

**REQUEST FOR PROPOSALS (RFP)**  
**Lab Equipment and Supplies for Collaborative Life Sciences Building (CLSB),**  
**Skourtes Tower, OHSU School of Dentistry, and Dr. Gray's Laboratory at South**  
**Waterfront, Portland, OR**  
**(RFP No. 21874)**

**ADDENDUM Number 1**

REQUEST FOR PROPOSAL: ADDENDUM Number 1

RFP NO: 21874

TITLE: Lab Equipment and Supplies for Collaborative Life Sciences Building (CLSB), Skourtes Tower, OHSU School of Dentistry, and Dr. Gray's Laboratory at South Waterfront, Portland, OR

DATE RFP ISSUED: July 8, 2013

DATE ADDENDUM 1 ISSUED: July 18, 2013

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**PURPOSE OF THIS ADDENDUM 1:**

The purpose of this Addendum 1 is to respond to those questions or requests for clarification/change (or protest) submitted by potential Proposers pursuant to Section 1, Paragraph 3 of the RFP. The questions or requests for clarification/change (or protest) are in italics. PSU's response is underlined.

**Questions or Requests for Clarification/Change**  
**General**

**1. VENDOR QUESTION:**

*What accessories should be quoted with the Biological Safety Cabinets? Base stands – What height do they want the work surface of the BSCs to be at 30" or 36" fixed height. Telescoping base stand with adjustable height? UV lights? Number of service valves required such as: Vacuum, Gas, air and etc.? What side wall (right or left) do they want the service valves located on? Service valve connection to utilities, out the top of the unit, straight back to the wall and out the bottom? Certification of units – who is responsible for the initial certification of the BSCs?*

**PSU's RESPONSE:**

The following specifications are for the Bio safety cabinets, some cabinets and bases are specified as 4' rather than 6' however, all other specifications remain the same:

09 681 124 BIOSAFETY CAB 10 A2 6 UV 115 9,388.49 9,388.49  
Cabinet, Biosafety; Labconco; Purifier logic A2; Nominal width: 6  
ft.; Operating sash height: 10 in.; Angled fully-closing tempered  
safety glass sash; Stainless steel interior with work surface; With

UV lamp and service fixture; 115V, 60Hz  
Vendor Catalog # 3460001  
This item is being sold as 1 per each  
Original Catalog Number 3460009

7 1 EA 16 304 81 6'PURIFIER BASE STAND 655.23 655.23  
Stand, Base; Labconco; Purifier; Telescoping; With fixed feet; Adjust  
in 1 in. increments; For Logic biosafety cabinets of width 6 ft.; NSF  
listed; ADA compliant  
Vendor Catalog # 3730600  
This item is being sold as 1 per each  
Original Catalog Number 3730600

The above products include telescoping height capability and UV lights. Number of service valves and location is dependent upon each individual location where the product will be installed. Include with your proposal all options that you think the Institutions need to consider. The Institutions are not able to confirm at this time which party will be responsible for the initial certification. If this is a service that your firm provides, please include this option in your Group 3 Alternative Products offered.

**2. VENDOR QUESTION:**

*Will this business be awarded as one contract or is it possible that equipment and supplies may come from two different providers?*

**PSU's RESPONSE:**

This question has been answered in RFP Section 2: Scope of Work, D. Contract and Term, which states: This Request for Proposal may result in multiple award contracts. Yes, it is possible that equipment and supplies may come from two different providers.

**3. VENDOR QUESTION:**

*Are substitutes and/or equivalents to the equipment listed acceptable for this bid?*

**PSU's RESPONSE:**

This question has been answered in RFP Section 2: Scope of Work, K. Value Added Section, 2.c, which states the following: In most instances a specific manufacturer and item are specified. Manufacturers and distributors may bid these items as is. Alternatively, any vendor or distributor may offer an alternative like product that meets the mandatory required product specifications listed in Attachment A CLSB Equipment List. Alternative products must be listed separately on the worksheets provided: Group 2 Alternative Products, or Group 3 Alternative Products. All Group 2 Alternative Products and Group 3 Alternative Products offered by Proposers shall state in column A of the applicable worksheet, the "Reference Line #" associated with the product for which Proposer is offering such alternative product. Proposers shall include separately, a specification document (cut sheet) for all proposed Group 2 Alternative Products and Group 3 Alternative Products.

**4. VENDOR REQUEST FOR CHANGE:**

*We would like to request an extension of the deadline for proposer inquiries, request for changes or protest of specifications.*

**PSU's RESPONSE:**

The deadline for proposer inquiries, request for changes or protest of specifications remains as originally written: July 11, 2013.

