



**OREGON STATE UNIVERSITY
REQUEST FOR QUOTE (RFQ)**

		ISSUE DATE:	8-25-2014
RFQ #	ML172242Q	RFQ DUE DATE:	9-2-2014 @3:00 PM
DELIVER TO:		REQUESTED BY / RETURN QUOTE TO:	
DEPARTMENT:	Research Animal Isolation Lab	NAME:	Mark Lessel
ADDRESS:	53 rd and Campus Way	E-MAIL:	Mark.lessel@oregonstate.edu
CITY, STATE ZIP:	Corvallis OR 97331	TELEPHONE:	541-737-3667
REQUIRED DELIVERY DATE:	ASAP	FAX:	541-737-2170

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Premium Orchard Grass Hay (See Attached Spec Sheet for Details)	66	TONS		
	To be Delivered in 2 or 3 loads				
SHIPPING COSTS MUST BE ADDED TO ITEMS					

Delivery is f.o.b. destination, prepaid and allowed. Shipping, freight and handling must be included in quoted prices. Additional costs for such are disallowed.				TOTAL
DELIVERY TIME AFTER RECEIPT OF ORDER:		PRICES VALID THROUGH:		

SPECIAL INSTRUCTIONS: 1. Unless otherwise specified, all items quoted are to be new, unused and not remanufactured in any way. 2. Brand names are for the purpose of describing and establishing the characteristics desired and are not intended to limit or restrict competition. Quoters may submit quotes for substantially equivalent products unless the RFQ provides that a specific brand is necessary because of compatibility requirements, etc. All such brand substitutions shall be subject to approval by OSU. 3. Quoters must clearly identify all products quoted. Brand name and model or number must be shown. 4. Only documents issued as addenda by OSU serve to change the RFQ in any way. 5. OSU reserves the right to make the award by item, partial or whole lots, groups of items or entire quote, whichever is in the best interest of OSU. 6. OSU may reject any Quote not in compliance with the RFQ, attachments, and addenda, or if it is in the best interest of OSU.	VENDOR INFORMATION:			
	COMPANY:			
	ADDRESS:			
	CITY, STATE, ZIP:			
	CONTACT NAME:			
	E-MAIL:			
TELEPHONE:				
FAX:				
VENDOR SIGNATURE:				
<i>By signature below the undersigned certifies that they are authorized to act on behalf of the quoter and will comply with all aspects of the quote herein.</i>				
SIGNATURE:				
NAME/TITLE:				

This procurement is subject to the indicated Oregon State University Standard Terms and Conditions for: Goods Services Purchase Order Construction Software. The indicated terms and conditions may be viewed at <http://pacs.oregonstate.edu/terms-and-conditions>

Specifications for ML172242Q

1. First or second (preferred) cutting.
2. Minimum 10% crude protein (CP) on a dry matter (DM) basis.
3. Maximum 12 % moisture on DM basis.
4. Horse quality, fine stemmed, sweet smelling, and no damage.
5. Good color with less than 5% foreign plant matter visually.
6. Free of mold, musty odor, dust, noxious weeds.
7. Two or three twine bales. No wire.
8. Delivered to the Research Animal Isolation Lab at 53rd and Campus Way. It is to be stacked in the barn per instructions of Facility Manager. Barn can accommodate any unloading procedure.
9. Hay will be visually inspected and may be tested at colleges expense prior to delivery to confirm conformation to bid specifications. If the hay does not conform to bid specs, the load may be rejected.