



REQUEST FOR PROPOSALS

RFP # 2013-05

**Oregon Tech Athletics Chartered Bus/Motor Coach
Transportation**

ISSUE DATE: July 29, 2013

CLOSING DATE: August 23, 2013

CLOSING TIME: 1:00 P.M., Pacific Time

TABLE OF CONTENTS

	Page
Section I - Information Regarding Proposal	1
Introduction.....	1
General Information.....	1
Schedule of Events.....	2
General Provisions	2
Term of Contract.....	6
Delivery of Proposals.....	6
Background	7
Scope of Work	7
Section II - Information Required from Proposers	9
Proposal Form and Content	9
Required Proposal Content	9
Evaluation Criteria	10
Section III – Questionnaire for Proposers.....	11
Section IV – Contract Terms and Required Documents.....	12
Notice of Interest.....	12
Bidder/Proposer Tax Law and Non-Discrimination Certification.....	13
Exhibit A – OIT Sample Contract	14
Exhibit B – Tentative Athletic Schedule.....	15

OREGON INSTITUTE OF TECHNOLOGY REQUEST FOR PROPOSALS

Oregon Tech Athletics Chartered Bus/Motor Coach Transportation

Section I - Information Regarding Proposal

INTRODUCTION

The Oregon Institute of Technology (“Oregon Tech”) is seeking proposals to select a contractor to provide chartered bus transportation services for the Oregon Tech Athletics Department to athletic competitions outside of Klamath Falls, Oregon and to student clubs on a per event basis. (See attached 2013/2014 athletic schedules for travel schedule). **Please note these schedules are tentative and are subject to change.**

IMPORTANT NOTICE

It will be the responsibility of potential proposers to refer daily to the OUS Procurement Gateway website (<https://secure.ous.edu/bid/>) to check for any available addenda, response to clarifying questions, cancellations or other information pertaining to this Request for Proposals (“RFP”).

GENERAL INFORMATION

Issuing Office: The Athletics Department of Oregon Tech is the Issuing Office and is the sole point of contact for clarifications regarding technical specifications in this RFP. The Oregon Tech Purchasing and Contract Services Office is the sole point of contact regarding the RFP process. All correspondence pertaining to these two matters should be appropriately addressed to the contact persons below:

Content and Technical Specifications

Michael Schell, Director of Athletics
Telephone: (541) 885-1452
Email: Michael.Shell@oit.edu

RFP Process Questions:

George Marlton, Exec. Dir. Procurement and Contract Services
Telephone: (503) 821-1277
Email: George.Marlton@oit.edu

SCHEDULE OF EVENTS

The timing and sequence of events resulting from this RFP will be ultimately determined by Oregon Tech. This Schedule is illustrative of optimal timing goals, but may be changed.

RFP Issue Date.....	July 29, 2013
Deadline for Protest of Specifications	August 7, 2013 (5:00 pm, PT)
All Clarifying Questions Due	August 15, 2013 (5:00 pm, PT)
Notice of Interest Deadline	August 15, 2013 (5:00 pm, PT)
Closing Date (Proposals Due).....	August 23, 2013 (1:00 pm, PT)
Deadline for Protest of Award	5 calendar days after date on Notice of Award letter
Anticipated Contract Begin Date	September 9, 2013

GENERAL PROVISIONS

Oregon Tech reserves the right to reject any and all Proposals received as a result of this RFP. Oregon Administrative Rules Chapter 580, Divisions 61 and 62 govern the procurement process for Oregon Tech.

1. Modification or Withdrawal of Proposal: Any Proposal may be modified or withdrawn at any time prior to the closing deadline, provided that a written request is received by Oregon Tech Director of Purchasing and Contract Services, prior to the Closing date. The withdrawal of a Proposal will not prejudice the right of a Proposer to submit a new Proposal.

2. Notice of Interest. The Notice of Interest (form attached below) should be submitted to the office of the Oregon Tech Director of Purchasing and Contract Services by 5:00 p.m., on the date indicated in the Schedule of Events, via email, fax or hardcopy. In the notice, the Proposer must provide the name of the primary contact person, plus that person's telephone number and email address for communication of information about the RFP, answers to questions submitted by Proposers, and other matters about the selection process. Proposers that complete and return the Notice will receive the same supplementary information. Submission of the Notice of Interest is not a mandatory requirement in order for Proposers to submit a Proposal.

3. Requests for Clarification and Requests for Change: Proposers may submit questions regarding the specifications of the RFP. Questions must be received in writing on or before 5:00 p.m. (Pacific Time), on the date indicated in the Schedule of Events, at the Purchasing and Contract Services address or email address as listed in the Contact Information section of the RFP. Requests for changes must include the reason for the change and any proposed changes to the requirements.

The purpose of this requirement is to permit Oregon Tech to correct, prior to the opening of Proposals, RFP terms or technical requirements that may be unlawful, improvident or which unjustifiably restrict competition.

Oregon Tech will consider all requested changes and, if appropriate, amend the RFP. Oregon Tech will provide reasonable notice of its decision to all Proposers that submit a Notice of Interest and on the OUS Procurement Gateway.

No oral or written instructions or information concerning this RFP from Oregon Tech managers, employees or agents to prospective Proposers shall bind Oregon Tech unless included in an Addendum to the RFP.

4. Protests of the RFP/Specifications: Protests must be in accordance with OAR 580-061-0145. Protests of Specifications must be received in writing on or before 5:00 p.m. (Pacific Time), on the date indicated in the Schedule of Events, at the Purchasing and Contract Services address or email address as listed in the Contact Information section of the RFP. Protests may not be faxed. Protests of the RFP specifications must include the reason for the protest and any proposed changes to the requirements.

5. Addenda: If any part of this RFP is amended, addendum will be provided on the OUS Procurement Gateway website (www.ous.edu/about/bo), with a copy to all parties who submit the Notice of Interest.

6. Post-Selection Review and Protest of Award: Oregon Tech will name the apparent successful Proposer in a “Notice of Intent to Award” letter. Identification of the apparent successful Proposer is procedural only and creates no right in the named Proposer to award of the contract. Competing Proposers will be notified in writing of the selection of the apparent successful Proposer(s) and shall be given seven (5) calendar days from the date on the “Notice of Intent to Award” letter to review the file and evaluation report at the Purchasing and Contract Services office and file a written protest of award, pursuant to OAR 580-061-0145. Any award protest must be in writing and must be delivered by hand delivery, mail or email to the address for the Purchasing and Contract Services Office as listed in the Contact Information section of the RFP.

Oregon Tech will consider any protests received and:

- (A) reject all protests and proceed with final evaluation of, and any allowed contract language negotiation with, the apparent successful Proposer and, pending the satisfactory outcome of this final evaluation and negotiation, enter into a contract with the named Proposer; OR
- (B) sustain a meritorious protest(s) and reject the apparent successful Proposer as nonresponsive, if such Proposer is unable to demonstrate that its Proposal complied with all material requirements of the solicitation and Oregon public procurement law; thereafter, Oregon Tech may name a new apparent successful Proposer; OR
- (C) reject all Proposals and cancel the procurement.

The Oregon Tech Vice President for Finance and Administration or designee will timely respond to the protest after receipt. This decision shall be final.

