

## **SECTION 01 11 00**

### **SUMMARY OF WORK**

#### **PART 1 GENERAL**

##### **1.01 SUMMARY OF WORK**

- A. The Work Contract consists of new LED displays and control equipment at Gill Coliseum, including a center hung display and hoist, LED ribbon displays and controls at Reser Stadium, and a new Video display and controls at the Softball Complex on the Oregon State University Campus, Corvallis, Oregon.
- B. Work shall be started within ten (10) calendar days after signing of Contract on behalf of Oregon State University. The Contract may not be signed prior to approval of the Contractor's Certificate of Insurance by Construction Contract Administration (CCA), Oregon State University. Work shall be completed within 120 calendar days of date of executed Contract.

##### **1.02 CONTRACTORS USE OF PREMISES**

- A. Contractor shall limit use of the Premises for work and storage to allow for:
  - 1. Owner occupancy, day and night.
  - 2. Public use, day and night.
  - 3. Security.
  - 4. Safe entry and exit for vehicles and pedestrians.
  - 5. Fire egress.
- B. Coordinate all operations with the Owner's Authorized Representative during the construction period. A 96-hour notification is required prior to scheduled utility shutdowns or street closures, but more lead time is often required to schedule around other critical activities.
- C. Limit Contractor's employee parking to locations designated at the Pre-construction Conference.

##### **1.03 OWNER OCCUPANCY**

- A. The Owner will occupy the Premises during the entire period of construction for the conduct of normal operations. Cooperate with Owner's Authorized Representative in construction operations to minimize conflict and to facilitate the Owner's usage especially in the following areas:
  - 1. Restricted access and parking.
  - 2. Use of stairs.
  - 3. Storage space availability.
- B. Conduct operations in such a way to ensure the least inconvenience to the general public, including:
  - 1. Limitations and easements.
  - 2. Emergency vehicle access.
  - 3. Building access to the public, day and night.

#### **1.04 ASBESTOS AND OTHER HAZARDOUS MATERIAL**

- A. The Owner has made a reasonable attempt to locate and identify asbestos or other hazardous material that may be encountered during the course of the Work.
- B. If the Contractor observes or suspects the existence of asbestos, polychlorinated biphenyl (PCB) or other hazardous materials in the structure or components of the building, the Contractor shall immediately stop work and notify the Owner's Authorized Representative.
- C. The Owner will arrange for the removal of asbestos, polychlorinated biphenyl (PCB) or other hazardous materials as required by Facilities Services personnel or by separate contract.
- D. Schedule ten (10) days of slack or "down" time for the removal of hazardous materials without penalty to Owner for the delay of the Contract.

#### **1.05 LEAD BASED PAINT**

- A. The Owner may have tested existing paint in the project area and if levels are found the following conditions apply.
- B. Contractor shall remove paint as specified for surface preparation and capture removed material for disposal.
- C. Contractor shall follow OSHA guidelines involving exposure to workers.
- D. Owner will provide containers for Contractor's use at project site.
- E. Contractor shall comply with the requirements of DEQ and EPA and shall submit a lead abatement plan.
- F. Contractor shall separate lead contaminated material from effluent and water.
- G. Owner will dispose of lead paint and effluent resulting from stripping operation.
- H. Soil contaminated by stripping operations shall be replaced with topsoil.

**END OF SECTION**

## SECTION 01 24 76

### APPLICATIONS FOR PAYMENT

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Work of this Section includes forms and procedures for progress payments.
- B. Related work specified elsewhere.
  - 1. For the primary discussion of payments, refer to OSU General Conditions, Section E, as supplemented.
  - 2. In compliance with OSU General Conditions, Section K, no payments beyond 75% will be made by the Owner before two complete copies of the draft Operation and Maintenance Manuals have been received for review by the Owner.

##### 1.02 APPLICATION FORMS

- A. For applications for payment, use sample contract payment request on company letterhead, or AIA Document G702, supported by AIA Document G703, Continuation Sheet, or similar document.
- B. Prepare the Schedule of Values in such a manner that each major item of Work and each subcontracted item of Work is shown as a line item broken down in terms of material and labor costs on AIA Document G703, Application Certification of Payment, Continuation Sheet or similar format. The sample continuation sheet shall be the minimum Schedule of Values breakdown.
- C. The Schedule of Values shall be submitted for review by the Owner prior to the first application for payment; and may be used when, and only when, accepted in writing by the Owner.
- D. Payment request is to include the Contractor's Federal Tax Identification number and return address.

##### 1.03 PAYMENTS

- A. The Owner will make progress payments on account of the Contract once monthly for the scheduled duration of the project (i.e. three (3) payments on a three-month project), based on the value of work accomplished or materials on the job site, as stated in the Schedule of Values on the Application and Certificate Payment.
- B. Notwithstanding the foregoing, as this project is scheduled to take 5 \_\_\_\_\_ months to complete, Owner will only make progress \_\_\_\_\_ payments, plus a final retainage payment, as applicable.
- C. Complete and forward Application to the Owner on or about the 15th day of each month for work performed the previous month and include certified payroll statements as specified in the OSU General Conditions.

- D. Submit one (1) copy of forms requesting payment to the Owner.
- E. Payments will be made on protected materials on hand at the job site properly stored, protected, and insured.
- F. Estimated quantities shall be subject to the Owner's review and judgment.

**1.04 EARLY PURCHASE AND PAYMENT OF MATERIALS AND EQUIPMENT**

- A. Order materials and equipment requiring a long lead or waiting time early so as not to delay progress of the Work.
- B. The Contractor will be reimbursed for early order materials or equipment upon receipt and verification of quality and quantity against submittals and shipping documents by the Owner's Authorized Representative.
- C. Receipt shall be to the job site or stored at Owner's other premises in an orderly and safe manner, secured from normal weather damage.
- D. Security remains the responsibility of the Contractor.

**END OF SECTION**

**CONTRACT PAYMENT REQUEST**

**DATE:** \_\_\_\_\_

TO: Administrative Services Accounting  
Oregon State University  
3015 SW Western Blvd  
Corvallis, OR 97333

Payment Request No. \_\_\_\_\_ Contract No. \_\_\_\_\_ Period from \_\_\_\_\_ to \_\_\_\_\_

Project: \_\_\_\_\_

Original Contract Amount..... \$ \_\_\_\_\_

Change Orders (Net Amount) ..... \$ \_\_\_\_\_

Contract Total to Date ..... \$ \_\_\_\_\_

=====

Total Completed and Stored to Date ..... \$ \_\_\_\_\_

Less Retainage (5%), if applicable ..... \$ \_\_\_\_\_

Total Earned, Less Retainage (if applicable)..... \$ \_\_\_\_\_

Less Previous Payments ..... \$ \_\_\_\_\_

**Net Amount Due this Request** ..... \$ \_\_\_\_\_

The undersigned Contractor certifies that, to the best of his/her knowledge, information, and belief, the Work covered by this request has been completed in accordance with the Contract Documents, that all amounts have been paid for Work for which previous applications for Payment were issued and payments received from the Owner, and that the amount shown herein is now due.

Contractor: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

Federal Tax ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

## CONTINUATION SHEET

**NOTES:**

Amounts are stated to the nearest penny.  
 Use Column I on Contracts where variable retainage for line items may apply,  
 or if retainage is required.  
 Change Orders are usually listed as the last items of the basic schedule.

**Project Name:** \_\_\_\_\_  
**Application No.:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Period To:** \_\_\_\_\_  
**WRN No.:** \_\_\_\_\_

A	B	C	D	E	F	G		H	I
Item No.	Description of work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	TOTAL Completed & Stored (D+E+F)	% Completed (G/C)	Balance to Finish (C-G)	Retainage
			From Previous Applications	This Period					
<b>TOTALS</b>									



## **SECTION 01 25 00**

### **PRODUCT SUBSTITUTION PROCEDURES**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. General requirements for the Work in relation to substitutions and product options.
- B. Submit to the Owner's property insurance carrier shop drawings, samples, and product data (such as manufacturer's standard schematic drawings and other literature) when required by individual Specifications sections.
- C. Related Work Specified Elsewhere
  - 1. Instructions to Bidders.
  - 2. OSU General Conditions.

##### **1.02 REQUESTS FOR SUBSTITUTIONS**

- A. Requests for substitution of products in place of those specified shall be in accordance with Instructions to Bidders, and as specified herein.

##### **1.03 CONTRACTOR'S RESPONSIBILITIES**

- A. Investigate proposed products and determine that they are equal or superior in all respects to products specified.
- B. Provide same guarantee for accepted substitutions as for products specified.
- C. Coordinate installation of accepted substitutions into the Work, making such changes as may be required for the Work to be complete in all respects.

##### **1.04 SUBSTITUTIONS DURING BIDDING**

- A. Submit two (2) copies of the following information with each request to the Owner:
  - 1. CSI substitution request form.
  - 2. Comparison of proposed substitution with product, material or system specified.
  - 3. Complete data, substantiating compliance of proposed substitution with the Contract Documents.
  - 4. Test numbers and supporting reports, indicating compliance with referenced standards.
  - 5. Evidence that warranty requirements are acceptable.
  - 6. Details indicating specific deviations proposed for the substitution.
  - 7. Reference and applicable Specification sections.
  - 8. Applicable product samples.
- B. All substitution requests shall be received in the Owner's office no less than ten (10) calendar days before bid opening. Requests received after this date will not be considered.



### **1.05 SUBSTITUTIONS DURING CONSTRUCTION**

- A. Substitutions will normally not be considered after date of Contract except when required due to unforeseen circumstances.
- B. Within a period of thirty (30) days after date of Contract, the Owner may, at its option, consider formal written requests for substitution of products in place of those specified, when submitted in accordance with the requirements stipulated herein.
- C. One or more of the following conditions must be documented in any such request:
  - 1. Required for compliance with final interpretation of code or insurance requirements.
  - 2. Required due to unavailability of a specified product.
  - 3. Required because of the inability of the specified product to perform properly or to fit in the designated space.
  - 4. Substitution would be substantially in the best interest of the Owner in terms of cost, time, or other considerations.

### **1.06 SUBSTITUTIONS NOT PERMITTED**

- A. If implied on submittals without first requesting approval thereof.
- B. If acceptance will require substantial revision of the Contract Documents.

**END OF SECTION**

SUBSTITUTION REQUEST FORM

TO: \_\_\_\_\_

PROJECT: \_\_\_\_\_

SPECIFIED ITEM:

Section	Page	Paragraph	Description
---------	------	-----------	-------------

The undersigned requests consideration of the following:

PROPOSED SUBSTITUTION: \_\_\_\_\_

Attached data includes product description, specifications, drawings, photographs, performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes description of changes to Contract Documents which proposed substitution will require for its proper installation.