**5. VENDOR QUESTION:**

*These two statements seem to contradict each other so we are asking for clarification.*

- "Institutions anticipate that pricing submitted will be well below current discount rates for each institution."*

*•“Institutions make no promise of level or amount of Group 2 Equipment or Group 3 Equipment to be purchased as a result of this RFP.”*

*In order to obtain “well below current discount rates”, please provide estimates of Group 2 money and Group 3 grant money that has been secured and is directly linked to this RFP.*

**PSU’s RESPONSE:**

Group 2 FF&E Budget = PSU and OHSU have secured the funding necessary to purchase all of the Group 2 equipment identified in this RFP. Furthermore, Group 2 equipment will be paid from the project funds. The funding sources for the project are:

Article XI-F (1) Bonds \$60M

Article XI-G (1) Bonds \$50M

OHSU Donation \$40M

Public Funds \$10M

OHSU Funds \$20M for Dr. Gray’s lab

Skourtes Tower \$116M OHSU Funds/Donations

PSU and OHSU departments are currently in the process of budgeting for and securing funding for the Group 3 equipment. At this time the Institutions are not able to confirm the amount of Group 3 equipment funds that have been approved.

**6. VENDOR QUESTION:**

*Will the institution(s) purchase of Group 2 items be a bulk purchase by each institution?*

**PSU’s RESPONSE:**

Yes. However, this may involve multiple purchase orders from each Institution.

**7. VENDOR QUESTION:**

*How many individual research labs will occupy the building to capacity?*

**PSU’s RESPONSE:**

The education and research programs identified to date include: PSU’s undergraduate biology and chemistry lectures and laboratories; Labs for education and research in biomedical collaborative efforts with applied science and engineering at OHSU, PSU, and OSU; Medical and dental education expansion for OHSU’s 1st and 2nd year medical and dental students, physician assistants, and radiation therapists; OSU’s College of Pharmacy students (a joint program with OHSU); Inter-professional state-of-the-art simulation center for training and certification/recertification of health care practitioner’s statewide; Shared instrumentation laboratories with electron microscopy, NMR and other specialized, sophisticated instrumentation and shared services that will be available for internal and external uses.

Additional information is available at: <http://www.ohsu.edu/xd/about/vision/collaborative-science-building.cfm>

**8. VENDOR QUESTION:**

*Can we have a company representative inspect and verify shipments for any freight damage to items that are shipped to the storage warehouse? Freight carriers only allow 10 days to report freight damage for reimbursement.*

**PSU’s RESPONSE:**

Yes, subject to the approval and access requirements of storage warehouse. The cost of inspecting and verifying shipments for any freight damage is the responsibility of the Contractor. It should be noted that the storage warehouse provides in their services to the Institutions, inspection and verification of shipments for any freight damage.

**9. VENDOR QUESTION:**

*How many individual PIs are currently scheduled to occupy the CLSB at the scheduled opening in July 2014.*

**PSU's RESPONSE:**

The number of individual PIs has not yet been determined.

**10. VENDOR QUESTION:**

*What plans are in place to inform and enforce the Bid award to new and existing PIs on all campuses?*

**PSU's RESPONSE:**

The contract(s) awarded pursuant to this RFP shall: (i) not be exclusive with any one vendor; and, (ii) the Institutions may, at any time, purchase goods and services from any vendor of their choosing. In regards to how PI's will be informed, upon award of contract(s) an information packet will be provided to the Institutions PI's who will be located at CLSB.

**11. VENDOR QUESTION:**

*Are there methods to encourage departments and PIs to consolidate the equipment ordering off the Bid Award?*

**PSU's RESPONSE:**

OHSU and PSU will issue purchase orders in a manner that facilitates logistical efficiencies for department transitions.

**12. VENDOR QUESTION:**

*What other institutions outside OHSU, OSU and Portland State University who would have access to the bid award pricing?*

**PSU's RESPONSE:**

None.

**13. VENDOR QUESTION:**

*Oral presentation – Does OHSU/PSU/OSU have a date selected for this oral presentation session for the two or three highest rated suppliers?*

**PSU's RESPONSE:**

Unless the Schedule of Events is amended or extended, the Oral Presentation/Interview (if held), will be the week of August 12, 2013 through August 16, 2013.

**14. VENDOR QUESTION:**

*In Section 3, Paragraphs 1 – 5: Do the evaluation criteria carry a specific weight or are all five weighted equally at 20% each?*

**PSU's RESPONSE:**

Each of the evaluation criteria carry a specific weight. The Value Added Section has more weight than all other evaluation criteria weights combined.

**15. VENDOR QUESTION:**

*Is existing equipment being moved into the new lab spaces in the CLSB building?*

**PSU's RESPONSE:**

There is some existing equipment that will be moved into the new lab spaces in the CLSB building.