7. Acceptance of Contractual Requirements: Failure of the selected Proposer to execute a contract and deliver required insurance certificates within ten (10) calendar days after notification of an award may result in cancellation of the award. This time period may be extended at the option of Oregon Tech.

8. Public Records: Proposals are deemed confidential until the “Notice of Intent to Award” letter is issued. This RFP and one copy of each original Proposal received in response to it, together with copies of all documents pertaining to the award of a contract, will be kept and made a part of a file or record

which will be open to public inspection. If a Proposal contains any information that is considered a **TRADE SECRET** under ORS 192.501(2), **SUCH INFORMATION MUST BE LISTED ON A SEPARATE SHEET CAPABLE OF SEPARATION FROM THE REMAINING PROPOSAL AND MUST BE CLEARLY MARKED WITH THE FOLLOWING LEGEND:**

“This information constitutes a trade secret under ORS 192.501(2), and shall not be disclosed except in accordance with the Oregon Public Records Law, ORS Chapter 192.”

The Oregon Public Records Law exempts from disclosure only bona fide trade secrets, and the exemption from disclosure applies only “unless the public interest requires disclosure in the particular instance.” ORS 192.500(1). Therefore, non-disclosure of documents or any portion of a document submitted as part of a Proposal may depend upon official or judicial determinations made pursuant to the Public Records Law.

9. Investigation of References: Oregon Tech reserves the right to investigate all references in addition to supplied references and investigate past performance of any Proposer with respect to its successful performance of similar services, its compliance with specifications and contractual obligations, its completion or delivery of a project on schedule, its lawful payment of subcontractors and workers and any other factor relevant to this RFP. Oregon Tech may postpone the award or the execution of the contract after the announcement of the apparent successful Proposer in order to complete its investigation.

10. RFP Proposal Preparation Costs and Other Costs: Proposer costs of developing the Proposal, cost of attendance at an interview (if requested by Oregon Tech) or any other costs are entirely the responsibility of the Proposer, and will not be reimbursed in any manner by Oregon Tech.

11. Clarification and Clarity: Oregon Tech reserves the right to seek clarification of each Proposal, or to make an award without further discussion of Proposals received. Therefore, it is important that each Proposal be submitted initially in the most complete, clear and favorable manner possible.

12. Right to Reject Proposals: Oregon Tech reserves the right to reject any or all Proposals, if such rejection would be in the public interest, as determined by Oregon Tech.

13. Cancellation: Oregon Tech reserves the right to cancel or postpone this RFP at any time or to award no contract.

14. Proposal Terms: All Proposals, including any price quotations, will be valid and firm through a period of 60 calendar days following the Closing date. Oregon Tech may require an extension of this firm offer period. Proposers will be required to agree to the longer time frame in order to be further considered in the procurement process.

15. Oral Presentations: At Oregon Tech’s sole option, Proposers may be required to give an oral presentation of their Proposals to Oregon Tech, a process which would provide an opportunity for the Proposer to clarify or elaborate on the Proposal but will in no material way change Proposer’s original Proposal. If the evaluating committee requests presentations, the Issuing Office will schedule the time and location for said presentation. Any costs of participating in such presentations will be borne solely by Proposer and will not be reimbursed by Oregon Tech. **Note:** Oral presentations are at the discretion of the evaluating committee and may not be conducted; therefore, **written Proposals should be complete.**

16. Usage: It is the intention of Oregon Tech to utilize the services of the successful Proposer(s) to provide services as outlined in the below Scope of Work.

17. Sample Contract: Submission of a Proposal in response to this RFP indicates Proposer's willingness to enter into a contract containing substantially the same terms listed in Exhibit A – Oregon Institute of Technology Goods and Services, attached hereto and made a part hereof. No action or response to the sample contract is required under this RFP. Any objections to the sample contract terms should be raised in accordance with Paragraphs 3 and 4 of the "General Provisions" of this RFP, pertaining to requests for clarification or change or protest of the RFP/specifications, and as otherwise provided for in this RFP.

18. Review for Responsiveness: Upon receipt of all Proposals, the Issuing Office or designee will determine the responsiveness of all Proposals before submitting them to the evaluation committee. If a Proposal is incomplete or non-responsive in significant part or in whole, it will be rejected and will not be submitted to the evaluation committee. Oregon Tech reserves the right to determine if an inadvertent error is solely clerical or is a minor informality which may be waived, and then to determine if an error is grounds for disqualifying a Proposal. The Proposer's contact person identified on the Proposal will be notified, identifying the reason(s) the Proposal is non-responsive. One copy of the Proposal will be archived and all others discarded.

19. Rejections and Withdrawals. Oregon Tech reserves the right to reject any or all Proposals or to withdraw any item from the award.

20. RFP Incorporated into Contract. This RFP will become part of the Contract between Oregon Tech and the selected contractor(s). The contractor(s) will be bound to perform according to the terms of this RFP, their Proposal(s), and the terms of Exhibit A.

21. Communication Blackout Period. Except as called for in this RFP, Proposers may not communicate with members of the Evaluation Committee about the RFP until the apparent successful Proposer is selected, and all protests, if any, have been resolved.

22. Prohibition on Commissions. Oregon Tech will contract directly with persons/entities capable of performing the requirements of this RFP. Contractors must be represented directly. Participation by brokers or commissioned agents will not be allowed during the proposal process.

23. Ownership of Proposals. All proposals in response to this RFP are the sole property of Oregon Tech, and subject to the provisions of Oregon Revised Statutes ORS 192.410-192.505 (Public Records Act).

24. Clerical Errors in Awards. Oregon Tech reserves the right to correct inaccurate awards resulting from its clerical errors.

25. Rejection of Qualified Proposals. Proposals may be rejected in whole or in part if they attempt to limit or modify any of the terms, conditions or specifications of the RFP or the Oregon Tech Sample Contract.

26. Collusion. By responding, the Proposer states that the proposal is not made in connection with any competing Proposer submitting a separate response to the RFP, and is in all aspects fair and without collusion or fraud. Proposer also certifies that no officer, agent, or employee of Oregon Tech has a pecuniary interest in this Proposal.

27. Evaluation Committee: Proposals will be evaluated by a committee consisting of representatives from Oregon Tech. Oregon Tech reserves the right to modify the Evaluation Committee make-up in its sole discretion. The committee's recommendations will be forwarded to the Vice President for Finance and Administration, or designee, for final approval.

28. Commencement of Work: The contractor shall commence no work until all insurance requirements have been met, the Protest of Awards deadline has been passed, any protest have been decided, a contract has been fully executed, and a Notice to Proceed has been issued by Oregon Tech.

TERM OF CONTRACT

The Contract is expected to begin on or about September 9, 2013, and extend to June 30, 2014, with an option for annual renewals thereafter, subject to the Contractor's continued successful performance as determined by Oregon Tech. Oregon Tech intends to reserve the right upon 30 days notice to the Contractor to terminate the Contract for its convenience.

DELIVERY OF PROPOSALS

Proposals may be submitted via two methods.