The undersigned states that the following paragraphs, unless modified on attachments, are correct:

1. The proposed substitution does not affect dimensions shown on Drawings.
2. The undersigned will pay for changes to the building design, including engineering design, detailing and construction costs caused by the requested substitution.
3. The proposed substitution will have no adverse effect on other trades, the construction schedule, or specified warranty requirements.
4. Maintenance and service parts will be locally available for the proposed substitution.

The undersigned further states that the function, appearance and quality of the Proposed Substitution are equivalent or superior to the Specified Item.

Submitted by:

Signature \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Telephone \_\_\_\_\_

Attachments:

For use by Design Consultant:

Accepted                       Accepted as noted

Not Accepted                       Received too late

By \_\_\_\_\_

Date \_\_\_\_\_

Remarks \_\_\_\_\_

## **SECTION 01 31 19**

### **PROJECT MEETINGS**

#### **PART 1 GENERAL**

##### **1.01 PRE-CONSTRUCTION MEETING**

- A. Designer, Contractor and Owner will meet prior to start of the Work (within seven (7) days after notice to proceed) to discuss at least the following topics and any others of mutual interest.
  - 1. Schedule of Values
  - 2. Permit Status/tree protection/erosion control
  - 3. List of sub-contractors
  - 4. Job inspections.
  - 5. Early purchase of, and/or lead time requirements for material and equipment/repurchase of equipment
  - 6. Monthly payment date/SOP for pay requests
  - 7. Portion of site to be occupied by construction.
  - 8. Parking/Staging areas
  - 9. Non-smoking campus requirements
  - 10. Maintenance of access and safety.
  - 11. Processing of field decisions and change orders
  - 12. Labor provisions/labor rates for subs
  - 13. Material submittals/deferred submittals
  - 14. Owner access during construction.
  - 15. Review of Contract Documents/review ADA requirements/cross-slopes
  - 16. Coordination procedures and separate contracts.
  - 17. Progress schedules.
  - 18. Critical Work sequencing.
  - 19. Safety and emergency procedures/24 hour contact numbers
  - 20. Security procedures.
  - 21. Hazardous materials.
  - 22. Progress meetings.
  - 23. Contract close-out.
- B. Location of Meeting: Project site

##### **1.02 PROGRESS MEETINGS**

- A. The Contractor will schedule and administer progress meetings and will:
  - 1. Prepare agendas.
  - 2. Schedule progress meetings, frequency, time and day to be determined during pre-construction meeting.
  - 3. Make physical arrangements for and preside at meetings.
  - 4. Record minutes and include decisions.
  - 5. Distribute copies of minutes to participants within four (4) days after meetings.

- B. Location of Meetings: Project site or conference calls
- C. Attendance:
  - 1. The Owner or Owner's Authorized Representative.
  - 2. Contractor.
  - 3. Subcontractors affected by agenda.
  - 4. Owner will attend meeting to ascertain Work is expedited consistent with progress schedule and with Contract Documents.
- D. Minimum Agenda:
  - 1. Review and approve minutes from previous meeting.
  - 2. Review Work progress since previous meeting.
  - 3. Discuss field observations, and problems.
  - 4. Review delivery schedules, construction schedule, and identify problems which impede planned progress.
  - 5. Review proposed changes.
  - 6. Material submittals.
  - 7. Note all new subcontractors performing Work at the job site.

**END OF SECTION**

## **SECTION 01 33 23**

### **SHOP DRAWINGS, PRODUCT DATA, SAMPLES**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Submit to the Owner shop drawings, samples, and product data (such as manufacturer's standard schematic drawings and other literature) when required by individual Specifications sections.
- B. Related Work Specified Elsewhere
  - 1. Instructions to Bidders.
  - 2. OSU General Conditions.

##### **1.02 SUBMITTAL SCHEDULING**

- A. For items requiring review by the Owner only, submittals shall be sent to the Owner at least 15 calendar days before the date each is required for fabrication or installation.
- B. Submittals to be reviewed by Owner's consultants shall be sent to the Owner at least 20 calendar days before the date each is required for fabrication or installation.
- C. Submittals to be reviewed by Owner's property insurance carrier shall be sent to Owner as directed in individual specification sections.
- D. Submittals involving Substitution requests or other modifications requiring review by the Owner and/or the Owner's consultants shall be sent to the Owner at least 20 calendar days before the date each is required for fabrication or installation.

##### **1.03 SUBMITTAL CONTENT AND FORMAT**

- A. General Requirements:
  - 1. Shop Drawings: Submit in electronic format and, if requested by Owner's Authorized Representative, submit one reproducible transparency and 1 print of each drawing.
  - 2. Product Data: Submit electronically, and if requested by Owner's Authorized Representative, up to 6 hard copies.
  - 3. Samples: Submit the number and type stated in each Specification Section. Submit a minimum of three sets of color samples where color selection is required.
  - 4. Submittals shall include:
    - a. Date and revision dates return date requested.
    - b. Project title and number.
    - c. The names of the Contractor, subcontractor, supplier, and manufacturer.
    - d. Identification of product or material, with Specification Section number.

- e. Relation to adjacent critical features of work or materials.
  - f. Field dimensions, clearly identified as such.
  - g. Applicable standards, such as ASTM number or Federal Specification.
  - h. Identification of deviations from Contract Documents, and for products accompanied by Substitution request as required by Section 01 25 00.
  - i. Contractor's stamp legibly signed, essentially as follows:
    - 1) The undersigned, acting on behalf of the Contractor, certifies that this submittal has been reviewed and is approved; products have been verified as being as specified, field measurements and field construction criteria have been or will be coordinated, and the submittal is in compliance with Contract Documents.
5. Re-submission Requirements:
- a. Revise initial drawings as required and resubmit as specified for initial submittal.
  - b. Indicate on drawings any changes which have been made other than those requested by the Owner or the owner's consultants.
6. The Owner may return without review any submittal not meeting the requirements listed above.
- B. Shop Drawings:
- 1. Present data in a clear and thorough manner.
  - 2. Details shall be identified by reference to sheet and detail, schedule or room numbers shown on Contract Documents.
  - 3. Structural items shall be identified by location in the completed structure. Identify details by reference to contract sheet and detail numbers.
  - 4. Minimum sheet Size: 8 ½ x 11".
    - a. Submit fabrication shop drawings for all displays including component weight and power calculations.
    - b. Submit structural engineered drawings for all primary and secondary steel framing and foundation work required for this scope of work. Structural engineered drawings shall also include method of attachment for LED displays. A licensed/registered engineer in the State of Oregon shall stamp all structural drawings.
    - c. Submit point-to-point wiring diagrams and typed wire lists identifying every connection. Include electronic devices such as switches, transformers and terminal blocks. Indicate locations of all components. Identify cables by type, color, and wire numbers.
    - d. Submit conduit riser diagrams showing required conduits and junction boxes along with types of quantities of cables to be contained in each conduit. Show details of weatherproofing, lightning protection and grounding, strain relief and cable support, fire stop protection, and wall penetrations through all rated partitions.

- e. Submit rack layouts indicating the proposed arrangement of mounted equipment including power junction box location. Rack layouts shall include front and rear views.
- f. Submittal drawings shall indicate proposed color selections and finishes for all exposed surfaces and custom fabricated items. Submit actual color/finish samples, wall plates, and custom labels.
- g. Submit a list of all lower tier Subcontractors and suppliers. List shall include lower tier Subcontractor's qualifications indicating performance of similar work on past projects of this type and scope.
- h. Submit a project schedule in Gantt chart format outlining equipment delivery dates and installation start and finish dates. Project schedule shall be broken down into sufficient detail (work task and duration) to permit Owner to monitor installation progress on a daily basis.
- i. Copies of all required business and contractor licenses.

Approval of submitted items indicates only the acceptance of the manufacturer and quality. Specific requirements, arrangements, and quantities shall comply with the intent of the Contract Documents as interpreted by the Owner unless specifically approved in writing. Submittals that are incomplete, deviate significantly from the requirements of the Contract Documents, or contain numerous errors will be returned without review for rework and re-submittal, and may result in back charges to the contractor.

C. Product Data:

- 1. Manufacturer's catalog sheets, brochures, diagrams, schedules, performance charts, illustrations and other standard descriptive data:
  - a. Clearly mark each copy to identify pertinent product or models.
  - b. Show dimensions, weights, and clearances required.
  - d. Show wiring or piping diagrams and controls.
- 2. Manufacturer's standard schematic drawings and diagrams:
  - a. Modify to delete information which is not applicable.
  - b. Supplement standard information to provide information specifically applicable to the Work.

D. Samples:

- 1. Insure that samples are of sufficient size to indicate the general visual effect or color.
- 2. Where samples must show a range of color, texture, finish, graining, or other property, submit sets of pairs illustrating the full scope of this range.
- 3. One (1) sample or one (1) set of approved samples will be retained by the Owner; final work will be measured against approved samples.

#### **1.04 QUALITY ASSURANCE**

- A. Process submittals in ample time for review, as applicable, so as to not delay the Work. All submittals shall be received by the Owner within ten (10) days after pre-construction.

#### **1.05 DEFINITIONS**

- A. The Owner will mark reviewed materials as follows:
  1. "No Exception Taken," which means fabrication, manufacture and/or installation may proceed.
  2. "Make Revisions Noted," which means fabrication, manufacture and/or installation may proceed with revisions as noted.
  3. "Revise and Resubmit," which means that fabrication, manufacture and/or installation may not proceed.
  4. "Rejected," which means do not proceed; make arrangements for the review of the proposed Work with the Owner as soon as possible.

#### **1.06 PROCESSING**

- A. Review submittals, make necessary corrections, and become familiar with the content of the submittals.
- B. Mark each item with Contractor's stamp.
- C. Accompany submittals with a transmittal letter bearing the project name, Contractor's name, number of items, and other pertinent data.
- D. Keep one copy of each reviewed submittal on the job site at all times.
- E. Be responsible for obtaining and distributing prints of shop drawings to the various suppliers, and the Owner once review process has been completed. Make prints of reviewed shop drawings only from transparencies which carry the appropriate stamp and endorsement.