**16. VENDOR QUESTION:**

*We note the terms stated in Section 1 bullet point 17 of the RFP which suggests that certain contractual terms will be subject to negotiation with successful bidders. This seems inconsistent with paragraph 3,*

*which allows PSU to reject proposals which include exceptions that have been raised after the deadline date for request for changes. Please provide clarification.*

**PSU's RESPONSE:**

All exceptions to the Institutions contractual terms must be received by PSU by the deadline date for Requests for Changes listed in the Schedule of Events. Furthermore, it is correct, that PSU may reject proposals which include exceptions to the contractual terms that are raised after this deadline.

At such time as the disposition of any protests has been completed, PSU reserves the right to negotiate specific terms of the contract including, but not limited to: indemnification, confidentiality, intellectual property ownership and license provisions, and limitation of liability provisions, with the successful proposer(s) prior to contract execution. Proposers should note that any such negotiation shall be minimal, and should be expedited and completed by the anticipated Contract Execution Date listed in the Schedule of Events. Failure of the selected proposer(s) to execute a contract by the Contract Execution Date may result in cancellation of the award. This time period may be extended at the sole discretion of PSU.

**17. VENDOR QUESTION:**

*Does the building have a built-in CO2 system/supply plumbed throughout labs?*

**PSU's RESPONSE:**

Yes.

**18. VENDOR QUESTION:**

*For the Biosafety Cabinets that are exhausted is Alnor alarm required? If not will they be provided/purchased by contractors?*

**PSU's RESPONSE:**

Please include the Alnor alarm option in your Group 3 Alternative products you wish to offer.

**19. VENDOR QUESTION:**

*Do you need universal piping on the Biosafety Cabinets?*

**PSU's RESPONSE:**

Please include a universal piping option in your Group 3 Alternative products you wish to offer.

**20. VENDOR QUESTION:**

*The specified Thermo Scientific GenPure xCAD water polishers require a source of pre-treated water (reverse osmosis, deionized or distilled) for operation. Please confirm that a central building pretreated water supply will be available to feed these water polishers.*

**PSU's RESPONSE:**

Yes.

**21. VENDOR QUESTION:**

*Biosafety Cabinets - Please explain the statement "fully exhausted Class II A2 w/ indirect venting by GC". Does the institution(s) want the successful vendor to supply the thimble duct, or will the GC get this from the vendor?*

**PSU's RESPONSE:**

Please include the thimble duct in your Group 3 Alternative products you wish to offer.

**22. VENDOR QUESTION:**

*Section 2: Scope of Work, Page 11, Section D states that the pricing must be contracted until the end of Dec 2014. Question: If we are unable to submit pricing beyond 2013, would that disqualify our company?*

**PSU's RESPONSE:**

Probably.

**23. VENDOR QUESTION:**

*Section 2: Scope of Work, Page 11, Section E states that pricing is to be extended to all institutions for all purchases outside of this bid, through Dec 2014. Question: Are you asking we extend the bid pricing for the new building to all customers that want one piece of equipment at any of the institutions at any time between now and Dec 2014?*

**PSU's RESPONSE:**

Yes.

**24. VENDOR QUESTION:**

*Question: If we are unable to extend discounts to every end user, would that disqualify our company?*

**PSU's RESPONSE:**

Probably. Identical discounts should be extended to PSU, OHSU, and OSU for all purchases for the CLSB.

**25. VENDOR QUESTION:**

*Question: If we are awarded the bid, is there a contract for all the institutions that will state we must extend this pricing to every end user at PSU, OSU and OHSU?*

**PSU's RESPONSE:**

Yes. Pricing shall be extended to every end user at OHSU, PSU, and OSU that purchase products for the CLSB.

**26. VENDOR QUESTION:**

*Section 2: Scope of Work, Page 11-12: Section H states that Group 2 and 3 are separate purchases and the institution isn't sure if Group 3 will be purchased at all.*

*Question: Does this mean whoever is awarded this RFP will only be awarded Group 2 equipment?*

**PSU's RESPONSE:**

The contract(s) awarded pursuant to this RFP may include both Group 2 and Group 3 equipment.

**27. VENDOR QUESTION:**

*Question: If you are awarding a vendor Group 3 equipment with this RFP, when will it be determined when the purchase will be made?*

**PSU's RESPONSE:**

Group 3 equipment purchase(s) will be made once Group 3 funding has been identified and approved. Group 3 equipment purchase(s) will be made prior to December 31, 2014.