Method #1: An original copy of the Proposal, and an electronic copy (on compact disk) of the complete Proposal must be received on or before **1:00 p.m. Pacific Time, Friday, August 23, 2013.** The envelope/package containing the response must be clearly marked "**Response to RFP #2013-05.**"

Method #2: Complete proposals (including all attachments) may be emailed and must be electronically received by **1:00 p.m. Pacific Time, Friday, August 23, 2013.** **Email subject line must be "Response to RFP#2013-05 Oregon Tech Athletics Chartered Bus/Motor Coach Transportation."** Proposer **must** telephone and confirm electronic receipt of the complete emailed document(s) before the above time and date deadline. Proposals delayed or lost by email system filtering or failures may be considered at Oregon Tech' sole discretion. **In addition** to electronic submission, the original copy of the Proposal must be postmarked no later than Friday, August 16, 2013. The envelope/package containing the Proposal must be clearly marked "**Response to RFP #2013-05.**"

The original Proposal must be signed by an authorized representative of the Proposer. Alterations or erasures shall be initialed in ink by the person signing the Proposal. Proposals may not be submitted by telephone or fax.

It is the responsibility of the Proposer to ensure that Proposals arrive by the closing date and time. **NO LATE PROPOSALS WILL BE ACCEPTED, except as set out in Method #2 of "Delivery of Proposals."** Proposals may be hand delivered, mailed, or e-mailed to:

Mailing Address including Hand Delivery, UPS, and FEDEX:

Procurement and Contract Services
3201 Campus Drive
Snell 217
Klamath Falls, OR 97601-8801

Email: purchasing@oit.edu

BACKGROUND

The Oregon Tech Athletic department is dedicated to preparing student-athletes for professional and personal success in the real world by learning the values of integrity and excellence on the court, field, and in the classroom.

Oregon Tech Athletics consists of teams in baseball, men's and women' basketball, men's and women's cross country, men's and women's golf, softball, men's and women's track and field, volleyball, and men's and women's soccer. There are 200 student athletes that compete for Oregon Tech.

Oregon Tech travels to Washington, Idaho, Utah, California, and within the state to compete in athletic events. The tentative 2013-14 Athletic Schedule is attached in Exhibit B, hereby incorporated by reference. The highlighted location and dates are the known dates the selected Carrier will need to provide services.

Oregon Tech student groups periodically need travel services to various events in the Northwest. Travel arrangements through the Carrier will be coordinated on an as needed basis.

SCOPE OF WORK

The selected organization ("Carrier") will provide chartered bus/motor coach transportation for the Oregon Tech Athletics department and student clubs. Buses/ motor coaches must be equipped/ serviced with the following:

- Buses/Motor Coaches must be clean, orderly and in excellent overall condition.
- Buses/Motor Coaches must be equipped with the following: a clean and properly functioning restroom, properly functioning heating and air conditioning, properly functioning TV's//DVD.
- Buses must have adequate storage space for team luggage and equipment and have the capacity to handle the full load of passengers and baggage safely.
- Carrier personnel shall supervise and assist with loading and unloading of baggage and equipment and will assure that it is loaded properly and safely.
- Buses must have a minimum seating capacity for 45 persons. Buses that are wide body style with seating capacity of 50-55 persons are preferred.
- It is expected that the newest and highest quality buses in your fleet will be assigned to serve this contract.
- Buses must be secured/locked whenever driver and/or passengers are not present.

- Oregon Tech expects on time service. Athletic department will provide schedule and specific time needs two days in advance of the trip. Buses shall arrive at the Oregon Tech Athletics building or alternate loading point at least ½ hour prior to boarding/departure time. All loading/ unloading to occur by the fueling station by Cornett Hall.
- At Carrier's expense, drivers must have a cell phone with them throughout the duration of the trip in order to report any emergencies/mechanical difficulties and to allow that they may be reached at any time while at their destination.
- Carrier drivers are to be at Oregon Tech's service for transportation to and from games, practices, meals, etc. while at their destination.
- Oregon Tech will pay Carrier driver's lodging expense when lodging is necessary. Oregon Tech will pay for one double occupancy room booked at each of the team's destinations for driver. If there are two driver's on a trip they will be expected to lodge together. In the event that two drivers are needed on a trip, and are different gendered, will Oregon Tech pay for individual rooms.
- Carrier drivers must be familiar with the destination city. The Athletic Department will provide a list of the specific destination locations (hotel, school, athletic venues, etc) prior to each trip. It is expected that the assigned driver will obtain pertinent information about the destination city and have the necessary directions to drive directly to the specified destination locations.
- Contractor must be accessible 24 hours per day, 7 days per week to address emergencies, problems, equipment failure, etc.
- Contractor must provide a single point managerial level contact to coordinate all Oregon Tech requirements.
- In the event of inclement weather Carrier and Oregon Tech Athletic Director/ Coach will consider and mutually agree on an alternative travel route to transport team safely to destination. If inclement weather does not permit for the safe transportation to the event and the event is cancelled, Carrier will not charge a fee to Oregon Tech. Oregon Tech will arrange an alternative date if possible for travel to the rescheduled event.
- Carrier shall ensure that its drivers comply with all laws and regulations that pertain to safe driving conditions, including but not limited to, required drive and rest periods.

Section II – Information Required from Proposers

PROPOSAL FORM AND CONTENT

Proposals that do not contain all the information requested in this and other sections may be rejected as non-responsive.

Submission Format

1. The Proposal should be written on standard size (8½" x 11") paper, using generally accessible word processing and document formats conducive to cut-and-paste transfer of information to contracts or other summary documents. MSOffice Suite documents are preferred.
2. Proposers should structure responses as outlined in this RFP. Proposals should be prepared so that responses are specifically addressed in the same order as the requested information identified below and on the Questionnaire. Pages should be numbered consecutively and tabs inserted between sections.

REQUIRED PROPOSAL CONTENT

1. You must complete the **Bidder/Proposer Tax Laws and Non-discrimination Certification** sheet, signed by an authorized company official.
2. The Proposal must also include the following:
 - a. **Title Page or Cover Letter.** The title page or cover letter should indicate the date, subject, name of the Proposer, address, telephone number, e-mail address, name and title of the Proposer's contact person as well as a signature of an authorized official with the authority to negotiate and contractually bind the Proposer.
 - b. **Offices and Representatives.** A description of the office(s) that will provide support, including its geographic location, staffing level, the background, experience, and qualifications of personnel. *This information must be listed in a specifically identified section of the Proposal.*
 - c. **Questionnaire.** Complete and specific answers to the Questionnaire for Proposers. Please respond by restating each question and thereafter providing your answer in order beginning with question 1.
3. **Summary Statement.** The Proposer may, but is not required to, provide a summary statement as to its qualifications, as well as briefly describe (no more than 500 words) any special considerations the Oregon Tech should consider.

EVALUATION CRITERIA

Proposals will be evaluated for completeness and compliance with this RFP. Proposals considered complete will be evaluated to determine if they comply with the administrative, contractual, and technical requirements of the RFP. If the Proposal is unclear, Proposers may be asked to provide written clarification. **Proposals that do not specifically address the scope of work or do not include the complete Proposal Content may be rejected.**

Proposals will be evaluated based on the following criteria and questions outlined in the Questionnaire for Proposers:

1. Background Information	20 points
2. Scope of Work	30 points
3. Cost Summary	40 points
4. Quality of Proposal	10 points
5. References Review	0 points

Total possible: 100 points

Section III – Questionnaire for Proposers

Please submit your responses in order beginning with question #1 by restating the question, then providing your answer. Use additional sheets as necessary. Be specific with names and numbers.