**END OF SECTION**



Athletic Facility LED Upgrades  
October 2017

**SECTION 01 42 13**

**ABBREVIATIONS AND SYMBOLS**

**PART 1 GENERAL**

**1.01 REQUIREMENTS INCLUDED**

- A. Words which may be found elsewhere in the Project Manual and Drawings are abbreviated in accordance with the standards set forth in the following table:

A/C	air conditioning
AB	anchor bolt
AC	asphaltic concrete
ACT	acoustical tile
AD	area drain
ADD	addendum
ADD'L	additional
ADH	adhesive
AFF	above finish floor
AGG	aggregate
AL	aluminum
ALLOW	allowable
ALT	alternate
ANOD	anodized
AP	access panel
APPRX	approximate
ARCH	architect(ural)
ASPH	asphalt
AUTO	automatic
AVE	avenue
BD	board
BIT	bituminous
BLDG	building
BLKG	blocking
BM	bench mark, beam(s)
BOT	bottom
BRZ	bronze
BS	both side
CB	catch basin
CEM	cement

CF	cubic foot
CFOI	contractor furnished owner installed
CG	corner guard
CH	ceiling height
CI	cast iron
CJ	control joint
CKBD	chalkboard
CL	centerline
CLG	ceiling
CLR	clear(ance)
CM	construction manager
CMT	ceramic mosaic (tile)
CMU	concrete masonry unit
COL	column
COM	communications
CONC	concrete
CONN	connect(ion)
CONST	construction
CONT	continuous or continue
CONTR	contract(or)
CPT	carpet
CRS	course(s)
CS	countersink
CSMT	casement
CT	ceramic tile
CTR	center
CVG	clear vertical grain
CW	cold water
CWT	ceramic wall tile
CY	cubic yard
D	depth
DEMO	demolish, demolition
DEP	depressed
DF	drinking fountain
DIA	diameter
DIAG	diagonal
DIM	dimension
DISP	dispenser
DIV	division
DL	dead load
DMT	demountable
DN	down

DP	dampproofing
DR	door
DS	downspout
DT	drain tile
DTL	detail
DW	dumbwaiter
DWG	drawing(s)
DWR	drawer
EA	each
EB	expansion bolt
EF	each face
EJ	expansion joint
EL	elevation
ELEC	electric(al)
EMBED	embedment
EMER	emergency
ENCL	enclose(ure)
EP	electrical panel board
EQ	equal
EQUIP	equipment
EST	estimate
EVT	equiviscous temperature
EW	each way
EWC	electric water cooler
EX.EXIT	existing
EXH	exhaust
EXP	exposed
EXT	exterior
FA	fire alarm
FAF	fluid applied flooring
FARF	fluid applied resilient floor
FAS	fasten, fastener
FBD	fiberboard
FBT	finished blowing temperature
FD	floor drain, fire damper
FE	fire extinguisher
FEC	fire extinguisher cabinet
FF	factory finish
FGL	fiberglass
FHMS	flathead machine screw
FHWS	flathead wood screw
FIN	finish(ed)
FLCO	floor cleanout

FLR floor(ing)  
FLUR fluorescent  
FND foundation  
FOC face of concrete  
FOIC furnished by owner/installed by contractor  
FOIO furnished by owner/installed by owner  
FOM face of masonry  
FP fireproofing, flash point  
FPHB freeze-proof hose bib  
FR fire resistive, fire rated  
FRM frame(d), (ing)  
FS full size  
FSS finished structural slab  
FT foot  
FTG footing  
FTS finished topping slab

GA gage, gauge  
GALV galvanized  
GB grab bar or gypsum board  
GC general contractor  
GI galvanized iron  
GL glass, glazing  
GLS glass resin wall surfacing  
GP gypsum

HB hose bib  
HBD hardboard  
HC hollow core  
HD heavy duty  
HDR header  
HDW hardware  
HM hollow metal  
HOR horizontal  
HP high point  
HR hour  
HT height  
HTG heating  
HVAC heating, ventilating, air conditioning  
HWD hardwood  
HWH hot water heater

ID inside diameter, identification  
IN inch  
INCIN incinerator

INCL	include(d), ion)
INT	interior
INV	invert
JB	junction box
JC	janitor's closet
JT	joint
KD	kiln dried
KCP	Keene's cement plaster
KO	knockout
KP	kick plate
LAB	laboratory
LAM	lamine(d)
LAV	lavatory
LBS	pounds
LH	left hand
LL	live load
LONGIT	longitudinal
LP	low point
LW	lightweight
MAX	maximum
MB	machine bolt
M. MECH	mechanic(al)
MFR	manufacture(r)
MH	manhole
Min	minimum, minute
MISC	miscellaneous
MO	masonry opening
MO#	model number
MOD	modular
MPH	miles per hour
MS	machine screw
MTL	metal
MULL	mullion
MWP	membrane waterproofing
NAT	natural, natural finish
NIC	not in contract
NO	number
NOM	nominal

NTS	not to scale
OA	overall
OBS	obscure
OC	on center(s)
OD	outside diameter
OF	overflow
OFCI	owner furnished contractor installed
OFOI	owner furnished owner installed
OHMS	ovalhead machine screw
OHWS	ovalhead wood screw
OPG	opening
OPP	opposite
OZ	ounce(s)
P	paint(ed)
PB	push button
PCF	pounds per cubic foot
PCP	putting coat plaster
PERF	perforate(d)
PL	plate, property line
PLAM	plastic laminate
PLAS	plaster
PNL	panel
PP	push plate
PR	pair
PREP	prepare
PSF	pounds per square foot
PSI	pounds per square inch
PT	point, pressure treated
PTN	partition
PVC	polyvinyl chloride
PWD	plywood
QT	quarry tile
R	rise
RA	return air
RAD	radius
RCP	reflected ceiling plan
RD	roof drain
REF	reference
REFR	refrigerator
REINF	reinforce(ing)
REQ	required

RET'G retaining  
REV revision(s), revised  
RH right had  
RM room  
RO rough opening  
RSF resilient sheet flooring

SC solid core  
SCHED schedule  
SEC section  
SF square feet (foot)  
SHT sheet  
SHTHG sheathing  
SIM similar  
SL sleeve  
SOG slab on grade  
SPEC specification(s)  
SQ square  
SS storm sewer  
S4S finished 4 sides  
SD storm drain  
ST steel, street  
ST ST stainless steel  
STD standard  
STR structural  
SUPP supplement  
SUPT support  
SUSP suspended  
SV sheet vinyl

T tread  
TBM top bench mark  
T&G tongue and groove  
TB towel bar  
TC top of curb  
TEL telephone  
TEMP tempered  
THK thickness  
TKBD tackboard  
TO top of  
TP top of paving  
TRANS transverse  
TS top of slab  
TV television  
TW top of wall



TYP	typical
UNO	unless noted otherwise
VAT	vinyl asbestos tile
VB	vapor barrier
VCT	Vinyl Composition Tile
VERT	vertical
VG	vertical grain
VIF	verify in field
VWC	vinyl wall covering
W	width, wide, water
W/	with
W/O	without
WC	water closet
WD	wood, wood finish
WP	waterproof(ing)
WNS	wainscot
WR	water resistant
WS	waterstop
WW	window wall
WWC	wood wall covering
WWF	woven wire fabric

B. Words which may be found elsewhere in the Project Manual and Drawings are abbreviated in accordance with the standards set forth in the following table:

&	and
λ	angle
@	at
ι	diameter, round
"	inches
:	is, shall b
'	feet
ζ	perpendicular
/	per
%	percent
#	pound, number
X	by (as in 2 by 4)

**END OF SECTION**

Athletic Facility LED Upgrades  
October 2017

## SECTION 01 42 16

### DEFINITIONS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Words which may be found elsewhere in the Contract Documents are defined in accordance with the standards set forth in the following table:

**Approve:**

Where used in conjunction with Architect's response to submittals, requests, applications, inquiries, reports and claims by Contractor, the meaning of term "approved" will be limited to the Architect's responsibilities and duties as specified in General and Supplementary Conditions. In no case will "approval" by Architect be interpreted as a release of Contract requirements.

**As Detailed, As Shown:**

Where "as detailed", "as shown" or words of similar importance are used, it shall be understood that reference to the Drawings accompanying the Specifications is made unless otherwise stated.

**As Directed, As Required, As Authorized, As Reviewed, As Accepted:**

Where "as directed", "as required", "as authorized", "as reviewed", "as accepted" or words of similar importance are used, it shall be understood that the direction, requirement, permission, authorization, review, or acceptance of the Architect is intended, unless otherwise stated.

**As Indicated:**

Where "as indicated" is used it shall be understood that reference to Drawings and/or Specifications is made unless otherwise stated.

**Directed, Requested, etc.:**

Terms such as "directed," "requested," "authorized," "selected," will be understood as "directed by Architect," "requested by Architect," and similar phrases shall not be interpreted to extend Architect's responsibility into Contractor's responsibility for construction supervision.

**Furnish:**

Except as otherwise defined in greater detail the term "furnish" is used to mean supply and deliver to project site, ready for unloading, unpacking, assembly, installation, etc., as applicable in each instance.

**Indicated:**

The term "indicated" is a cross-reference to graphic representations, notes or schedules on drawings, to other paragraphs or schedules in the specifications

and to similar means of recording requirements in Contract Documents. Where terms such as "shown," "noted," "scheduled," and "specified" are used in lieu of "indicated," it is for purpose of helping reader locate cross-reference and no limitation of location is intended except as specifically noted.

**Install:**

Except as otherwise defined in greater detail, the term "install" is used to describe operations at project site including unloading, unpacking, assembly, erection, placing, anchoring, applying, working to dimension, finishing, curing, protecting, cleaning and similar operations, as applicable in each instance.

**Installer:**

The term "installer" is defined as the entity (person or firm) engaged by Contractor, or its subcontractor or sub-subcontractor for performance of a particular unit of Work at project site, including installation, erection, application and similar required operations. It is a general requirement that such entities (Installers) be expert in operations they are engaged to perform.

**Provide:**

Except as otherwise defined in greater detail, term "provide" means furnish and install, complete and ready for intended use, as applicable in each instance.

**END OF SECTION**

**SECTION 01 42 19****REFERENCE STANDARDS****PART 1 GENERAL****1.01 SECTION INCLUDES**

- A. Quality Assurance.
- B. Location of References.
- C. Schedule of References.

**1.02 QUALITY ASSURANCE**

- A. For products or quality of work specified by association, trade, or federal standards, comply with requirements of the standard, except when more rigid requirements are specified or are required by applicable codes.
- B. Conform to reference standard by date of issue current on date of Contract Documents.
- C. General Applicability of Standards: Except where Contract Documents include more stringent requirements, applicable standards of the construction industry have the same force and effect as if bound or copied directly into Contract Documents.
- D. Such standards are made a part of the Contract Documents by reference.
- E. Individual sections indicate which codes and standards the Contractor must keep at the project site, available for reference.
- F. Referenced industry standards take precedence over standards which are not referenced but recognized in industry as applicable.
- G. Non-referenced standards are not directly applicable to the Work, except as a general requirement of whether the Work complies with standards recognized in the construction industry.

**1.03 LOCATION OF REFERENCES**

- A. Valley Library, Oregon State University.

