

**Office of Purchasing and Contracting**

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**IMPORTANT NOTICE TO RFI #19221 VENDORS!**

**Vendors responding to Portland State University RFI #19221, “Enterprise Research and Administration (eRA) Solution”, are hereby notified of the following modified Event timeline for performance of this solicitation:**

Deadline for RFI Responses.....March 16, 2012

Deadline for Online Responses to List of System Features.....March 16, 2012

Selection of Vendors for Scripted Onsite Demonstrations.....April 4, 2012

Onsite Scripted Demonstrations by Selected Vendors.....April 24 – May 11

    Finalist No. 1.....April 24 – 26

    Finalist No. 2.....May 9 – 11

Solicitation of Proposed Pricing from Selected Vendors.....April 24 – May 11

Completion of a Contractual Agreement with the Successful Vendor.....TBD

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Note: PSU anticipates that a ‘Demonstration Script’ will be sent to Vendors, including items of interest from the RFI results, on or around April 2, 2012.

Following this action, at an April date to be determined, PSU will conduct conference calls with vendor finalists to answer any questions they have about the ‘Demonstration Script’.

From these actions, a FINALIZED ‘Demonstration Script’ will be sent to vendor finalists to be used in vendor’s preparation for the Onsite Scripted Demonstrations by Selected Vendors on the dates above.