1. Background Information

Description of past experience in providing chartered bus/motor coach transportation service for athletic teams and student clubs in a university setting.

Identify specific person(s) who would be responsible for the management of the relationship between your company and Oregon Tech. Provide a brief resume for each. Please list references for each person identified including name, address and phone number of an appropriate reference contact person.

2. Scope of Work

- A. Using the Scope of Work and the attached athletic team schedules as a guide, outline a travel plan for the transportation of the teams and clubs. Only the hi-lighted dates on the athletic team's travel schedules will be chartered. Charter schedule is subject to change.
- B. Provide the make, model, age and mileage for the fleet of vehicles that will be utilized for Oregon Tech Services. Also provide a description of the passenger convenience facilities for each vehicle (e.g. restroom, tv, DVD players, comfort seats).
- C. Provide the date of the last Oregon Department of Transportation inspection of vehicles. Describe any violations or corrective actions required
- D. Provide a list (if any) vehicle accidents involving Carrier's fleet for the past 3 years.
- E. Describe the credential check and criminal record check taken for the hiring of Carrier drivers.

3. Cost Summary

Pricing and fee schedules should be on a per trip basis or a per mile basis and sufficiently descriptive to facilitate acceptance of a proposal. Provide the anticipated not-to-exceed (NTE) for the anticipated trips highlighted in Exhibit B.

If any travel expense reimbursement is in addition to the per trip or per mile basis, Oregon Tech will only reimburse up to the amounts in the Oregon Tech Contractor Travel Reimbursement Policy (attached to the sample contract). Note, as described in the Scope of Work, overnight trip lodging for Carrier drivers will be paid directly by Oregon Tech to the hotel/motel.

4. References Review

Provide three references from clients your firm has served in the past three years, including one client that has newly engaged the firm in the past 36 months and one long-term client. Provide the name, address, and phone number of the references.

Section IV – Contract Terms and Required Documents

**Oregon Tech Athletics Chartered Bus/Motor Coach Transportation
RFP #2013-05**

Notice of Interest

Name of Consultant/Firm: _____

Check One:

_____ Yes, this firm will submit a proposal in response to this RFP. Please forward any addenda to the RFP to my attention.

_____ No, this firm does not anticipate submitting a proposal in response to this request.

Comments:

Signature: _____ Date: _____

Print Name: _____

Title: _____ Phone: _____

Address: _____

Email address for contact: _____

Please return this form no later than Thursday, August 15, 2013 at 5:00 p.m. to Purchasing@oit.edu or fax to Attn: Leticia Hill, Purchasing Agent, (541) 851-8306.

**BIDDER/PROPOSER
TAX LAWS AND NON-DISCRIMINATION CERTIFICATION
RFP #2013-05**

I, the undersigned, have read all of the terms and conditions of this Request for Proposals, and I understand that if awarded the contract, I and the firm represented herein shall be bound by its terms and conditions and representations made in this response. I certify that Proposer has not discriminated against minority, women or emerging small business enterprises in obtaining any required subcontracts.

Certified Minority, Women, and Emerging Small Business

For statistical purposes only, please indicate if your firm is an Oregon certified minority, women, or emerging small business: **DBE** **MBE** **WBE** **ESB**

Certificate of Compliance with Tax Laws

I, the undersigned, (Check one)

- hereby certify under penalty of perjury that I am not in violation of any Oregon Tax laws,
- hereby certify under penalty of perjury that I am authorized to act on behalf of Contractor and to the best of my knowledge; Contractor is not in violation of any Oregon tax laws.

For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250, ORS Chapters 118, 314, 316, 317, 318, 321 and 323; the elderly rental assistance program under ORS 310.630 to 310.706; and local taxes administered by the Oregon Department of Revenue under ORS 305.620

Business Designation (check one): Corporation Partnership Sole Proprietorship
 Governmental/Non-Profit Limited Partnership Limited Liability Partnership
 Limited Liability Company

Signature: _____ Date: _____
Name: _____ Title: _____
Firm: _____
Address: _____
City/State/Zip: _____ Phone: () _____
e-mail: _____ Fax: _____

Exhibit A
OREGON INSTITUTE OF TECHNOLOGY
GOODS AND SERVICES CONTRACT
#G-

This Contract is between the State of Oregon, acting by and through its State Board of Higher Education, on behalf of the Oregon Institute of Technology, hereafter called "OIT" and _____, hereafter called "Contractor." Together, OIT and the Contractor are referred to as the "Parties" in this Agreement, and individually a "Party"). OIT's supervising representative for this Contract is _____.

WHEREAS, the OIT and Contractor desire that Contractor provide the goods and/or services as more particularly described in the "Statement of Work" section of this Agreement.

NOW, THEREFORE, the Parties agree as follows:

- 1. Effective Date and Duration.** This Contract shall become effective upon signature of both parties. Unless earlier terminated or extended, this Contract shall expire on _____. However, such expiration shall not extinguish or prejudice OIT's right to enforce this Contract with respect to: (i) any breach of a Contractor warranty; or (ii) any default or defect in Contractor performance that has not been cured.
- 2. Statement of Work.** Contractor will _____.
- 3. Consideration:** Subject to the provisions of ORS 293.462, OIT agrees to pay Contractor, from available and authorized funds, a sum not to exceed \$ _____, for accomplishing the work required by this Contract. If any interm payments to Contractor are made, such payments shall be made only in accordance with the schedule and requirements contained in this Contract. Invoices may be submitted to OIT at: _____.
 - a. If this box is checked, Contractor is authorized to request reimbursement of its travel related expenses in accordance with the OIT Contractor Reimbursement Policy as outlined in Exhibit C. Travel expense reimbursement is not in addition to the above indicated contract not to exceed amount.
- 4. Terms and Conditions.** The terms and conditions of this Contract are contained on the following page titled "General Contract Provisions."
- 5. Notices.** Notices to OIT shall be directed and mailed as follows: Purchasing and Contract Services, 27500 SW Parkway Ave., Wilsonville, OR 97070.
- 6. Contract Documents.** This Contract consists of the following documents which are listed in descending order of precedence and are attached and incorporated by reference, this Goods & Services Contract, Exhibits A (Schedule of Fees), Exhibit B (Insurance Requirements) and **Exhibit C (Contractor Travel Reimbursement Policy).**
- 7. Contractor Data.**

Name (tax filing):

Address:

Phone No.:

Email:

GENERAL CONTRACT PROVISIONS

- 1. Compliance with Applicable Law:** Contractor shall comply with all federal, state, county, and local laws, ordinances, and regulations applicable to the work to be done under this Contract. Contractor specifically agrees to comply with all applicable requirements or federal and state civil rights and rehabilitation statutes, rules, and regulations. Contractor shall also comply with the Americans with Disabilities Act of 1990 (Pub. L. No. 101-336), title VI of the civil Rights Act of 1964, Section V of the Rehabilitation Act of 1973, ORS 659.425, and all regulations and administrative rules established pursuant to those laws. Contractor further agrees to make payments promptly when due, to all persons supplying to such Contractor, labor or materials for the prosecution of the work provided in this Contract; pay all contributions or amounts due the Industrial Accident Funds from such Contractor responsibilities incurred in the performance of this Contract; not permit any lien or claim to be filed or prosecuted against the state on account of any labor or material furnished; pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.167. If Contractor fails or refuses to make any such payments required herein, the appropriate OIT official may pay such claim. Any payment of a claim in the manner authorized in this section shall not relieve the Contractor or Contractor's surety from obligation with respect to unpaid claims. Contractor shall promptly pay any person or entity that furnishes medical care to Contractor's employees those sums which Contractor agreed to pay for such services and all money Contractor collected or deducted from employee's wages to provide such services.
- 2. Disclosure of Tax ID or Social Security Number:** Contractor must provide Contractor's Social Security number unless Contractor provides a federal tax ID number. The number is requested pursuant to ORS 305.385 and OAR 150-305-100. Social Security numbers provided pursuant to this authority will be used for the administration of state, federal and local tax laws. If required, this information will be reported to the Internal Revenue Service (IRS) under the name and taxpayer ID number submitted. (See I.R.S. 1099 for additional instructions regarding taxpayer ID numbers.) Information not matching IRS records could subject Contractor to 31% backup withholding.
- 3. Insurance:** Contractor shall provide insurance as indicated on Exhibit B, attached hereto and by this reference made a part hereof. Insurance policies, which cannot be excess to a self-insurance program, are to be issued by an insurance company authorized to do business in the State of Oregon. The State of Oregon, the State Board of Higher Education, the Oregon Institute of Technology and their officers and employees shall be included as an additional insureds in said insurance policy. If any of the liability insurance is arranged on a "claims made" basis, "tail" coverage will be required at the completion of this Contract for a duration of 24 months.
- 4. Indemnity, Responsibility for Damages:** Contractor shall be responsible for all damage to property, injury to persons, and loss, expense, inconvenience, and delay which may be caused by, or result from the conduct of work under this Contract, or from any act, omission, or neglect of Contractor, its subcontractors, or employees. Contractor shall save, defend, indemnify, and hold harmless the State of Oregon, the State Board of Higher Education, the Oregon Institute of Technology and their officers, agents, employees, and members from all claims, suits and actions of any nature resulting from or arising out of the activities or omissions of Contractor or its subcontractors, officers, agents, or employees acting under this Contract, and provided that OIT shall provide Contractor with prompt written notice of any such claim, suit, action or proceeding and reasonable assistance, at Contractor's expense, in the defense thereof. Contractor shall have control of the defense and settlement thereof, but neither Contractor nor any attorney engaged by Contractor shall defend the claim in the name of the State of Oregon or any agency of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without the prior written consent of the Oregon Attorney General. The State of Oregon may, at

its election and expense, assume its own defense and settlement in the event that the State of Oregon determines that Contractor is prohibited from defending the State of Oregon, is not adequately defending its interests, or that an important governmental principle is at issue and the State of Oregon desires to assume its own defense.

5. **Failure to Perform:** If Contractor fails to perform any material obligation under this Contract, and thirty (30) calendar days after receipt of written notice describing with reasonable particularity the character of the default, Contractor has not cured the failure, OIT may withhold or recoup all moneys due and payable to Contractor under this Contract which relate to the non-performance, without penalty, until such failure to perform is cured or finally adjudicated. This remedy shall be in addition to, and cumulative of, any other remedy available to OIT, and the exercise of this remedy by OIT shall not prejudice or impair the availability to OIT of any other remedy at law or in equity for breach of this Contract.
6. **Remedies:** (a) In the event of termination Contractor's sole remedy shall be a claim for the sum designated for accomplishing the Work multiplied by the percentage of Work completed and accepted by the OIT, less previous amounts paid and any claim(s) which the OIT has against Contractor. If previous amounts paid to Contractor exceed the amount due to Contractor under this subsection, Contractor shall pay any excess to OIT upon demand. (b) In the event of termination, OIT shall have any remedy available to it in law or equity. (c) Upon receiving a notice of termination of this Contract, Contractor shall immediately cease all activities under this Contract, unless OIT expressly directs otherwise in such notice of termination. Upon termination of this Contract, Contractor shall deliver to OIT all documents, information, works-in-progress and other property that are or would be deliverables had the Contract been completed. Upon termination, all cash and securities held in the account shall be delivered by the Contractor to the OIT or in accordance with the OIT's written instruction. Any fees remaining outstanding and balances owing to the Contractor may be withheld from the assets delivered to the OIT or under the OIT's direction.
7. **Terminations:** (a) This Contract may be terminated at any time by mutual consent of the parties, or by OIT for convenience upon thirty (30) days' notice to the other party. (b) In addition, the OIT may terminate this Contract effective upon delivery of notice to Contractor, or at such later date as may be established by the OIT, if (i) Federal or state laws, regulations or guidelines are modified, changed, or interpreted in such a way that either the Work under this Contract is prohibited or OIT is prohibited from paying for such Work from the planned funding source; or (ii) Any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this Contract is for any reason denied, revoked, or not renewed. (c) This Contract may also be terminated by OIT for default (including breach of Contract) if (i) Contractor fails to provide services called for by this Contract within the time specified herein or any extension thereof; or (ii) Contractor fails to perform any of the other provisions of this Contract, or so fails to pursue the work as to endanger performance of this Contract in accordance with its terms, and after receipt of notice from OIT, fails to correct such failures within ten business days.
8. **Representations and Warranties:** Contractor represents and warrants to OIT that 1) Contractor has the power and authority to enter into and perform this Contract; 2) this Contract, when executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance with its terms; 3) the work under this Contract shall be performed in a good and workmanlike manner and in accordance with the highest professional standards; 4) Contractor shall at all times during the term of this Contract, be qualified, professionally competent, and duly licensed to perform the work. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

- a. Performance Warranty. Contractor warrants that the goods provided to OIT shall consistently perform according to the performance characteristics described in the Statement of Work.
 - b. Service Warranty. Contractor warrants that the services provided herein to OIT, if any, will be performed in a workmanlike manner and in accordance with usual industrial standards. Contractor's liability and OIT's remedy under this services warranty are limited to Contractor's correction of such services, provided that written notice of such alleged defective services shall have been given by OIT to Contractor. OIT agrees to provide Contractor reasonable access to the goods for purposes of repair or replacement under this services warranty.
9. **Hazard Communication:** Contractor shall notify OIT prior to using products containing hazardous chemicals to which OIT employees may be exposed. Products containing hazardous chemicals are those products defined by Oregon Administrative Rules, Chapter 437. Upon OIT's request, Contractor shall immediately provide Material Safety Data Sheets for the products subject to this provision.
10. **Foreign Contractor:** If the Contractor is not domiciled in or registered to do business in the State of Oregon, Contractor shall promptly provide to the Oregon Department of Revenue and the Secretary of State, Corporation Division, all information required by those agencies relative to this Contract. The Contractor shall demonstrate its legal capacity to perform these services in the State of Oregon prior to entering into this Contract.
11. **Taxes - Federal State and Local:** OIT will not be responsible for any taxes coming due as a result of this Contract, whether federal, state or local. It is agreed that Contractor has anticipated these taxes and included them in the response.
12. **Non-Appropriation:** Contractor understands and agrees that OIT's payment of amounts under this Contract is contingent on OIT receiving appropriations, limitations, allotments or other expenditure authority sufficient to allow OIT, in the exercise of its reasonable administrative discretion, to continue to make payments under this Contract.
13. **Independent Status of Contractor:** The parties will be acting in their individual capacities and not as agents, employees, partners, joint venturers, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
14. **Waiver:** Failure of OIT to enforce any provision of the Contract shall not constitute a waiver or relinquishment by OIT of the right to such performance in the future nor of the right to enforce that or any other provision of this Contract.
15. **Successors in Interest:** The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties to the Contract and their respective permitted successors and assigns.
16. **Severability:** If any provision of this Contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular provision held to be invalid.
17. **Access to Records:** Contractor shall maintain books, records, documents, and other evidence and accounting procedures and practices sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred in the performance of the Contract.

