



**REQUEST FOR INFORMATION
No. HW179919I**

**CAMPUS-WIDE SAFETY AND SECURITY
ASSESSMENT**

**CLOSING DATE AND TIME:
JANUARY 29, 2016 AT 3:00 PM (PT)**

I. SCHEDULE OF EVENTS

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Issue Date.....January 13, 2016

Due Date and Time.....January 29, 2016 (3:00 pm, PT)

II. ISSUING OFFICE AND CONTACT

ISSUING OFFICE:

The Procurement and Contract Services (PaCS) department of Oregon State University (OSU) is the issuing office and is the sole point of contact for this Request for Information. All concerns or questions pertaining to this Request for Information should be appropriately addressed to the individual identified below:

CONTACT PERSON:

Name: Heather Wyland, C.P.M., A.P.P.
Title: Procurement Manager

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644 SW 13th Avenue
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III. INTRODUCTION

Founded in 1868, Oregon State University is a comprehensive, research-extensive, public university located in Corvallis. OSU is a member of the Oregon University System and one of only two American universities to hold the Land Grant, Sea Grant, Space Grant and Sun Grant designations. OSU is also the only Oregon institution to hold the Carnegie Foundation's top ranking for research universities, a recognition of the depth and quality of OSU's graduate education and research programs.

Through its centers, institutes, Extension offices and Experiment Stations, OSU has a presence in almost every one of Oregon's 36 counties, including its main campus in Corvallis, the Hatfield Marine Sciences Center in Newport and OSU-Cascades Campus in Bend. OSU offers undergraduate, master's and doctoral degrees through 12 academic colleges enrolling more than 25,000 students from every county in Oregon, every state in the country and more than 90 nations.

OSU's main campus in Corvallis, Oregon has a student population of approximately 24,000, with 6,000 students living on campus. The campus encompasses 1 square mile and has a 400

building inventory ranging from 1889 through 2016 building dates. A combination of internal and external service providers maintain the infrastructure of streets, sidewalks, utilities, and parking areas.

IV. PURPOSE

This is a Request for Information (RFI), issued by Oregon State University (OSU) Procurement and Contract Services (PaCS). The purpose of this RFI is to solicit input from potential proposers for information pertaining to the potential development and solicitation of a Campus-wide Safety and Security Assessment Request for Proposal (RFP).

OSU desires to understand what the breadth of this type of assessment might potentially include. From a top to bottom perspective, the assessment should include physical and procedural safety and security throughout the main campus, as well as OSU's off campus sites, such as the Cascades Campus, the various Extension Offices, Experiment Stations and so forth.

At a minimum, OSU hopes to receive information about what standard(s) the assessment should follow, what elements and requirements might be included in the RFP, and what the price range would be for an assessment of this scale.

V. THE CAMPUS LANDSCAPE

The OSU Department of Public Safety (DPS) provides unarmed, noncommissioned officers to assist with planning, directing, and responding to campus safety and security issues. Commissioned, or armed officer's services are provided by a contract with the Oregon State Police in collaborative effort with DPS. DPS provides overall safety and security consultation to all campus locations throughout Oregon State University (on and off the main campus).

Given the heightened awareness of employees, students, and families to campus safety and security, the University is looking to develop a long-term and programmatic approach to issues of technology, infrastructure, and human resources that can be used to dedicate budgetary dollars and resources to enhance both the real and perceived threats to a large and diverse campus community such as OSU.

VI. SUBMITTALS

Respondents are requested to submit the following:

- A detailed narrative describing the respondent's approach to fulfilling OSU's requirements;
- Marketing material or brochures of services referenced in the narrative;
- Examples of work and materials from similar projects;
- Estimated price range for an assessment;
- Other – any other information that could be included in the RFP that would enhance the quality of the services OSU is seeking.

Due to the nature of the anticipated safety and security assessment, OSU anticipates including a confidentiality agreement in the RFP to address and contain the potential of information

shared with the prospective proposer's being used for disreputable purposes. In developing responses to this RFI, respondents are requested to include any instructions this additional requirement would have in OSU's development of an RFP.

To have RFI response materials considered, responses to this RFI must be received no later than the due date and time indicated in the Schedule of Events. Responses must be sent to the contact person identified in Section II of this RFI.

VII. DISCLAIMER

Information gathered in this process could potentially be incorporated in an RFP. Any resulting RFP will be openly competitive and therefore responses should not be exclusive or restrict competition. This RFI does not obligate OSU to issue an RFP, nor to include information submitted by respondents. Further, OSU is not liable for any costs incurred or associated with this RFI by respondents or obligate OSU to incorporate any information provided into an RFP. A contract will not be issued directly from this RFI, nor will issuance or acceptance of submittals or subsequent conversations bind OSU into any type of contractual obligation or relationship.