**1.04 SCHEDULE OF REFERENCED ASSOCIATIONS**

AIA American Institute of Architects

	<a href="http://WWW.AIA.ORG">WWW.AIA.ORG</a>
AISC	American Institute of Steel Construction <a href="http://WWW.AISC.ORG">WWW.AISC.ORG</a>
AISI	American Iron and Steel Institute <a href="http://WWW.STEEL.ORG">WWW.STEEL.ORG</a>
ANSI	American National Standards Institute <a href="http://WWW.ANSI.ORG">WWW.ANSI.ORG</a>
APA	American Plywood Association <a href="http://WWW.APAWOOD.ORG">WWW.APAWOOD.ORG</a>
ASHRAE	American Society of Heating, Refrigerating, and Air Conditioning Engineers <a href="http://WWW.ASHRAE.ORG">WWW.ASHRAE.ORG</a>
ASTM	American Society for Testing and Materials <a href="http://WWW.ASTM.ORG">WWW.ASTM.ORG</a>
AWPA	American Wood Protection Association <a href="http://WWW.AWPA.COM">WWW.AWPA.COM</a>
AWS	American Welding Society <a href="http://WWW.AWS.ORG">WWW.AWS.ORG</a>
BIA	Masonry Institute of America <a href="http://WWW.MASONRYINSTITUTE.ORG">WWW.MASONRYINSTITUTE.ORG</a>
BOLI	Oregon Bureau of Labor and Industries <a href="http://WWW.BOLI.STATE.OR.US">WWW.BOLI.STATE.OR.US</a>
CCB	Construction Contractors Board <a href="http://WWW.OREGON.GOV.CCB/">WWW.OREGON.GOV.CCB/</a>
CDA	Copper Development Association <a href="http://WWW.COPPER.ORG">WWW.COPPER.ORG</a>
CISPI	Cast Iron Soil Pipe Institute <a href="http://WWW.CISPI.ORG">WWW.CISPI.ORG</a>
CSI	Construction Specification Institute <a href="http://WWW.CSINET.ORG">WWW.CSINET.ORG</a>
DEQ	Department of Environmental Quality (Oregon) <a href="http://WWW.OREGON.GOV/DEQ/">WWW.OREGON.GOV/DEQ/</a>

DHI	Door and Hardware Institute <a href="http://WWW.DHI.ORG">WWW.DHI.ORG</a>
DOT	Department of Transportation <a href="http://WWW.DOT.GOV">WWW.DOT.GOV</a>
EPA	U.S. Environmental Protection Agency <a href="http://WWW.EPA.GOV">WWW.EPA.GOV</a>
FM	Factory Mutual System <a href="http://WWW.FMGLOBAL.COM">WWW.FMGLOBAL.COM</a>
FS	Federal Specification General Services Administration Specifications and Consumer Information Distribution Section (WFSIS) <a href="http://WWW.GSA.GOV/PORTAL/CONTENT/103856">WWW.GSA.GOV/PORTAL/CONTENT/103856</a>
IBC	International Building Code <a href="http://WWW.ICCSAFE.ORG">WWW.ICCSAFE.ORG</a>
ICBO	International Conference of Building Officials <a href="http://PUBLICECODES.CITATION.COM/ICOD/IBG/INDEX.HTM">PUBLICECODES.CITATION.COM/ICOD/IBG/INDEX.HTM</a>
IRS	Internal Revenue Service <a href="http://WWW.IRS.GOV">WWW.IRS.GOV</a>
ISA	Instrumentation Systems and Automation Society <a href="http://WWW.ISA.ORG">WWW.ISA.ORG</a>
NAAMM	National Association of Architectural Metal Manufacturers <a href="http://WWW.NAAMM.ORG">WWW.NAAMM.ORG</a>
NBFU	National Board of Fire Underwriters <a href="http://WWW.NFPA.ORG">WWW.NFPA.ORG</a>
NEC	National Electric Code <a href="http://WWW.NECPLUS.ORG">WWW.NECPLUS.ORG</a>
NEMA	National Electrical Manufacturers' Association <a href="http://WWW.NEMA.ORG">WWW.NEMA.ORG</a>
NESC	National Electrical Safety Code <a href="http://WWW.IEEE.ORG">WWW.IEEE.ORG</a>
NFPA	National Fire Protection Association <a href="http://WWW.NFPA.ORG">WWW.NFPA.ORG</a>

NRCA	National Roofing Contractors' Association WWW.NRCA.NET
OAR	Oregon Administrative Rules ARCWEB.SOS.STATE.OR.US/404.HTML
OESP	State of Oregon Electrical Specialty Code <a href="http://www.bcd.oregon.gov/programs/online_codes.html">http://www.bcd.oregon.gov/programs/online_codes.html</a>
ORS	Oregon Revised Statutes LANDRU.LEG.STATE.OR.US/ORS/
OSHA	Occupational Safety and Health Administration WWW.OSHA.GOV
OSSC	Oregon Structural Specialty Code <a href="http://www.bcd.oregon.gov/programs/online_codes.html">http://www.bcd.oregon.gov/programs/online_codes.html</a>
PS	Product Standard STANDARDS.GOV/STANDARDS.CFM
SDI	Steel Door Institute WWW.STEELDOOR.ORG
SMACNA	Sheet Metal and Air Conditioning Contractors' National Association WWW.SMACNA.ORG
SPRI	Single Ply Roofing Institute WWW.SPRI.ORG
SSPC	Steel Structures Painting Council WWW.SSPC.ORG
SWRI	Sealing, Waterproofing and Restoration Institute WWW.SWIRONLINE.ORG
UBC	Uniform Building Code (See ICBO)
UFC	Uniform Fire Code WWW.NFPA.ORG
UL	Underwriters' Laboratories, Inc. WWW.UL.COM
UMC	Uniform Mechanical Code WWW.UBC.COM



REFERENCE STANDARDS

01 42 19 - 5

UPC	Uniform Plumbing Code <a href="http://WWW.UBC.COM">WWW.UBC.COM</a>
WHL	Warnock Hersey Laboratories <a href="http://WWW.INTEK.COM/MARKS/WH/">WWW.INTEK.COM/MARKS/WH/</a>
WCLIB	West Coast Lumber Inspection Bureau <a href="http://WWW.WCLIB.ORG">WWW.WCLIB.ORG</a>
WWPA	Western Wood Products Association <a href="http://WWW.WWPA.ORG">WWW.WWPA.ORG</a>

**END OF SECTION**



## **SECTION 01 45 00**

### **QUALITY CONTROL**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Codes, regulations and permits.
- B. Procedures for quality control.

##### **1.02 OWNER RESPONSIBILITIES**

- A. Owner will employ and pay for services of an independent testing laboratory to perform inspection, sampling and testing as required by local building authority.
- B. Owner's Authorized Representative will provide on-site observation during construction.

##### **1.03 CODES, REGULATIONS AND PERMITS**

- A. All Work shall conform with the Oregon Structural Specialty Code (OSSC) based on the International Building Code (IBC), as amended by the State of Oregon Building Codes Division and the edition designated by the governing authority.
- B. Contractor shall comply with all applicable state and local construction codes.
- C. References to codes, Specifications and standards referred to in the Contract Documents shall mean, and are intended to be, the latest edition, amendment or revision of such reference standard in effect as of the date of these Contract Documents.
- D. The Owner shall be responsible for all permits and City of Corvallis plan review fees; the Contractor shall be responsible for all licenses and associated fees required for the Project.
- E. Contractor shall arrange and attend all required permit inspections and furnish evidence of approved City inspection reports per Section 01 77 00.

##### **1.04 QUALITY OF WORK**

- A. It is the true and specific intent of these Specifications that quality of Work on all phases of the construction and embracing all the trade sections shall be of high quality performed by workers skilled in their trade and performing their Work only according to the standard of best practice of the trade.
- B. All manufactured articles, materials, and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with manufacturer's directions unless otherwise specified.
- C. If Work is required in a manner to make it impossible to produce first quality Work, or should discrepancies appear among Contract Documents, request

interpretation from Architect before proceeding with Work.

- D. Failure to secure interpretation may cause rejection by Architect or owner of installation.

#### **1.05 LAYOUT**

- A. Be responsible for properly laying out the Work and for lines and measurements for the Work.
- B. Verify the figures shown on the drawings before laying out the Work and report errors or inaccuracies to the Architect before commencing Work.

#### **1.06 SUPERVISION**

- A. The Contractor shall maintain effective supervision on the project at all times Work is being performed.
- B. The superintendent shall be the same person throughout the project and shall attend the preconstruction conference.

#### **1.07 INSPECTIONS AND TESTING**

- A. Contractor shall notify the Owner at least twenty-four (24) hours in advance of any required progress inspection or final inspection including final punch list inspection.
- B. Cooperate with laboratory personnel, provide access to Work and furnish incidental equipment material and labor required for field testing and sample taking.

#### **1.08 EVALUATION OF TESTS AND INSPECTIONS**

- A. Results of laboratory and/or field control tests and inspections shall be the principal basis upon which satisfactory completion of Work shall be judged.
- B. If results of tests and inspections indicate Work is below requirements of Contract Documents, that portion of Work is subject to rejection.

#### **1.09 ADJUSTMENTS**

- A. Remove and replace Work so rejected at Contractor's expense including costs of subsequent tests and inspections until Work meets requirements of Contract Documents.
- B. The Owner reserves the right to perform any testing as may be required to determine compliance with the Contract Documents.
- C. Costs for such testing will be the Owner's responsibility unless testing indicates noncompliance. Cost for such testing indicating noncompliance shall be borne by the Contractor.
- D. Noncomplying Work shall be corrected and testing will be repeated until the Work complies with the Contract Documents.

E. Contractor will pay costs for retesting noncomplying Work.

**END OF SECTION**

**SECTION 01 51 00**

**CONSTRUCTION FACILITIES AND TEMPORARY CONTROLS**

**PART 1 GENERAL**

**1.01 SECTION INCLUDES**

- A. This Section specifies requirements for temporary services and facilities, including utilities, construction and support facilities, security and protection.

**1.02 REQUIREMENTS OF REGULATORY AGENCIES**

- A. Regulations: Comply with industry standards and applicable laws and regulations of authorities having jurisdiction.
- B. Standards: Comply with NFPA Code 241, "Building Construction and Demolition Operations", ANSI-A10 Series standards for "Safety Requirements for Construction and Demolition".
- C. Electrical Service: Comply with NEMA, NEC and UL standards and regulations for temporary electric service; install service in compliance with National Electric Code (NFPA 70).
- D. Inspections: Arrange for authorities having jurisdiction to inspect and test each temporary utility before use; obtain required certifications and permits if required.

