



**OREGON STATE UNIVERSITY
REQUEST FOR QUOTE (RFQ)**

		ISSUE DATE:	September 16, 2014
RFQ #	DL172658Q	RFQ DUE DATE:	September 19, 2014, 3 PM
DELIVER TO:		REQUESTED BY / RETURN QUOTE TO:	
DEPARTMENT:	Extension Family & Community Health	NAME:	Debora Lauer
ADDRESS:	Oregon State University	E-MAIL:	Debora.Lauer@oregonstate.edu
CITY, STATE ZIP:	Corvallis, OR 97331	TELEPHONE:	541-737-7343
REQUIRED DELIVERY DATE:	10/20/14	FAX:	541-737-2170

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	OM204, Oven Mitt with Silicone Stripes - English (variety of brown, blue, green-no pink)	6360	Ea		
2	OM204, Oven Mitt with Silicone Stripes - Spanish (variety of brown, blue, green-no pink)	2215	Ea		
3	MC4, Measuring Cups - English, White	3190	Ea		
4	MC4, Measuring Cups - Spanish, White	1200	Ea		
	a. Equipment as outlined in Attachment A b. Brand Specific, NO SUBSTITUTIONS c. Freight charges must be included in the price. d. Must be drop-shipped to various locations. e. All imprint message statements will be provided by OSU Extension Nutrition Education. Bidder will provide assistance with artwork and imprint layout based on manufacturers specified print areas for each item. f. Bidder will provide necessary Oregon State University trademark and registration marks per our requests and provide proofs to OSU Extension and OSU Marketing for review and approval. g. Bidder will be required to sign a one time licensing agreement with OSU in order to produce the product with OSU trademark and registration marks.				

Delivery is f.o.b. destination, prepaid and allowed. Shipping, freight and handling must be included in quoted prices. Additional costs for such are disallowed. **TOTAL**

DELIVERY TIME AFTER RECEIPT OF ORDER: **PRICES VALID THROUGH:**

SPECIAL INSTRUCTIONS: 1. Unless otherwise specified, all items quoted are to be new, unused and not remanufactured in any way. 2. Brand names are for the purpose of describing and establishing the characteristics desired and are not intended to limit or restrict competition. Quoters may submit quotes for substantially equivalent products unless the RFQ provides that a specific brand is necessary because of compatibility requirements, etc. All such brand substitutions shall be subject to approval by OSU. 3. Quoters must clearly identify all products quoted. Brand name and model or number must be shown. 4. Only documents issued as addenda by OSU serve to change the RFQ in any way. 5. OSU reserves the right to make the award by item, partial or whole lots, groups of items or entire quote, whichever is in the best interest of OSU. 6. OSU may reject any Quote not in compliance with the RFQ, attachments, and addenda, or if it is in the best interest of OSU.	VENDOR INFORMATION:	
	COMPANY:	
	ADDRESS:	
	CITY, STATE, ZIP:	
	CONTACT NAME:	
	E-MAIL:	
	TELEPHONE:	
	FAX:	
	VENDOR SIGNATURE:	
	<i>By signature below the undersigned certifies that they are authorized to act on behalf of the quoter and will comply with all aspects of the quote herein.</i>	
SIGNATURE:		
NAME/TITLE:		

This procurement is subject to the indicated Oregon State University Standard Terms and Conditions for: Goods Services Purchase Order Construction Software. The indicated terms and conditions may be viewed at <http://pacs.oregonstate.edu/terms-and-conditions>

ATTACHMENT A - Drop Ships	Potholders English OM204	Potholders Spanish OM204	Measuring Cups - English MC4	Measuring Cups - Spanish MC4
Ship to: Clackamas County Extension SNAP-Ed 200 Warner Milne Rd Oregon City OR 97045 503-557-5886	20	5	0	0
Ship to: Columbia County Extension SNAP-ED 505 N Columbia River Hwy St Helens OR 97051 503-397-3462	75	0	0	0
Ship to: Curry County Extension SNAP-Ed 29390 Ellensburg Gold Beach OR 97444 541-247-6672	40	0	40	10
Ship to: Deschutes County Extension SNAP-Ed 3893 SW Airport Way Redmond OR 97756 541-548-6088	500	100	500	100
Ship to: Grant County Extension SNAP-Ed 530 E Main St Suite 10 John Day OR 97845 541-575-1911	100	0	100	0
Ship to: Hood River County Extension SNAP-Ed 2990 Experiment Station Dr Hood River OR 97031 541-386-3343	300	0	0	0
Ship to: Jackson County Extension SNAP-Ed 569 Hanley Rd Central Point OR 97502 541-776-7371	125	45	125	45
Ship to: Klamath County Extension SNAP-Ed 6923 Washburn Way Klamath Falls OR 97603 541-883-7131	400	0	0	0
Ship to: Lane County Extension SNAP-Ed 996 Jefferson St Eugene OR 97402 541-344-0249	200	50	0	0
Ship to: Lincoln County Extension SNAP-Ed 29 SE 2nd St Newport OR 97365-4496 541-574-6537	100	50	250	100
Ship to: Linn County Extension SNAP-Ed 104 4th Ave SW Albany OR 97321 541-967-3871	400	400	200	200
Ship to: Malheur County Extension SNAP-Ed 710 SW 5th Ave Ontario OR 97914 541-881-1417	200	150	200	150
Ship to: Metro Hispanic Nutrition Office SNAP-Ed 10029 NE Prescott St. Portland OR 97220-3554 503-254-5004	300	300	500	0
Ship to: Washington County Extension SNAP-Ed Public Services Building 155 N First Ave Ste 200 MS-48 Hillsboro OR 97124 503-821-1110	400	100	200	200
Ship to: Oregon State University Extension Brenda Draper 118 Ballard Hall Corvallis OR 97321 541-737-1011	3200	1015	1075	395

6360

2215

3190

1200