

Request for Proposals

**Oregon State University-Cascades  
CM/GC Services for Phase One Infrastructure and New Academic Building**

**ADDENDUM NO. 2**

**May 1, 2014**

**THIS ADDENDUM IS BEING ISSUED for clarification and/or revision of the Request for Proposals as noted. This document is hereby made a part of the Request for Proposals to the extent as though it was originally included herein.**

**Item 1            Question:** Does an 11x17 schedule count as one page?

**Answer:** Yes, an 11x17 sheet to demonstrate a proposed project schedule is considered one page.

**Item 2            Question:** Does an 11x17 logistics plan count as one page?

**Answer:** Yes, an 11x17 sheet to demonstrate a proposed site logistics plan is considered one page.

**Item 3            Question:** Page 11 of 15 – Reference Section. Should we submit three owners, three sub-consultant and three architect references (instead of three “contractors”)?

**Answer:** Yes, please revise the language in Section VII, Item 4 to read “...provide the names, addresses and phone numbers of three Owners, three subcontractors, and three architects to...”

**Item 4            Question:** Page 11 of 15 – Reference Section. Can there be overlap between the references provided for each team member within Section (2) Key Personnel and Section (12) References?

**Answer:** Yes, you may use the same references for Key Personnel identified in Section VII, Item 2, and for Project references identified in Section VII, Item 12, if desired.

**Item 5            Question:** Page 8 of 15 VI. Instructions to Proposers – do you prefer proposals printed double sided and limited to the equivalent of 25 pages, or should we print single sided on each page

**Answer:** The preference would be for the proposals to be printed double sided (with the exception for the 11x17 sheets) and limited to the identified page count.

**Item 6            Question:** Please define the assemblies for the walls, floors, & roof.

**Answer:** Refer to Exhibits L and M for schematic design system narratives.

- Item 7**            **Question:** Are all sidewalks shown being installed in phase 1?
- Answer:** All sidewalks shown on the current site development plan are to be installed in Phase 1 with the exception of the existing sidewalk will remain along SW Century Drive south of the proposed site access driveway and north of the SW Chandler roundabout.
- Item 8**            **Question:** Is the on street parking, including curb removal, new curbs and asphalt and site utilities along SW Chandler Ave., included in phase 1?
- Answer:** Development along SW Chandler Avenue is limited to curb infill where the existing site access is located across from SW Yates Drive, improvements required at the proposed site access drive at the west end of the 10-acre property, and any necessary asphalt patch require related to site utility connections. Refer to the drawing C2.0 in the Site Development application.
- Item 9**            **Question:** Under Section VII, Response Requirements / Evaluation Criteria, Item#3 CM/GC Role and # 4 Project Management, the same question is asked “Describe your firm’s role to that the project is completed safely, on schedule and within the contract amount and quality requirements” under both sections – please advise if this question should only be answered under one section.
- Answer:** The intent of information requested in Section VII, Item 3, is to describe the roles and responsibilities for the CM/GC and the intent of information requested in Section VII, Item 4, is specific to the proposed process involved in the management to assure that “...the project is completed safely, on schedule and within the contract amount and quality requirements”.
- Item 10**           **Question:** Under Section VII, Response Requirements / Evaluation Criteria, Item # 6 - Proposed Work Plan and Schedule, notes one schedule with 30-40 activities is allowed and Section VI. Instructions to Proposers – notes one 11 x 17 project schedule is allowed. Please advise if a separate schedule for the alternate is desired and advise if the allowed page count will be increased to accommodate the alternate schedule if desired.
- Answer:** One additional 11x17 sheet is allowed, if needed, to demonstrate a proposed schedule for the additive alternate scope to the twenty five (25) single-sided page limit.
- Item 11**           **Question:** Will there be a different form of contract for the Additive Alternate than the base bid? If yes, can it be provided to assess risk for proposing the Fee per Addendum No. 1 for the Additive Alternate?
- Answer:** The form of contract for the scope of work currently identified in the Additive Alternate is not known at this time.

- Item 12**      **Question:** Some clients vary on how preconstruction is evaluated due to undefined requirements. The OSU preconstruction requirements are very well defined by the provided Sample Agreement. Will the evaluation be based on lower preconstruction fees receiving higher scoring?
- Answer:** Yes, but due to the weighted scoring of the evaluation criteria the selection will be based on an overall score from evaluations of the complete proposals.
- Item 13**      **Question:** In Section VII, Item #3 CM/GC Role, the RFP states "Describe your firm's role to ensure that the Project is completed safely, on schedule and within the contract amount and quality requirements." There is a nearly identically worded question in Section (4) Project Management that states "Describe your firm's process for managing this specific Project in order to ensure that the Project is completed safely, on schedule and within the contract amount and quality requirements."
- Answer:** Please refer to response to Item 9 above.
- Item 14**      The documents submitted to the City of Bend for the Site Plan and Design Review Application are accessible by the following link:
- <https://eplans.ci.bend.or.us/ProjectDox/>
- E-mail: publicviewer@bendoregon.gov
- Password: "public"
- Project Reference: PZ-14-0210
- Item 15**      See attached document identified as Exhibit K for currently anticipated project schedule, referenced timeline is contingent on Land Use Entitlement procedures as prescribed by the City of Bend and the State of Oregon.
- Item 16**      See attached document identified as Exhibit L of Design Narratives for the site work and academic building.
- Item 17**      See attached document identified as Exhibit M of Design Narratives for the Additive Alternate scope of work.

END OF ADDENDUM NO. 2