**1.03 PROTECTION**

- A. Protect sidewalks, asphalt paving, concrete, trees, shrubs, and lawn areas at all times from damage resulting from construction activities.
- B. Prevent materials from clogging catch basins and yard drains; leave drains clean and in proper working condition.
- C. Protect Existing Irrigation Systems:
  - 1. In the event damage occurs to an underground irrigation system as a direct result of a Contractor's activities, the Contractor shall repair/replace or be assessed a charge at the discretion of the Owner.
  - 2. If repairs are to be made by the Contractor, the repairs will be inspected by the Owner's Authorized Representative prior to backfilling.
  - 3. Any galvanized pipe that requires repair shall be repaired at a threaded coupling, not by use of a compression coupling.
- D. Protect Existing Air Handling Systems:
  - 1. Contractor shall be responsible for protection of the cleanliness of the existing air handling system at all times. This protection shall include:
    - a. During site work or building demolition, prefilters shall be provided and maintained on all building outside air intakes at all times throughout the construction duration.
    - b. During any interior work that may create dust in the interior space and

adjacent corridor/hallways, air filters shall be provided and maintained on all affected air return and exhaust grilles. Where air flow in or out of the space is not required, all air duct openings shall be temporarily blanked off with plywood or sheet metal.

- c. Prior to starting any work, the Contractor shall record and submit to the Owner's Authorized Representative, pressure readings across all existing air handler air filter banks before installation of new prefilters.
  - d. Upon completion of all Work affecting existing air handling systems, the Contractor shall remove all temporary filters, covers and associated parts and restore the system to its original operating condition unless otherwise stated elsewhere in the Contract Documents
- E. Clean, repair, resurface, or restore existing surfaces to their original, or better, condition, or completely replace such surfaces to match existing, where damaged by construction operations.
- F. Security is the responsibility of the Contractor.
- G. Construction Debris:
- 1. Debris shall not be allowed to remain around the buildings during performance of Work, but shall be disposed of as rapidly as it accumulates.
  - 2. On completion of Work, the buildings and grounds shall be left in a condition that is equal to or better than original condition.
  - 3. In case of failure to do so, the Owner may remove rubbish and charge the cost to the Contractor.
- H. The Contractor shall manage a safe job environment for both the safety of all the people around the Work site as well as the safety of the Owner's and general public's property.
- I. The Contractor shall provide and maintain suitable barricades, shelters, lights, and danger signals during the progress of the Work; they shall meet the requirements of the local building code and OSHA.

#### **1.04 DRAINAGE**

- A. Verify that all rain drains in the construction areas are in working order and notify the Owner's Authorized Representative in writing of any rain drains that are plugged, prior to the start of the Work.
- B. Start of Work will be considered as acknowledgment that all drains are clear and in good working order.
- C. All drains shall be left in a clean and proper working condition.

#### **1.05 CONSTRUCTION PROJECT SAFETY FORM**

- A. Contractor shall submit to the Owner, prior to signing the Contract, the completed "Construction Project Safety Form", which is provided with instructions at the end of this Section.

## 1.06 TEMPORARY UTILITIES

- A. Temporary Utilities:
  - 1. Prepare a schedule indicating dates for implementation and termination of each temporary utility.
  - 2. At the earliest feasible time, when acceptable to the Owner, change over from use of temporary service to use of the permanent service.
- B. Conditions of Use:
  - 1. Keep temporary services and facilities clean and neat in appearance.
  - 2. Operate in a safe and efficient manner.
  - 3. Take necessary fire prevention measures.
  - 4. Do not overload facilities or permit them to interfere with progress.
  - 5. Do not allow hazardous, dangerous or unsanitary conditions, or public nuisances to develop or persist on the site.
- C. Electrical Service:
  - 1. Service limited to 20 amp 120V circuits will be paid for by the Owner.
  - 2. Connection to the service shall be the responsibility of the Contractor, with the Owner's approval.
  - 3. Coordinate with the Owner's Authorized Representative.
- D. Water Service:
  - 1. Service in reasonable quantities for the Project will be paid for by the Owner.
  - 2. Connection to the service shall be the responsibility of the Contractor, with the Owner's approval.
  - 3. Coordinate with the Owner's Authorized Representative.

## 1.07 TEMPORARY SUPPORT FACILITIES

- A. Temporary Sanitary Facilities:
  - 1. Provide and maintain an adequate number of facilities for the use of all persons employed on the Work during construction.
  - 2. Provide enclosed, weatherproof facilities with heat as required.
  - 3. Use of new or existing Owner's facilities will not be permitted.
- B. Temporary Heat and Ventilation:
  - 1. As necessary, provide temporary heat and ventilation required by construction activities, for curing or drying of completed installations or protection of installed construction from adverse effects of low temperatures or high humidity. Select safe equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce the ambient condition required and minimize consumption of energy.
- C. Telephone Equipment: Provide telephone communications at project site.
- D. Existing Services:
  - 1. Do not interrupt any existing service.



2. Prior request and approval of the Owner's Representative will enable the Owner to shut down any utility required by the Work.
3. Contractor shall not shut down utilities.

### **1.08 TEMPORARY BARRIERS AND ENCLOSURES**

- A. Provide barriers and fencing to prevent unauthorized entry to construction areas and to protect existing facilities and adjacent properties from damage.
- B. Provide Commercial grade chain link fence construction.
- C. Provide 6 foot high fence around construction site as directed by Owner's Authorized Representative; equip with vehicular and pedestrian gates with lock.
- D. Exterior Closures: Provide temporary secured, weather-tight closures at exterior openings, to permit acceptable working conditions and protection of the Work.
- E. Interior Closures:
  1. Provide temporary floor to ceiling partitions (not plastic sheeting) and ceilings as required to separate work areas from Owner occupied areas, to prevent penetration of dust and moisture into Owner occupied areas, to reduce construction noise, and to prevent damage to existing materials and equipment.
  2. Paint surfaces exposed to view from Owner occupied areas.

### **1.09 ODORS**

- A. Work that causes excessive odors shall be performed only after coordination with the Owner's Authorized Representative. Filtering of air intakes to units may be required to prevent odors and vapors from entering the buildings.
- B. Contractor shall provide 7 days advance notice to the Owner's Authorized Representative in order for advance notice to be forwarded to building occupants. Work stoppage may occur if advance notification has not been coordinated or odors and vapors from the work are found to generate complaints from building occupants.

### **1.10 FIRE SAFETY**

- A. Ensure that required exit routes remain unobstructed while building is occupied.
- B. Abide by all fire safety requirements for buildings under construction, alteration or demolition as required by Article 87, of the Uniform Fire Code as adopted by the State of Oregon.
- C. An emergency telephone shall be provided on site. Cellular telephone equipment is acceptable.
- D. Fire Suppression Equipment:
  1. Install and maintain temporary fire protection facilities of the types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 10 "Standard for Portable Fire Extinguishers", and NFPA 241 "Standard for Safeguarding Construction, Alterations and

Demolition Operations".

2. Maintain equipment in working condition with current inspection certificate attached to each.
3. Locate fire extinguishers where convenient and effective for their intended purpose, but not less than one extinguisher on each floor at or near each usable stairwell.
4. Store combustible materials in containers in fire-safe locations.
5. Maintain unobstructed access to fire extinguishers, fire hydrants, temporary fire protection facilities, stairways, and other access routes for fighting fires.
- 6.
6. Provide continual supervision of welding operations, combustion type temporary heating units, and similar sources of fire ignition.
7. When possible, relocate hot work to a designated hot work area.
8. If the materials or equipment cannot be relocated to a designated hot work area, use the least hazardous form of hot work that will get the job done and prepare the area properly.
9. Manage mobile hot work using the formal hot work permit system. (mentioned in the next bullet point and also a directive in the OSU Hot Work Safety Program)
10. Make sure both fire protection and hot work equipment work properly.
11. Train all personnel involved in hot work operations and activities so that they have the understanding, knowledge, and skills necessary to safely perform their jobs.

### **1.11 CONSTRUCTION AIDS**

- A. Scaffolding: comply with applicable OSHA requirements.
- B. Material Handling Equipment:
  1. Provide necessary cranes, hoists, towers, or other lifting devices.
  2. Use only experienced operators.
  3. Remove equipment as soon as possible after task is ended.
  4. Coordinate placement of such equipment with Owner's Authorized Representative.
  5. Obtain required permits and meet requirement of governing authorities regarding applicable regulations.
- C. Materials or debris shall not be allowed to free fall from building.
- D. The use of chutes or conveyors must be approved by Owner.

### **1.12 TEMPORARY CONTROLS**

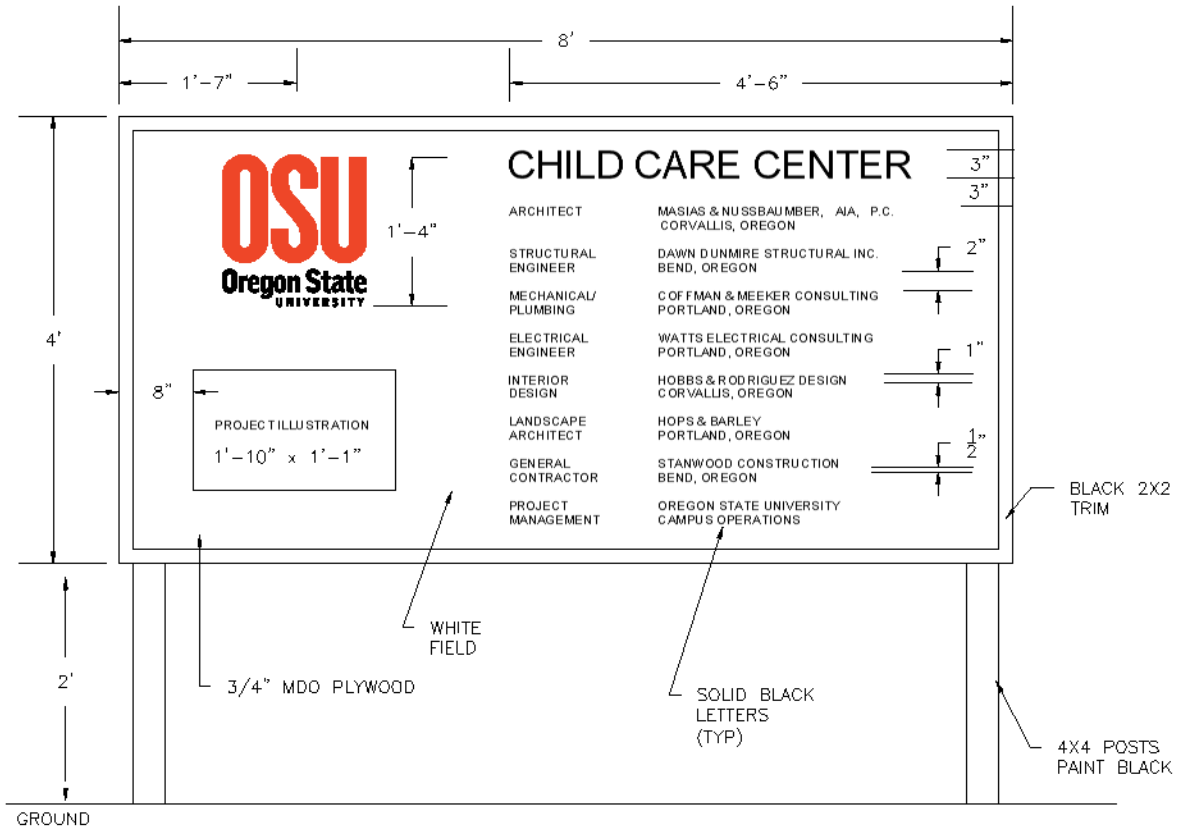
- A. Water Control:
  1. Maintain excavations free of water.
  2. Provide, operate, and maintain necessary pumping equipment.
- B. Protection:
  1. Protect installed Work and provide special protection where specified in individual specification sections.

