referenced RFP and/or the Contract Documents for the Project, to the extent they have been modified herein. Any conflict or inconsistency between this Addendum and the Solicitation Document or any previous addenda will be resolved in favor of this Addendum. Proposals shall conform to this Addendum. Unless specifically changed by this Addendum, all other requirements, terms and conditions of the Solicitation Document and or Contract Documents, and any previous addenda, remain unchanged and can be modified only in writing by OSU. The following changes are hereby made:

SCHEDULE

Item 1 SECTION 2.0 SCHEDULE of the RFP has been revised as provided for below with changes from the original RFP highlighted in **ORANGE**:

2.0 SCHEDULE

Issue Date	May 25, 2022
Non-Mandatory Pre-Proposal Conference	May 31, 2022 at 8:30 AM PT via Zoom
Mandatory Site Visit	June 7, 2022 at 2:00 PM PT
Question Deadline	June 9, 2022 at 12:00 PM PT
Final Addendum Issuance (if necessary)	By June 13, 2022
Proposal Due Date/Time	June 16, 2022 at 2:00 PM PT

The following dates are tentative and subject to change without notice:

Estimated notification of finalists (If Applicable)	By June 30, 2022
Presentations/Interviews	JULY 27, 2022
Notice of Intent to Award	By July 29, 2022
Estimated Contract execution	By August 12, 2022
Estimated Notice to Proceed	By August 12, 2022

OSU will make every effort to adhere to the above schedule. It is however, subject to change.

QUESTION AND ANSWER:

- Item 2 Q: Section 7.8.3 – are there external circumstances or conditions outside typical project complexities that cause extra ordinary “schedule challenges?” Why was this specific language included?
A: No, there are no current external circumstances or conditions identified outside a typical University project of this scope and complexity; including moving people from another building. This language was included for the Design Professional to identify, define, and provide examples as defined in the RFP.
- Item 3 Q: Section 7.8.6 – please clarify that fee is for Base Project Programming and Schematic Design only.
A: Yes, Programming and SD fees for the service and scope as described in the RFP and in the standard Design Professional Agreement is the Base Project. FFE is defined separately.
- Item 4 Q: Do you have any schedule milestones identified for the Programming and Schematic Design phases? Is there a target start and end of construction date identified?
A: Start date would be when we the Design Professional under contract (assumes early August, 2022). The Design Professional to provide the proposed schedule.
- Item 5 Q: Can OSU provide any additional information regarding the makeup of the selection committee? Will there be representatives from the program areas?
A: No information regarding committee makeup will be made available.
- Item 6 Q: Instructions for the cost section include a “listing of the types of personnel participating in the work, an estimate of their hours and rates charged for their services based on the proposed scope listed in Section 1.0.” The form provided does not provide for this level of detail. Does OSU prefer that we provide a separate breakout of hours and rates by staff member?
A: Yes provide a separate breakout of hours and rates by staff member. Include the company/firm name on the header.
- Item 7 Q: Can you provide any additional information regarding the stakeholder groups envisioned to work with the team in Programming and Schematic Design phases? Have these groups been identified?
A: Typical University stakeholder groups will be participating and partnering in the various project phases. The specific people will be defined during the project process. Reference the OSU Design & Construction Standards. Client/user stakeholders will be defined in the Programming phase.

Item 8 Q: Has there been any preliminary program information defined? If there has, will this information be shared with the proposing teams?

A: There is no preliminary program information defined at this time. As stated in the informational meeting and in the RFP, this will be determined as part of the Programming process.

Item 9 Q: Do you have a timeline or framework identified for a potential proprietary meeting as mentioned in the informational meeting?

A: No, this is an optional meeting if the committee feels it is necessary after short-listing and prior to interviews. Any information regarding this meeting would be provided at that time if applicable.

END OF ADDENDUM NO. ONE (1)