The OIT, the State Board of Higher Education, Oregon Secretary of State, Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of Contractor which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts, and transcripts. Such books and records shall be maintained by Contractor for three years from the date of Contract expiration unless a shorter period is authorized in writing. Contractor is responsible for any audit discrepancies involving deviation from the terms of this Contract and for any commitments or expenditures in excess of amounts authorized by OIT.

- 18. Governing Law:** This Contract shall be governed and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, or suit between OIT and Contractor that arises out of or relates to the performance of this Contract shall be brought and conducted solely and exclusively within the Circuit Court for Marion County, for the State of Oregon. Provided, however, that if any such claim, action, or suit may be brought in a federal forum, it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS
- 19. Force Majeure:** Neither OIT nor Contractor shall be held responsible for delay or default caused by fire, riot, acts of God, terror, or war where such cause was beyond, respectively, OIT's or Contractor's reasonable control. Contractor shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance of its obligations under this Contract.
- 20. Assignment/ Subcontracting:** Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Contract, in whole or in part, without the prior written approval of OIT. No such written approval shall relieve Contractor of any obligations of this Contract, and any transferee or subcontractor shall be considered the agent of the Contractor and bound to perform in accordance with these Contract documents. Contractor shall remain liable as between the original parties to the Contract as if no assignment had occurred.
- 21. Execution and Counterparts:** This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.
- 22. Tax Certification:** Contractor hereby affirms, under penalty of perjury, as provided in ORS 305.385(6), that to the best of Contractor's knowledge Contractor is not in violation of any of the tax laws described in ORS 305.380(4), which include a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250, ORS Chapters 118, 314, 316, 317, 318, 321 and 323; the elderly rental assistance program under ORS 310.630 to 310.706; and local taxes administered by the Oregon Department of Revenue under ORS 305.620.
- 23. Captions:** The captions or headings in this Contract are for convenience only and in no way define, limit, or describe the scope or intent of any provisions of this Contract.
- 24. Delivery:** All deliveries shall be F.O.B. destination with all transportation and handling charges paid by the Contractor, unless specified otherwise in the solicitation documents. Responsibility and liability for loss or damage shall remain with the Contractor until final inspection and acceptance, when responsibility shall pass to OIT except as to latent defects, fraud and Contractor's warranty obligations.

- 25. Inspections:** Goods and services furnished under this Contract will be subject to inspection and test by OIT at times and places determined by OIT. If OIT finds goods and services furnished to be incomplete or not in compliance with the Contract, OIT, at its sole discretion, may either reject the goods and services, require Contractor to correct any defects without charge, or negotiate with Contractor to sell the goods and services to OIT at a reduced price, whichever OIT deems equitable under the circumstances. If Contractor is unable or refuses to cure any defects within a time deemed reasonable by OIT, OIT may reject the goods and services and cancel the Contract in whole or in part. Nothing in this paragraph shall in any way affect or limit OIT’s rights as a Buyer, including the rights and remedies relating to rejection under ORS 72.6020 and revocation of acceptance under ORS 72.6080
- 26. Survival:** All rights and obligations shall cease upon termination or expiration of this Contract, except for the rights and obligations set forth in Section 1 of the main Contract entitled “Effective Date and Duration”, and then Section 4 “Indemnity, Responsibility for Damages, Section 8 “Representations and Warranties”, Section 17 “Access to Records”, Section 18 “Governing Law”, and this Section 26 “Survival” of the General Contract Provisions of the Contract.
- 27. Notices:** All notices required under this Contract shall be delivered by certified first class mail, postage prepaid, if to Contractor, at the location specified in Paragraph 7 of Section 1 of the main Contract, and, if to OIT to Procurement and Contract Services, 27500 SW Parkway Ave., Wilsonville, OR 97070.

MERGER. THIS CONTRACT CONSTITUTES THE ENTIRE CONTRACT BETWEEN THE PARTIES. THERE ARE NO UNDERSTANDINGS, AGREEMENTS, OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. NO AMENDMENT, CONSENT, OR WAIVER OF TERMS OF THIS CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY ALL PARTIES AND ALL NECESSARY STATE APPROVALS HAVE BEEN OBTAINED. ANY SUCH AMENDMENT, CONSENT, OR WAIVER SHALL BE EFFECTIVE ONLY IN THE SPECIFIC INSTANCE AND FOR THE SPECIFIC PURPOSE GIVEN. CONTRACTOR, BY THE SIGNATURE HERETO OF ITS AUTHORIZED REPRESENTATIVE, ACKNOWLEDGES HAVING READ AND UNDERSTOOD THIS CONTRACT AND CONTRACTOR AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

IN WITNESS WHEREOF, this Contract has been signed, as of the dates set forth below, by the duly authorized representatives of the respective parties.

CONTRACTOR and OIT SIGNATURES

, CONTRACTOR

The State of Oregon acting by and through the State Board of Higher Education on behalf of the Oregon Institute of Technology, OIT

Signature Date

Signature Date

Print Name

Print Name

Title

Title

EXHIBIT A – SCHEDULE OF FEES

Description	Cost
	\$
	\$
	\$
	\$
Total	\$

EXHIBIT B - INSURANCE

During the term of this Contract, Contractor shall maintain in full force at its own expense, each insurance noted below:

1. Required by OIT of Contractor with one or more workers, as defined by ORS 656.027.

Contractor, its subcontractors, if any, and all employers providing work, labor, or materials under this Contract are subject employers under the Oregon Workers' Compensation Law, and shall either comply with ORS 656.017, which requires said employers to provide workers' compensation coverage that satisfies Oregon law for all their subject workers, or shall comply with the exemption set out in ORS 656.126.

2. Required by OIT Not required by OIT.

Professional Liability insurance with a combined single limit, or the equivalent, of not less than \$200,000, \$500,000, or \$2,000,000 for each claim, incident or occurrence, with an annual aggregate limit of \$. This is to cover damages caused by error, omission or negligent acts related to the professional services to be provided under this Contract. The policy must provide extending reporting period coverage for claims made within two years after the contract is completed.

3. Required by OIT Not required by OIT.

General Liability insurance with a combined single limit, or the equivalent, of not less than \$5,000,000 for Bodily Injury and Property Damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the State of Oregon, OIT, the State Board of Higher Education and their divisions, officers, and employees are Additional Insureds but only with respect to the Contractor's services to be provided under this Contract.

4. Required by OIT Not required by OIT.

Automobile Liability insurance with a combined single limit, or the equivalent, of not less than \$5,000,000 for each accident for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles, as applicable.