2. Prohibit traffic or storage upon waterproofed or roofed surfaces.
- C. Security:
1. Provide security and facilities to protect Work and existing facilities and Owner's operations from unauthorized entry, vandalism, or theft.
  2. Coordinate operations with Owner's Authorized Representative.
- D. Temporary Traffic Control /Pedestrian Accessibility
1. A continuous route for all pedestrians, including persons with disabilities and bicyclists, shall be maintained at all times. When existing pedestrian facilities are disrupted, closed, or relocated in a construction zone, temporary pedestrian facilities shall be provided.
  2. Temporary pedestrian facilities should be safe and accessible. There should be no curbs or abrupt changes in grade that could cause tripping or be a barrier to wheelchair use.
  3. Signage shall be provided directing people to the temporary accessible route. The signage shall include the International Symbol of Accessibility.
  4. Contractors shall not block temporary walkways with vehicles, equipment, construction materials, signs, trash, or other objects that might prohibit pedestrian passage.
  5. Construction equipment and equipment operation must be separated from any open walkways. At construction zones, pedestrian fences or other protective barriers shall be provided to prevent access into the construction zone.

### **1.13 PROJECT SIGNAGE**

- A. Contractor is permitted to post only one project identification sign based on the following example:

## OSU TYPICAL JOB SIGN



### 1.14 PREPARATION

- Consult with Owner to review jobsite areas required for field offices, material storage and stockpiles, equipment storage, access to different locations, etc.

### 1.15 PERFORMANCE

- Confine equipment, apparatus, and storage of material to work limits. The Owner will not be responsible for protection of materials and equipment from damage, pilfering, etc.
- Install temporary facilities in such a manner that the installed work will not be damaged.
- Do not use facilities of existing building unless authorized in writing by the Owner.
- Effective September 1, 2012, OSU became a non-smoking campus and smoking is prohibited on all Campus property.
- Keep facilities well maintained.
- Relocate temporary facilities as required during job progress.

- G. At Substantial Completion, clean and renovate permanent facilities that have been used during the construction period, including but not limited to:
1. Replace air filters and clean inside of ductwork and housings.
  2. Replace significantly worn parts and parts that have been subject to unusual operating conditions.
  3. Replace lamps that are burned out or noticeably dimmed by substantial hours of use.

**END OF SECTION**

# Oregon State University Construction and Maintenance Safety Requirements

EH&S, 130 Oak Creek Building, Corvallis, OR 97331-7405, (541) 737-2505,  
FAX (541) 737-9090

**Complete OSU Construction and Maintenance Safety Form** - Send completed documents (including Site Safety Plan and all separate answer pages) to Construction Contract Administration along with the signed contract and bonds.

**Project Isolation** - All construction and remodeling activities regardless of size and/or scope must be fenced, barricaded, or otherwise protected to restrict entrance and to ensure the safety of those in the general area. See isolation requirements.

**Site Safety Plan** - A site safety plan will be required and will address:

- General Information
- Emergency Information
- Key Organization Personnel
- Hazard Evaluation/Facility Impact
- Emergency Procedures
- Work Zones
- Security Measures
- Fire Protection

A model plan is attached. This form can be used if another plan has not already been prepared. Contact OSU Environmental Health & Safety for more information 737-2505.

## Isolation Requirements

**General:** All construction, maintenance, and remodeling activities, regardless of size or scope, must be fenced, barricaded, or otherwise isolated to restrict entrance and to ensure the safety of those in the general area.

**Outdoor Activities:** Outdoor projects require the following perimeter isolation:

- A six foot chain-link fence, with controlled access points, extending in all directions around the excavation or building site such that no area of the construction is accessible to pedestrians or unauthorized personnel or vehicles.
- Isolation area will include vehicle loading and unloading areas.
- At the University's option, other barricading plans may be accepted. These may apply to projects such as road resurfacing, parking lot striping, exterior building water proofing, deliveries, etc. Contact EH&S regarding other barricading plans.

**Overnight:** Any excavation across or adjacent to sidewalks or pathways which must be left open overnight, must be identified with working, blinking construction lights in addition to solid barricades

**Indoor Activities:** Indoor construction or maintenance projects which will create dust, potentially hazardous fumes or vapors, or offensive odors are subject to the following isolation:

- Areas where existing doors can provide isolation will be labeled "Construction Area-- Authorized Personnel Only".

- All other areas will be isolated by a solid barrier. The minimum barrier allowed is 4 mil poly sheeting sealed to prevent migration of dust.
- Mechanical ventilation may be required.
- A solid wall is required if building envelope is opened to the outside.

**Contractor Responsibilities**

- The contractor will provide all barricading, isolation, and fencing material. OSU will not provide any materials.
- The contractor will also provide all appropriate warning and detour signs when sidewalks, exits, or roads are closed.
- Contractor will provide all other construction area signs.

**OSU Construction and Maintenance Safety Form**

**Send completed safety documents to Construction Contract Administration with contract and bonds.**

Date: \_\_\_\_\_ Project: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact: \_\_\_\_\_

Work # \_\_\_\_\_ 24 hr #: \_\_\_\_\_

OSU Project Mgr: \_\_\_\_\_ Work / 24hr #'s: \_\_\_\_\_

Dept Contact: \_\_\_\_\_ OSU EH&S Contact: \_\_\_\_\_

Preconstruction meeting? **Y N** Date/Time/Location: \_\_\_\_\_

**For the following items, prepare answers on a separate sheet for all items marked "Yes". Precede each answer with the appropriate item number. All boxes need to be checked**

<b>Y</b>	<b>N</b>	<b>For This Project</b>	<b>If YES, then:</b>
		<b>1</b> Will any confined spaces be accessed?	Describe location of entry Specify location of permit Notify EH&S prior to entry See SAF 209
		<b>2</b> Will hot work be performed (welding, cutting, brazing, etc.)?	Provide min. 5# 2A10BC extinguisher within 10 ft If indoors - provide and describe ventilation See SAF 214
		<b>3</b> Any products brought to campus?	Provide MSDS on site prior to first use; Make available to OSU on request
		<b>4</b> Will lead paint be impacted?	Describe plan to limit contamination
		<b>5</b> Will asbestos-containing-material be impacted?	Coordinate with OSU asbestos manager
		<b>6</b> Will <u>any</u> materials (construction debris, soil, water, etc) be removed from campus?	Describe in detail identity and disposition of material (how, where)
		<b>7</b> Any open trenches or holes?	Describe isolation procedures (see Page 1)
		<b>8</b> Will a crane be used?	Describe crane safety plan (include plan to prevent loads above occupied areas)
		<b>9</b> Is this project building a new facility, a major remodel?	Provide Site Safety plan Describe isolation procedures (see Page 1)
		<b>10</b> Is this a minor remodeling project?	Provide, or fill out model Site Safety Plan form ( see Page 3) Describe isolation procedures (see Page 1)
		<b>11</b> Will air contamination be produced (e.g. dust, CO, solvent vapors, VOCs, odors)?	Describe project ventilation and isolation Indicate position of building air intake(s)
		<b>12</b> Will there be noise > 85 dB?	Describe noise minimization plan
		<b>13</b> Will this project use a scaffold or an external chute?	Describe isolation, dust control, installation
		<b>14</b> Will this project involve a working surface >6' above a lower level	Describe fall protection
		<b>15</b> Will any "blind" saw-cuts or penetrations be made in existing foundations, floors, ceilings and/or walls?	Describe plan for detecting and protecting power lines or other building utility lines.

EH&S Review: \_\_\_\_\_ Date: \_\_\_\_\_



# Model Site Safety Plan

## 1. General Information

Contractor name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Site Safety Officer \_\_\_\_\_ Project Dates \_\_\_\_\_  
 Project Name \_\_\_\_\_

## 2. Emergency Information

Emergency Response	911	OSU EH&S and OSU Facilities Services must be notified in the event of an emergency
Hazardous Materials Spill		
MSDS on-site location		
OSU EH&S	(541) 737-2505	
Facilities Services	(541) 737-2969	

## 3. Contractor Key Personnel

	Name	Phone	Emergency Contact
Company Owner			
Project Manager			
Job Supervisor			
Site Safety Officer			
Other Responsible Individual			
24 Hour Notification			

List of employees on site \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## 4. Hazard Evaluation/ Facility Impact

Physical	Yes / No
Heavy Equipment	
Noise	
Heat	
Elevation	
Radiation Materials	
Excavations	
Underground Utilities	
Confined Spaces	
Fire Prevention	
Electrical	

## 5. Emergencies

Services
Evacuation Route
First Aid Location
Hazardous Materials Spill Procedure

## 6. Work Zones

Material Storage \_\_\_\_\_  
 Parking locations \_\_\_\_\_  
 Individuals with OSU keys \_\_\_\_\_  
 Access issues \_\_\_\_\_

## 7. Security measures

\_\_\_\_\_  
 \_\_\_\_\_

## 8. Fire protection

\_\_\_\_\_  
 Athletic Facility LED Upgrades  
 October 2017



## **SECTION 01 56 39**

### **TREE AND PLANTING PROTECTION**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Section includes temporary fencing, barricades, and guards to protect trees, plants and groundcovers not indicated to be removed, as necessary and required to prevent damage above and below grade.

##### **1.02 DEFINITIONS**

- A. Dripline: Outer perimeter of branches of any tree or plant.
- B. Groundcover: Includes but not limited to plants and grass.

