



**REQUEST FOR INFORMATION  
No. BB194337I**

**Development of a Smartphone Application for Oregon  
State University's ASOSU SafeRide Service**

## I. SCHEDULE OF EVENTS

### SCHEDULE OF EVENTS:

Issue Date.....May 15, 2018

Due Date and Time.....June 6, 2018 (12:00 pm, PT)

## II. ISSUING OFFICE AND CONTACT

### ISSUING OFFICE:

The Procurement and Contract Services (“PaCS”) department of Oregon State University (“OSU”) is the issuing office and is the sole point of contact for this Request for Information. All concerns or questions pertaining to this Request for Information should be appropriately addressed to the individual identified below:

### CONTACT PERSON:

Name: Ben Baggett  
Title: Procurement Contract Officer

Telephone: (541) 737-2526  
Fax: (541) 737-2160  
E-Mail: Benjamin.Baggett@oregonstate.edu

Address: Oregon State University  
Procurement and Contract Services  
644 SW 13<sup>th</sup> Avenue  
Corvallis, Oregon 97333

## III. INTRODUCTION

### INTRODUCTION:

This is a Request for Information (“RFI”), issued by Oregon State University (“OSU”) Procurement and Contract Services (“PaCS”). The purpose of this RFI is to solicit input from potential contractors for information pertaining to development of a smartphone application for Associated Students of Oregon State University (“ASOSU”) SafeRide service, <http://asosu.oregonstate.edu/saferide>

### OREGON STATE UNIVERSITY:

Founded in 1868, Oregon State University is a comprehensive, research-extensive, public university located in Corvallis. Oregon State is one of only two American universities to hold the Land Grant, Sea Grant, Space Grant and Sun Grant designations. Oregon State is also the only Oregon institution to have earned the Carnegie Foundation classifications for Highest Research Activity and Community Engagement, a recognition of the depth and quality of its graduate education and research programs.

Through its centers, institutes, Extension offices and Experiment Stations, Oregon State has a presence in all of Oregon's 36 counties, including its main campus in Corvallis, the Hatfield Marine Sciences Center in Newport and OSU-Cascades Campus in Bend. Oregon State offers undergraduate, master's and doctoral degrees through 11 academic colleges enrolling more than 31,000 students from every county in Oregon, every state in the country and more than 110 nations.

#### **IV. REQUIREMENTS**

OSU is seeking information from all qualified vendors able to design and develop a Smartphone Application for Oregon State University's ASOSU Saferide Service. The information gathered through this RFI will assist OSU in understanding the market and availability for these services in order to make a more informed determination on whether to solicit bids for these services in the future.

#### **V. SUBMITTALS**

Respondents are requested to submit the following:

- Submit one (1) copy of your response to the questions in Section V 'Questions' below and provide a detailed response to each question and include any comments or recommendations for improvement or additional information not covered in the list of questions. Please keep response brief;
- Submit a one (1) page summary describing the services offered by your business for the design and development of a Smartphone Application.
- Provide any marketing material or brochures of similar or related goods or services offered by your company.
- Provide Examples of work and materials from similar projects.

To be considered, responses to this RFI must be received no later than the due date and time indicated in the Schedule of Events. Responses must be sent to the contact person identified in Section II of this RFI. Responses by email or mail is acceptable.

Information gathered in this process could potentially be incorporated in an Invitation to Bid ("ITB") or Request for Proposal ("RFP"). Any resulting RFP or ITB will be openly competitive and therefore responses should not be exclusive or restrict competition. This RFI does not obligate OSU to issue an RFP or ITB nor to include information submitted by respondents.

Vendor shall plainly mark any proprietary or confidential information to avoid its use in future solicitations. Any resulting solicitations will be openly competitive and therefore responses to question in this RFI should not be exclusive or restrict competition. This RFI does not obligate OSU to issue a solicitation nor to include or use information submitted by respondents. **This RFI is for OSU information purposes only.**

A contract will not be issued directly from this RFI, nor will issuance or acceptance of submittals or subsequent conversations bind OSU into any type of contractual obligation or relationship.

## V. QUESTIONS

1. Can your company create a Smartphone Application that can provide the following?
  - a. Notify users of Saferide vehicle arrival, via text or push notification
  - b. Be capable of making geofencing of service boundary and to mark locations as pick up or drop off only.
  - c. If so, would the geofence be editable by ASOSU.
  - d. Include a geolocation log for ride requests to ASOSU.
  - e. Allow the driver to create a request for a ride and if available, be assigned to them instantaneously with the request.
  - f. Utilize a ride assignment algorithm to automatically provide users an estimated time of arrival
  - g. Allow ASOSU authentication and screening of app requests through user profiles connected to Oregon State University ONID login registry.
  - h. Provide an administrative interface for ASOSU administrators via website.
  - i. Provide web dispatching abilities from ASOSU, including: changing ride information, manual entries of rides, and ability to view log of rides.
  - j. Accept ASOSU branding to be displayed exclusively in the application
  - k. Ability to group requests together to create time efficiency
  - l. Pre populated list of popular campus and Corvallis locations
  - m. Ability for riders to view personal ride history and have the option to select favorite locations for future rides
  - n. Include easy integration with in-vehicle apple iPad for ride management
  - o. Ability for ASOSU to pull reports and data on ride history
  - p. Ability for ASOSU to integrate API data and functionality from other ride systems like campus and city fixed route services
  - q. Ability for ASOSU to communicate with riders via the application to provide updates to ride
  - r. Ability for ASOSU to manually change the estimated time of arrival as needed
  - s. Ability for ASOSU to post service announcements and hours of operation to users
  - t. Ability for ASOSU to switch a rider from one ride to another in the system should there be an emergency or need to switch a rider from one ride to another on the route.
  - u. Feature to allow rider to provide feedback to ASOSU in the application as soon as their ride is complete
  - v. Feature to allow rider to see on a map where the rider's vehicle is located