5. Certificates of Insurance. As evidence of the insurance coverage required by this Contract, the Contractor shall furnish an endorsement from the insurance company naming the State of Oregon, acting by and through the State Board of Higher Education, on behalf of the Oregon Institute of Technology, its officers and employees as additional insureds with respect to the work of this Contract. Insuring companies or entities are subject to State acceptance. If requested, complete copies of insurance policies, trust agreements, etc. shall be provided to the State. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.

6. Notice of cancellation or change. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to OIT at the following address: OIT Purchasing and Contract Office, 27500 SW Parkway Ave., Wilsonville, OR 97070.



OREGON TECH ATHLETICS

Men's Soccer 2013 Schedule



Mon.	Aug.	26	Bethesda University of Calif.	3:30pm	Klamath Falls, Ore.
Fri.	Sept.	6	Walla Walla U. vs Pacific U. Oregon Tech vs Linfield U.	2:00pm 5:00pm	Klamath Falls, Ore. Klamath Falls, Ore.
Sat.	Sept.	7	Oregon Tech vs Pacific U. Linfield U. vs Walla Walla U.	5:00pm 8:00pm	Klamath Falls, Ore. Klamath Falls, Ore.
Sat.	Sept.	14	George Fox University	1:00pm	Klamath Falls, Ore.
Tue.	Sept.	17	*Corban University	6:00 pm	Klamath Falls, Ore.
Sat.	Sept.	21	*Evergreen State College	1:00 pm	Klamath Falls, Ore.
Fri.	Sept.	27	*Concordia University	2:00 pm	Portland, Ore.
Sat.	Sept.	28	*Warner Pacific College	3:00 pm	Portland, Ore.
Tue.	Oct.	1	*Northwest Christian University	6:00 pm	Klamath Falls, Ore.
Fri.	Oct.	4	*Northwest University	5:00 pm	Klamath Falls, Ore.
Sat.	Oct.	12	*College of Idaho	12:00 pm	Caldwell, Idaho
Tue.	Oct.	15	*Warner Pacific	6:00 pm	Klamath Falls, Ore.
Sat.	Oct.	19	*College of Idaho	1:00 pm	Klamath Falls, Ore.
Fri.	Oct.	25	*Northwest University	3:00 pm	Kirkland, Wash.
Sat.	Oct.	26	*Evergreen State College	3:00 pm	Olympia, Wash.
Fri.	Nov.	1	*Northwest Christian University	1:00 pm	Eugene, Ore.
Sat.	Nov.	2	*Corban University	3:00 pm	Salem, Ore.
Sat.	Nov.	9	Concordia University	1:00 pm	Klamath Falls, Ore.
Tue.	Nov.	12	CCC Semifinals	TBA	TBD
Sat.	Nov.	16	CCC Championship	TBA	TBD

* Cascade Collegiate Conference Game





OREGON TECH ATHLETICS

Women's Soccer 2013 Schedule



Sat.	Aug. 24	Concordia (Ore.) @ SOU	12:00 pm	Ashland, Ore
Mon.	Aug. 26	Bethesda University	1:00 pm	Klamath Falls, Ore.
Tue.	Sept. 3	William Jessup University	1:00 pm	Rocklin, Calif.
Fri.	Sept. 6	Westminster College	3:30 pm	Salt Lake City, Utah
Sat.	Sept. 7	Midland University @Westminster	1:30 pm	Salt Lake City, Utah
Wed.	Sept. 11	Linfield College	1:00 pm	Klamath Falls, Ore
Sat.	Sept.14	Simpson University	3:30 pm	Klamath Falls, Ore.
Sat.	Sept. 28	Southern Oregon University	1:00 pm	Ashland, Ore.
Tue.	Oct. 1	* Northwest Christian University	3:00 pm	Klamath Falls, Ore.
Thu.	Oct. 3	*Corban University	7:00 pm	Klamath Falls, Ore.
Thu.	Oct. 10	*College of Idaho	3:00 pm	Caldwell, Idaho
Sat.	Oct. 12	*Eastern Oregon University	12:00 pm	La Grande, Ore.
Thu.	Oct. 17	*Warner Pacific College	6:00 pm	Klamath Falls, Ore.
Sat.	Oct. 19	*Concordia University	3:30 pm	Klamath Falls, Ore.
Sat.	Oct. 26	*Southern Oregon University	1:00 pm	Ashland, Ore.
Thu.	Oct. 31	*Northwest University	3:00 pm	Kirkland, Wash.
Sat.	Nov. 2	*Evergreen State College	1:00 pm	Olympia, Wash.
Wed.	Nov. 6	CCC Quarterfinals	TBA	TBD
Sat	Nov. 9	CCC Semifinals	TBA	TBD
Fri.	Nov. 15	CCC Finals	TBA	TBD

* Cascade Collegiate Conference Game





OREGON TECH ATHLETICS

2013-14 Men's Basketball Schedule

Sat.	Oct. 12	University of Lethbridge-Canada (Exhibition)	Klamath Falls, OR	2:00pm
Sun.	Nov. 3	Pacific Union College	Klamath Falls, OR	5:00pm
<u>William Jessup Tournament</u>				
Fri.	Nov. 8	William Jessup University	Rocklin, CA	7:30pm
Sat.	Nov. 9	Cal Maritime	Rocklin, CA	1:00pm
Tues.	Nov. 12	Simpson University	Klamath Falls, OR	7:30pm
Tues.	Nov. 19	Multnomah University	Klamath Falls, OR	7:30pm
<u>Midland Empire Tournament</u>				
Fri.	Nov. 22	Westminster vs Southern Oregon William Jessup vs Oregon Tech	Klamath Falls, OR Klamath Falls, OR	3:00pm 7:30pm
Sat.	Nov. 23	William Jessup vs Southern Oregon Westminster vs Oregon Tech	Klamath Falls, OR Klamath Falls, OR	3:00pm 7:30pm
Tues.	Nov. 26	Southern Oregon University (non-league)	Klamath Falls, OR	7:30pm
<u>Southern Oregon Flagship Inn Tournament</u>				
Fri.	Nov. 29	SE Florida	Ashland, OR	5:30pm
Sat.	Nov. 30	New Hope Christian	Ashland, OR	5:30pm
Fri.	Dec. 6	*Warner Pacific College (Black Out for Hunger)	Klamath Falls, OR	7:30pm
Sat.	Dec. 7	*Concordia University	Klamath Falls, OR	7:30pm
Fr.	Dec. 20	*College of Idaho	Caldwell, ID	6:30pm
Sat.	Dec. 21	*Eastern Oregon University	La Grande, OR	7:30pm
Sat.	Dec. 28	Vancouver Island University (Canada)	Klamath Falls, OR	7:30pm
Sun.	Dec. 29	Vancouver Island University (Canada)	Klamath Falls, OR	7:30pm
Fri.	Jan. 3	*Corban University	Klamath Falls, OR	7:30pm
Sat.	Jan. 4	*Northwest Christian University	Klamath Falls, OR	7:30pm
Fri.	Jan. 10	*Northwest University	Kirkland, WA	7:30pm
Sat.	Jan. 11	*Evergreen State College	Olympia, WA	7:30pm
Sat.	Jan. 18	*Southern Oregon University	Ashland, OR	7:30pm
Fri.	Jan 24	*Eastern Oregon University	Klamath Falls, OR	7:30pm
Sat.	Jan. 25	*College of Idaho	Klamath Falls, OR	7:30pm
Fri.	Jan. 31	*Northwest Christian University	Eugene, OR	7:30pm
Sat.	Feb. 1	*Corban University	Salem, OR	7:30pm
Fri.	Feb. 7	*Evergreen State College	Klamath Falls, OR	7:30pm
Sat.	Feb. 8	*Northwest University	Klamath Falls, OR	7:30pm
Sat.	Feb. 15	*Southern Oregon University (Senior Night)	Klamath Falls, OR	7:30pm
Fri.	Feb. 21	*Concordia University	Portland, OR	7:30pm
Sat.	Feb. 22	*Warner Pacific College	Portland, OR	7:30pm