##### **1.03 PERFORMANCE REQUIREMENTS**

- A. The Contractor shall exercise utmost care to protect existing trees and plants designated to remain and shall comply with all protection requirements provided by Owner and City of Corvallis as conveyed through the Owner's Authorized Representative.
- B. The Contractor shall install tree protection fencing as detailed and shall prevent damage to shrubs, groundcover, trees, root systems, soil, bark, foliage, branches and limbs due to construction activities, including but not limited to:
  - 1. Soil contamination, erosion, and compaction.
  - 2. Excessive wetting, and ponding due to storm water, and construction run-off.
  - 3. Alteration of grade, stockpiling of soil, debris, and materials.
  - 4. Damage to soil, roots, bark, trunk, limbs, branches, and foliage.
  - 5. Prevent unauthorized cutting, breaking, skinning and bruising of roots, branches, and bark.

##### **1.04 SUBMITTALS**

- A. Procedural proposal for tree and plant protection, describe methods of protection, and stabilization, provide drawings and supporting documentation as directed.
- B. Contractor's Condition Inspection; include written report and color photographs.

##### **1.05 PROJECT CONDITIONS**

- A. Install protection during initial mobilization at the Work site, and maintain until substantial completion.
- B. If, in the opinion of the Owner's arborist, additional protection is required, the Contractor shall install additional fencing as directed and without cost to the Owner.
- C. The location and requirements for additional fencing shall be determined by the

Owner's arborist prior to, and at any time during the course of the Work.

- D. Fencing:
  - 1. Fencing shall be installed at the tree and plant protection areas as detailed on Plans, or as directed by the Owner's Authorized Representative.
  - 2. Tree and plant protection fences shall remain in place until all Work is completed and shall not be removed or relocated without the approval of the Owner's Authorized Representative.
- E. Driving and Parking:
  - 1. Not permitted off paved surfaces without the approval of the Owner's Authorized Representative.
  - 2. When approved, the Contractor shall place plywood of sufficient thickness and width to support vehicles and prevent rutting on the area to be driven on.
  - 3. Care shall also be taken with respect to existing lawn sprinkler systems.
- F. Storage of materials and Debris: Not permitted off paved surfaces.

## SECTION 01 60 00

### PRODUCT REQUIREMENTS

#### PART 1 GENERAL

##### 1.01 SECTION INCLUDES

- A. Summary:
  - 1. Product options.
  - 2. Owner-furnished products.
  - 3. Product delivery, storage and handling.

##### 1.02 PRODUCTS

- A. Products:
  - 1. New material, machinery, components, equipment, fixtures, and systems forming the Work, but does not include machinery and equipment used for preparation, fabrication, conveying and erection of the Work.
  - 2. Products may also include existing materials or components specifically identified for reuse.
- B. Use interchangeable components of the same manufacture for similar components.
- C. Unless otherwise specified, all material and equipment shall be new; free from defects impairing strength, durability, and appearance; of current manufacture.
- D. Items specified shall be considered minimum as to quality, function, capacity, and suitability for application intended.
- E. Items incorporated into the Work shall conform to applicable specifications and standards designated, and shall be of size, make, type, and quality specified.
- F. Design, fabricate, and assemble in accordance with current best engineering, industry, and shop practices.
- G. Manufacture like parts of duplicate units to standard size and gauge to make them interchangeable.
- H. Two or more items of the same kind shall be identical and made by the same manufacturer.
- I. All equipment and materials, except Owner furnished, shall be new and the latest version at the time of Offer and shall conform to applicable UL, ULC, CSA or ANSI provisions. Re-manufactured or "B" stock equipment will not be accepted without prior written consent from the Owner. Evidence of unauthorized re-manufactured or "B" stock equipment on the project site will be deemed evidence of the contractor's failure to perform the work. Contractor shall take care during installation to prevent scratches, dents, chips or disfiguration of equipment and materials supplied. All damaged equipment and/or materials shall be repaired or replaced at Owner's discretion. Contractor

shall perform either option selected by Owner at no additional cost to the Owner.

- J. All cabling [power and data] is to be labeled at each end of the cable with a description in English OR with a reference to a wire designation on a wiring diagram. This includes all cables internal to the displays, all cables between displays and control room, and all cables internal to the control room. These diagrams must be part of the Project documentation submitted to the Owner at time of Final Completion.
- K. Each device shall meet all of its published manufacturer's specifications. Verify performance as required.
- L. Provide an uninterruptable power supply (UPS) at the bottom of each rack supplied by Contractor. UPS shall have the capability of providing power to all equipment within the rack for a period of 15 minutes in the event of a power failure at the facility.
- M. Install all rack mounted equipment with Middle Atlantic Products HP Series truss head screws, or approved equal.
- N. Some rack-mounted equipment may require shaft locks, security covers, or removal of knobs; provide and install during Final Completion testing.
- O. Provide engraved self-adhesive phenolic labels at the front and rear of all rack-mounted signal processing equipment. Mount labels on the equipment chassis and attach in a neat and permanent manner. Embossed label will not be accepted. Label equipment with schematic enumeration reference, and with descriptive information regarding its function or area it is serving. Similarly, provide engraved labels at the rear only of equipment mounted in furniture consoles.
- P. All engraving shall be 1/8" block lettering unless noted otherwise. On dark panels or pushbuttons, letters shall be white. Letters shall be black on stainless steel, brushed natural aluminum plates or light-colored pushbuttons.
- Q. Per IEC-268 standard, all XLR connectors not mounted on equipment shall be wired pin 2 hot (high), pin 3 low, and pin 1 screen (shield).
- R. Mounting Hardware exposed to the weather shall be aluminum, brass epoxy painted galvanized steel or stainless steel. Apply corrosion inhibitor to all threaded fittings.
- S. Equipment Racks shall be Middle Atlantic Products model MRK-4436, or approved equal, with accessories as noted below. Quantity of racks shall be as required to house all equipment supplied under this scope of work. Any unused rack mounting spaces shall have blank panels to full enclose the rack assembly. Multiple racks shall be anchored together using appropriate ganging hardware. Standard solid rear door shall be replaced with Middle Atlantic Products model MW-VRD-44 vented rear door.

1. Provide two (2) side panels per individual stand-alone rack or series of racks ganged together. The intent is to have an enclosed rack system. A single stand-alone rack would have two (2) side panels and a series of three (3) racks ganged together would also have two (2) side panels. Side panels shall be Middle Atlantic Products model SPN-44-36, or approved equal.
  2. Provide Middle Atlantic Products model MW-4QFT-FC integrated fan top, or approved equal, for each rack. Fan shall be thermostatically controlled to ensure in-rack temperatures of less than 100 degrees Fahrenheit.
  3. Provide two (2) Middle Atlantic Products model LT-GN-PL gooseneck work light for each rack required for this scope of work.
  4. Provide Middle Atlantic Products model PDT-2X1020T, or approved equal, in rack vertical power strip. Power strip shall have enough receptacles to accommodate all equipment housed in the associated rack with a minimum of two spare receptacles per rack.
- T. Any rear mounted rack equipment shall be placed so the equipment does not block access to the back of front mounted equipment.
- U. Contractor shall exercise care when wiring racks to avoid damaging cables and equipment. Contractor shall install grommets around cut-outs and knock-outs where conduit or chase nipples are not installed.
- V. Equipment Racks shall have a ground buss installed in each rack. Ground buss shall be insulated from the rack. Attach equipment rack to ground buss at one point using #4 insulated copper wire. Ground any equipment chassis without a three-conductor power cord directly to the buss bar using #12 insulated copper wire. Tie each and every power receptacle ground contact to the buss bar using #12 insulated copper wire. Interconnect signal cables shall be routed from junction boxes through metallic flexible conduit(s) (1" to 2" diameter) as appropriate. Flexible conduit shall be insulated from racks by approved insulating bushings.
- W. Power wiring and signal/data wiring shall be installed on opposite sides of rack. Contractor may determine which side is using for power and which side for signal. Method shall be kept the same for entire installation, if multiple racks are required. Contractor shall exercise care when wiring racks to avoid damaging cables and equipment.

### **1.03 PRODUCT OPTIONS**

- A. Products Specified by Reference Standards or by Description Only: Any product meeting those standards or description.
- B. Products Specified by Naming One or More Manufacturers with a Provision for Substitutions: Submit a request for substitution for any manufacturer not named.
- C. Products Specified by Naming One [or More] Manufacturer[s]: Products of manufacturer[s] named and meeting specifications, no options or substitutions

allowed.

D. Substitution Procedure: Under Section 01 25 00.

#### **1.04 REUSE OF EXISTING PRODUCTS**

- A. Except as specifically indicated or specified, materials and equipment removed from existing construction shall not be used in the completed Work.
- B. For material and equipment specifically indicated or specified to be reused in the Work:
  - 1. Use care in removal, handling, storage, and reinstallation to assure proper function in the completed Work.
  - 2. Arrange for transportation, storage, and handling of products which require off-site storage, restoration, or renovation.
  - 3. Remove and reinstall mechanical units, vents, guys, antennae, and electrical and grounding wires or conduits.

#### **1.05 OWNER FURNISHED PRODUCTS**

- A. Designate delivery dates of Owner-furnished items in the construction schedule.
- B. Receive, unload, store and handle Owner-furnished items at the site; protect from damage.

#### **1.06 DELIVERY, STORAGE AND HANDLING**

- A. Transport, handle, store and protect products in accordance with manufacturer's instructions.
- B. Arrange deliveries in accordance with construction schedules; coordinate to avoid conflict with Work and site conditions.
- C. Deliver and store products in undamaged condition in manufacturer's original containers or packaging with identifying labels intact and legible.
- D. Inspect shipments to assure compliance with Contract Documents and reviewed submittals, and that products are undamaged.
- E. Prevent soiling or damage to products or packaging.
- F. Interior Storage: Maintain required temperature and humidity ranges. Verify that Owner furnished storage meets product manufacturer's requirements.
- G. Exterior Storage:
  - 1. Store materials above ground to prevent soiling and/or moisture infiltration.
  - 2. Cover materials with waterproof breathable sheet coverings; provide adequate ventilation.
  - 3. All storage locations to be approved in advance by the Owner.
- H. Arrange storage to provide access for inspection.
- I. Coordinate with Owner's Authorized Representative all on-site storage activities.



J. Provide for security of stored products.

**END OF SECTION**

## **SECTION 01 73 29**

### **CUTTING AND PATCHING**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Requirements and limitations for cutting and patching of Work.

