

Request for Proposals Various Roof Repair Projects



**EASTERN OREGON
UNIVERSITY
CONTRACT ADMINISTRATOR:**

**Eastern Oregon University
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RFP ISSUE DATE: September 3, 2013
RFP CLOSING (DUE) DATE: September 13, 2013, 1:00 PM, Local Time

**Proposals may be hand delivered, mailed, or e-mailed to Carol Franks
at the address listed above**

Request for Proposals

Various Roof Replair Projects

Eastern Oregon University is soliciting bid proposals from qualified contractors for Roof Replacement Projects on various roofs on the campus of Eastern Oregon University. Projects must be completed prior to October 18, 2013.

Scope of Work:

- A. Hunt Hall Section "A", front and back of roof. Repair all wind damaged roof, cover all bare wood with 30# ASTM felt, install tab 3 red roofing in all areas of wind damage missing shingles. Clean entire roof and gutters of all loose materials.
- B. Hunt Hall Section "B", front and back of roof. Repair all wind damaged roof, cover all bare wood with 30# ASTM felt, install tab 3 red roofing in all areas of wind damage missing shingles. Clean entire roof and gutters of all loose materials.
- C. Hunt Hall Section "C", front and back of roof. Repair all wind damaged roof, cover all bare wood with 30# ASTM felt, install tab 3 red roofing in all areas of wind damage missing shingles. Clean entire roof and gutters of all loose materials.
- D. North Hall, replace missing vented ridge as well as all missing ridge cap and face reattaching about 150 feet of loose vented ridge.
- E. Daugherty Hall, replace missing vented ridge as well as all missing ridge cap and face reattaching about 150 feet of loose vented ridge.
- F. Alikut Hall, replace about 150 sq. ft. of wind damaged field materials and 20 feet of ridge materials. Replace approximately 30 feet of fascia materials missing and reattach all loose panels.

Work Requirements:

- 1) Contractor shall plan and execute work to minimize adverse impact to building and building occupants.
- 2) Contractor shall provide full-time on-site supervision.
- 3) Contractor shall repair any damage to surrounding areas caused by Contractor's activities.

- 4) All trash and debris generated by the work shall become the property of the Contractor. Contractor shall maintain control of debris at all times. Debris shall be removed from the project site at the end of each week during construction. Contractor shall perform a comprehensive clean-up upon completion of the Work.
- 5) An Owner's representative will be available to guide an on-site visit by the bidding Contractors to examine the site's pre-bid condition which may affect proper execution of the work. All dimensions and quantities shall be determined by the Contractor. No claims for extra costs will be allowed because of lack of full knowledge of existing conditions.

SCHEDULING OF WORK

Project work shall complete prior to October 18, 2013.

A schedule for the Work to be performed shall be submitted to the Owner for approval. Schedule must be submitted prior to mobilization.

CONTRACTOR'S USE OF PREMISES

Contractor shall make provisions in the Work to allow for:

- Owner occupancy, day and night
- Public use, day and night
- Security
- Safe entry and egress for vehicles and pedestrians
- If scaffolding is employed, all building entries shall remain clear and accessible at all times.
- Contractor shall be responsible for establishing and maintaining a safety exclusion zone in any hazardous areas.
- All entry points shall be provided with overhead protection

Coordinate construction operations with the Owner's Rep during the construction period. Access through the interior of the building shall be coordinated with the Owner's Rep.

TRANSPORTATION AND HANDLING

Arrange deliveries of products in accordance with construction schedules, so as to prevent any conflicts with the use of the facility and to prevent any delays to the progress of the Work.

WORKMANSHIP

Should the Owner or his designated representative deem any person to be unfit or unqualified to perform his or her assigned task, the Contractor shall remove that person from the Project.

Workmanship shall be performed according to the best industry practices, or it will be removed and repaired at no cost to the Owner. The Owner or his designated representative shall have final authority over the acceptability of the Work.

CONTRACT CLOSEOUT

See Close-out requirements in the General Conditions for Public Improvements Contracts.

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