* Cascade Collegiate Conference Game
HOME GAMES IN BOLD

**Oregon Tech Women's Basketball
2013-2014**

Sat.	Oct. 26	Humboldt State	Arcata, CA	7:00 pm
Fri.	Nov. 1	Holy Names	Oakland, CA	5:30 pm
Sat.	Nov. 2	UC Merced	Merced, CA	2:00 pm
Tue.	Nov. 5	University of Oregon	Eugene, OR	7:00pm
<u>William Jessup Tournament</u>				
Fri.	Nov. 8	William Jessup	Rocklin, CA	5:30pm
Sat.	Nov. 9	Masters College	Rocklin, CA	11:00am
Tues.	Nov. 12	Simpson University	Klamath Falls, OR	5:30pm
<u>Midland Empire Tournament</u>				
Fri.	Nov. 22	<i>William Jessup vs Southern Oregon</i>	<i>Klamath Falls, OR</i>	<i>1:00 pm</i>
		<i>Cal-Maritime vs Oregon Tech</i>	<i>Klamath Falls, OR</i>	<i>5:30 pm</i>
Sat.	Nov. 23	<i>Cal-Maritime vs Southern Oregon</i>	<i>Klamath Falls, OR</i>	<i>1:00 pm</i>
		<i>William Jessup vs Oregon Tech</i>	<i>Klamath falls, OR</i>	<i>5:30 pm</i>
<u>Southern Oregon Flagship Classic</u>				
Fri.	Nov. 29	Northwest Indian College	Ashland, OR	1:30pm
Sat.	Nov. 30	New Hope Christian College	Ashland, OR	1:30pm
Fri.	Dec. 6	*Warner Pacific College (Black Out Hunger)	Klamath Falls, OR	5:30pm
Sat.	Dec. 7	*Concordia University	Klamath Falls, OR	5:30pm
Sun.	Dec. 15	New Hope Christian	Klamath Falls, OR	7:00pm
Tue.	Dec. 17	Pacific Union College	Klamath Falls, OR	6:00pm
Fr.	Dec. 20	*College of Idaho	Caldwell, ID	4:30pm
Sat.	Dec. 21	*Eastern Oregon University	La Grande, OR	5:30pm
Fri.	Jan. 3	*Corban University	Klamath Falls, OR	5:30pm
Sat.	Jan. 4	*Northwest Christian University	Klamath Falls, OR	5:30pm
Fri.	Jan. 10	*Northwest University	Kirkland, WA	5:30pm
Sat.	Jan. 11	*Evergreen State College	Olympia, WA	5:30pm
Sat.	Jan. 18	*Southern Oregon University	Ashland, OR	5:30pm
Fri.	Jan 24	*Eastern Oregon University	Klamath Falls, OR	5:30pm
Sat.	Jan. 25	*College of Idaho	Klamath Falls, OR	5:30pm
Fri.	Jan. 31	*Northwest Christian University	Eugene, OR	5:30pm
Sat.	Feb. 1	*Corban University	Salem, OR	5:30pm
Fri.	Feb. 7	*Evergreen State College	Klamath Falls, OR	5:30pm
Sat.	Feb. 8	*Northwest University (Pink Out)	Klamath Falls, OR	5:30pm
Sat.	Feb. 15	*Southern Oregon University (Senior Night)	Klamath Falls, OR	5:30pm
Fri.	Feb. 21	*Concordia University	Portland, OR	5:30pm
Sat.	Feb. 22	*Warner Pacific College	Portland, OR	5:30pm
Feb. 25 – Mar. 3		Cascade Collegiate Conference Tournament	TBD	7:00pm
Mar. 10 – Mar. 17		NAIA National Tournament	Sioux City, Iowa	TBA



Oregon Institute of Technology

Athletics, Recreation & Fitness

3201 Campus Drive

Klamath Falls, Oregon 97601-8801

Phone: (541) 885-1634, Fax: (541) 885-1633

2014 Tentative Softball Charter

Fri.	April 4, 2014	Eugene/Salem	Time TBD
Sat.	April 5, 2014	Eugene/Salem	Time TBD

**OREGON TECH
CROSS COUNTRY
2013 schedule**

Sept. 14	Hornet Jamboree	Sacramento, Calif.-Granite Regional Park (W: 10:15 / M: 10:45)
Sept. 21	CCC Preview	Caldwell, Idaho - Brothers Park (W: 6 p.m. / M: 6:45 p.m.)
Oct. 5	Charles Bowles Invitational	Salem, Ore. – Busch Pasture Park (W: 10:45 a.m. / M: 11:30 a.m.)
Oct. 12	NW Christian Duel	Eugene, Ore.-TBA (W: 10:00 a.m. / M: 10:30 a.m.)
Oct. 26	Biola Invitational	Orange, Calif. – Irvine Regional Park (W: 9:15 a.m. / M: 8:30 a.m.)
Nov. 9	Cascade Conference Championship	Caldwell, Idaho – Brothers Park(TBA)
Nov. 23	NAIA National Championship	Lawrence, Kan. - Rim Rock Farm (TBA)



Head Coach: Jack Kegg (541) 885-1399

Athletics Director: Mike Schell

Athletic Trainers: Kelly Caleb, Ko Gomyo



Oregon Institute of Technology

Athletics, Recreation & Fitness

3201 Campus Drive

Klamath Falls, Oregon 97601-8801

Phone: (541) 885-1634, Fax: (541) 885-1633

2014 Tentative Track Charter Schedule

Fri.	March 14, 2014	Sacramento, CA	Time TBD
Sat.	March 15, 2014	Sacramento, CA	Time TBD
Sat.	March 22, 2014	Chico, CA	Time TBD
Fri.	March 28, 2014	San Francisco, CA	Time TBD
Sat.	March 29, 2014	San Francisco, CA	Time TBD
Fri.	April 4, 2014	Arcata, CA	Time TBD
Sat.	April 5, 2014	Arcata, CA	Time TBD
Fri.	April 12, 2014	Chico, CA	Time TBD
Fri.	April 18, 2014	Davis, CA	Time TBD
Sat.	April 19, 2014	Davis, CA	Time TBD
Fri.	April 25, 2014	Forest Grove, OR	Time TBD
Sat.	April 26, 2014	Forest Grove, OR	Time TBD
Thur.	May 8, 2014	Nampa, ID	Time TBD
Fri.	May 9, 2014	Nampa, ID	Time TBD
Sat.	May 10, 2014	Nampa, ID	Time TBD