

**March 10, 2014**

**Title: NOTICE OF INTENT TO SOLE SOURCE**

**SOLE SOURCE: CorSource Technology Group, Inc.**

**REQUIREMENTS/SPECIFICATIONS:**

**SOLE SOURCE:**

Pursuant to OAR 580-062-0020(8) the Portland State University Office of Contracting and Procurement Services has determined that due to CorSource Technology's prior work with PSU's Center for Public Service (CPS) on the initial phases 1 and 2A of a Total Employer Cost of Compensation Study, CorSource Technology shall be named a Sole Source for purposes of working with CPS on this project in all future phases in the event that funding should become available at a future date.

In 2013, the PSU Center for Public Service contracted with CorSource Technology, Inc. for assistance with the initial phases of a Total Employer Cost of Compensation 3.0 Study, a software enabled compensation benchmarking system intended to be licensed to public sector organizations. Funding was only available for the initial phases and has not been guaranteed for project completion. PSU has invested significant time and resources in training CorSource personnel in completing the initial work phases.

To-date, CPS and CorSource have:

1. Assembled the project and development team and finalized a partnership between the CPS and the Local Government Personnel Institute (LGPI).
2. Developed an analytical rubric to allow job comparisons for key public service positions.
3. Determined an estimate of the total costs to complete the project, including software, project management, marketing, and student implementation labor (testing and graphics).
4. Identified the use cases needed for software development purposes.
5. Developed a preliminary mock-up report.
6. Prepared a proposal for a preliminary pricing and marketing strategy.
7. Developed a software development plan.

An entity may protest this determination in accordance with OAR 580-061-0145 no later than March 18, 2014, 5:00 P.M. PDT. Protests must be submitted to the Contracting and Procurement Services Office, Portland State University, Market Center Building, Suite 260, 1600 SW 4th Avenue, Portland, OR 97201, or to P.O. Box 751-FAST CAPS, 97207-0751.

For added information, please contact Bill Terry, Contracts Officer, at 503.725.9869, or [wterry@pdx.edu](mailto:wterry@pdx.edu).