##### **1.02 RELATED SECTIONS**

- A. Section 01 25 00, Product Substitution Procedures.
- B. Section 01 33 23, Shop Drawings, Product Data, Samples

##### **1.03 SUBMITTALS**

- A. Submit written request in advance of cutting or alteration which affects:
  - 1. Structural integrity of any element of the Work.
  - 2. Efficiency, maintenance, or safety of any operational element.
  - 3. Visual qualities of sight exposed elements.
  - 4. Work of Owner or separate contractor.
- B. Include in request:
  - 1. Identification of project.
  - 2. Location and description of affected work.
  - 3. Necessity for cutting or alteration.
  - 4. Description of proposed work, and products to be used.
  - 5. Alternatives to cutting and patching.
  - 6. Effect on work of Owner or separate contractor.
  - 7. Written permission of affected separate contractor.
  - 8. Date and time work will be executed.

#### **PART 2 PRODUCTS**

##### **2.01 MATERIALS**

- A. Primary Products: Those required for original installation.
- B. Product Substitution: For any proposed change in materials, submit request for substitution under provisions of Section 01 25 00.

#### **PART 3 EXECUTION**

##### **3.01 EXAMINATION**

- A. Inspect existing conditions prior to commencing Work, including elements subject to damage or movement during cutting and patching.
- B. After uncovering existing work, inspect conditions affecting performance of Work.

- C. Beginning of cutting or patching means acceptance of existing conditions.

### **3.02 PREPARATION**

- A. Provide temporary supports to ensure structural integrity of the Work.
- B. Provide devices and methods to protect other portions of the Work from damage.
- C. Provide protection from elements for areas which may be exposed by uncovering work.

### **3.03 CUTTING AND PATCHING**

- A. Execute cutting, fitting and patching to complete work.
- B. Fit products together, to integrate with other work.
- C. Remove and replace defective or non-conforming work.
- D. Provide openings in the work for penetration of mechanical and electrical work.

### **3.04 PERFORMANCE**

- A. Execute work by methods to avoid damage to other Work, and which will provide appropriate surfaces to receive patching and finishing.
- B. Cut rigid materials using masonry saw or core drill. Pneumatic tools are not allowed without prior approval from Owner's Authorized Representative.
- C. Restore work with new products in accordance with requirements of Contract Documents.
- D. At penetrations of fire rated walls, partitions, ceiling or floor construction, completely seal voids with approved fire rated material, to full thickness of the penetrated element.
- E. Refinishing:
  - 1. Refinish surfaces to match adjacent finish.
  - 2. For continuous surfaces, refinish to nearest intersection or natural break.
  - 3. For an assembly, refinish entire unit.

**END OF SECTION**

## **SECTION 01 74 00**

### **CLEANING**

#### **PART 1 GENERAL**

##### **1.01 SECTION INCLUDES**

- A. Related requirements specified elsewhere, cleaning for specific products or work: Specification section for that work.
- B. Maintain premises and public properties free from accumulations of waste, debris, and rubbish, caused by operations.
- C. At completion of Work remove waste materials, rubbish, tools, equipment, machinery and surplus materials, and clean all sight-exposed surfaces; leave project clean and ready for occupancy.

##### **1.02 QUALITY ASSURANCE**

- A. Standards: Maintain project in accord with applicable safety and insurance standards.
- B. Hazard Control:
  - 1. Store volatile wastes in covered metal containers.
  - 2. Provide adequate ventilation during use of volatile or noxious substances.

##### **1.03 MATERIALS**

- A. Use only cleaning materials recommended by manufacturer of surface to be cleaned.
- B. Use cleaning materials only on surfaces recommended by cleaning material manufacturer.

##### **1.04 DURING CONSTRUCTION:**

- A. Wet down dry materials and rubbish to lay dust and prevent blowing dust.
- B. At reasonable intervals during progress of Work clean site and public properties, and dispose of waste materials, debris and rubbish.
- C. Provide on-site containers for collection of waste materials, debris and rubbish.
- D. Remove waste materials, debris and rubbish from site and legally dispose of at public or private dumping areas off Owner's property.
- E. Vacuum clean interior building areas when ready to receive finish painting, and continue vacuum cleaning on an as-needed basis until project is ready for Substantial Completion or occupancy.
- F. Handle materials in a controlled manner with as few handlings as possible; do not drop or throw materials from heights.

### **1.05 FINAL CLEANING**

- A. Employ experienced workers, or professional cleaners, for final cleaning.
- B. In preparation for Substantial Completion or occupancy, conduct final inspection of sight-exposed interior and exterior surfaces, and of concealed spaces.
- C. Remove grease, dust, dirt, stains, labels, and other foreign materials from exposed interior and exterior finished surfaces.
- D. Remove putty, paint, labels, lubricants, etc., from windows, mirrors, and sash, and then polish, taking care not to scratch glass.
- E. Vacuum carpeting (shampoo where required), removing debris and excess nap.
- F. Repair, patch and touch up marred surfaces to specified finish, to match adjacent surfaces.
- G. Replace air filters where units were operated during construction.
- H. Maintain cleaning until project, or portion thereof, is occupied by Owner.

**END OF SECTION**

## SECTION 01 77 00

### CONTRACT CLOSEOUT

#### PART 1 GENERAL

##### 1.01 DESCRIPTION

- A. The requirements specified in this section relate to all Contractors individually performing under these Contract Documents:
  - 1. Project Record Documents.
  - 2. Final review and payment.
- B. Related work specified elsewhere:
  - 1. OSU General Conditions.
  - 2. Shop Drawings, Product Data and Samples, Section 01 33 23.

##### 1.02 PROJECT RECORD DOCUMENTS

- A. The Project Record Documents shall be organized to include the following information:
  - 1. Table of Contents
  - 2. Project Team List
  - 3. Specifications (Including Addenda and Change Orders)
  - 4. Drawings
  - 5. Inspection Reports, as applicable
  - 6. Original Signed Warranty(ies)
  - 7. Maintenance Instructions
- B. Two sets of the Project Record Documents shall be submitted for review upon 75% completion of the Work.
- C. Project Record Documents shall be submitted electronically to the Owner. Hard copies will not be accepted.
- D. The project team list shall include the name, address, and phone number of the Owner, Contractor, Inspector, Subcontractors, and the materials manufacturers.
- E. Legibly mark each Specification section to indicate actual as-built condition indicating changes in the Work made by addenda or change order or actual materials used and actual manufacturer(s) used.
- F. Maintain current and accurate as-built mark-ups during construction and make available to Owner's Authorized Representative upon request.
- G. Legibly mark the drawings to indicate actual as-built conditions indicating changes in the Work made by addenda or change order or actual conditions which differ from the drawings.
- H. Redraw or provide new drawings as required for a complete as-built set of drawings. The Contractor shall maintain current and accurate as-built mark-ups during construction and make available to Owner's Authorized Representative.

- I. Include inspection reports if applicable.
- J. Include, in a single section, all copies of the Project's labor and material warranties clearly marked to identify the Owner's responsibilities under the terms of each warranty and the section of Work that each warranty covers. One set must be clearly marked as containing original documents.
- K. In the case of an elevator installation, the Contractor's and manufacturer's warranty shall provide for the Owner's right to respond to emergency/car failure situations for the purpose of extricating individuals trapped in the elevator.
- L. Include maintenance instructions complete with technical information and name, address, and phone number of the Contractor(s) and manufacturer(s) of each material and product.
  - 1. Upon substantial completion and prior to on site training with the Owner, Contractor shall provide two (2) final Operation & Maintenance Manuals (O&M Manuals). O&M Manuals shall have tab dividers and shall be logically organized to provide easy access to information without the need to research through entire manual. All documents provided in the O&M Manual shall be written in English and shall provide sufficient detail as to be understood by an individual with no knowledge of LED displays or the associated control equipment and/or operating systems. Contents of the O&M Manual shall include, but not be limited to:
    - a. Table of Contents
    - b. Description / overview of system(s) including key features and operational procedures.
    - c. Full start up procedure for all control room rack equipment and LED display equipment written under the assumption that all equipment was in full powered off mode.
    - d. Full shutdown procedure for all control room rack equipment and LED display equipment written under the assumption that the facility is in an extended power failure situation.
    - e. Procedure for switching to back up LED display processors and back up graphics/animation servers.
    - f. Troubleshooting procedures for all LED displays, LED display processors, graphics/animation servers, scoring systems, and all related equipment provided by Contractor. Troubleshooting procedures shall include demonstration photos and/or diagrams as required.
    - g. Maintenance procedures for all LED displays, LED display processors, graphics/animation servers, scoring systems, and all related equipment provided by Contractor. Maintenance procedures shall include demonstration photos and/or diagrams as required.

Contractor shall indicate whether maintenance procedures should be performed monthly, bi-annually, or annually.

- h. Owner's Manuals for all third party and/or "off the shelf" type equipment provided by Contractor; e.g., KVM's, fiber modems, network switches/routers, and UPS battery back ups.
- i. All third party equipment and/or "off the shelf" equipment warranties and a notarized System Warranty.
- j. Contractor Warranty

M. Documentation certifying old video displays, matrix displays, signage elements and associated support structures that were demolished by Contractor prior to the installation of new equipment has been properly disposed of or recycled per local, provincial, and/or federal law(s).

N. Test reports for all new fiber optic cable installed under this scope of work. Test reports shall indicate end to end signal loss does not exceed a maximum dB loss per Section 3.4.N and/or 3.4.O.

### **1.03 FINAL REVIEW AND PAYMENT**

- A. Prior to completion, the Contractor shall inspect the Work and make a Punch-list noting all items that are incomplete and/or incorrect.
- B. The Contractor shall notify all Subcontractors in writing of incomplete and/or incorrect items. Notify far enough in advance of the completion date that the Work can be completed on schedule. Said Work shall be immediately corrected.
- C. Should conditions prevail which prohibit some elements of the Work from being accomplished, but the work-in-place will perform the primary function (i.e., painting cannot be completed due to high moisture content of masonry walls.) the Contractor shall record the reason with this Punch-list item requesting temporary delay in completion from the Owner in writing.
- D. Notify the Owner in writing that all items are completed and ready for final review or else that the Work product is fully usable, but some listed deficiencies remain to be completed. Submit all record documents at this time.
- E. The Owner will review all documents. When the documents include a Contractor's request for delay in completion, the Owner will review all Work which is certified as complete to the best knowledge of the Contractor. The Owner will also review the listed incomplete Work and assign a value to such uncompleted work.
- F. The Contractor shall make the required corrections to the Work expeditiously. A letter will be addressed to the Contractor informing the Contractor of the project status.



- G. When Contract closeout procedures are completed and all Punch-list deficiencies have been corrected, provide Owner with final corrected Project Record Documents based on Owner's preliminary review. Correct Project Record Documents shall be in electronic format.
- H. Final Completion by the Owner will be documented and the Contractor will receive written notice of acceptance of the Work and notification that final payment may be billed and released.
- I. All warranties shall commence and become effective beginning on the date of Substantial Completion.

**END OF SECTION**