**28. VENDOR QUESTION:**

*Page 13, Section K, part c). states that the manufacturer has already been specified in Attachment A Equipment List but we can provide alternates.*

*Question: It appears the institution has already picked out what brands/manufacturers they would like to work with. How will alternates be evaluated or are the institutions mainly looking for the brands already provided on Attachment A (ie Thermo, Biorad, etc)*

**PSU's RESPONSE:**

Please propose other brands that meet the required specifications. Also see Question #3 above and PSU's RESPONSE

**29. VENDOR QUESTION:**

*Question: According to the specs on Attachment A Equipment List, does our alternate need to be the same or smaller than the dimensions given to be considered an equivalent? How are we to determine if the internal capacities are slightly different but the external footprint matches the given manufacturer and if that will work for the institution's needs? If the dimensions must be exact, then the manufacturer you provided will be the ONLY manufacturer that will be able to bid on these products. Can we please have some more detail surrounding how to work with the minimum specs and who to contact with specific technical questions on equipment? (Ex: Columns Q, R, S, T on Attachment A Equipment List shows dimensions and clearances. It is unclear if these are maximum dimensions and no definition as to what "clearances" means)?*

**PSU's RESPONSE:**

Proposers should bid equipment which most closely matches the required specifications in Attachment A. The RFP evaluation committee including PI's or their representatives will determine final equipment selection and analyze specifications for compliance with the Institutions requirements.

**30. VENDOR QUESTION:**

*Going forward after this initial questions/clarification deadline, who can we contact with questions between July 12-Aug 8th, when the RFP is due?*

**PSU's RESPONSE:**

The deadline for proposer inquiries, request for changes or protest of specifications is July 11, 2013.

**31. VENDOR QUESTION:**

*Are the Institutions aware of the existing NASPO and E&I cooperative purchasing agreements?*

**PSU's RESPONSE:**

Yes.

**32. VENDOR QUESTION:**

*Are the Institutions willing to have each institution's purchases be respectively governed by their existing NASPO and E&I agreement?*

**PSU's RESPONSE:**

No. Purchases for the CLSB shall be considered separate and distinct from any individual agreements the Institutions have in place with vendors, and such purchases shall be subject to the master terms and conditions as set forth in the RFP. It is up to the proposer to determine the pricing that will be offered to the Institutions.

**33. VENDOR REQUEST FOR CHANGE:**

*Section 2 Paragraph C: Potential proposer protests the scope of this paragraph and requests that it be limited to only PSU, OSU, and OHSU for the construction of the Collaborative Life Sciences Building ("CLSB")?*

**PSU's RESPONSE:**

The Institutions accept this request for change. Please See Amendment 2.

**34. VENDOR REQUEST FOR CHANGE:**

*Section 2 Paragraph E: Potential proposer protests the scope of this paragraph and requests that its scope be limited to those products that are actually used in procurement for the CLSB.*

**PSU's RESPONSE:**

The Institutions accept this request for change. However, the Institutions strongly encourage proposals that offer discounts Institution-wide, for any department, for OHSU, PSU, and OSU, and not just for CLSB. Please See Amendment 2.

**35. VENDOR QUESTION:**

*What is the feed water quality? Is it RO or DI or RO and DI and what will be the quality?*

**PSU's RESPONSE:**

It is not clear what Reference Line # this question refers to. The Institutions do not understand what the vendor is asking.

**Questions or Requests for Clarification/Change  
RFP Section 2: Scope of Work, F. Attachments**

**1. VENDOR QUESTION:**

*Line 279 & 309 - centrifuge description is "ultra", but the specified model is not. Please provide clarification?*

**PSU's RESPONSE:**

The Model # is incorrect. Reference Line # 279 and 309 are hereby corrected as follows: Equipment Description: Centrifuge, ultra, Manufacturer: Eppendorf, and Model #: TBD.

Please see Amendment 3.

**2. VENDOR QUESTION:**

*Line 124 - centrifuge description is for a micro centrifuge, but specified model number is not. Please provide clarification.*

**PSU's RESPONSE:**

The Model # is incorrect. Reference Line # 124 is hereby corrected as follows: Equipment Description: Microcentrifuge, Manufacturer: Eppendorf, and Model #: TBD.

Please see Amendment 3.

**3. VENDOR QUESTION:**

*Line 278, 308, 338, and 379 – description says incubator must have two chambers? Please provide clarification as PN specified only has 1 chamber (but 2 shelves)?*

**PSU's RESPONSE:**

The Description is incorrect, and the Model # may also be incorrect. Reference Line # 278, 308, 338, and 379 are hereby corrected as follows: Equipment Description: Isotemp Benchtop Incubators, 3.75 CF (no CO2, must have 2 shelves per incubator), Manufacturer: Thermo Fisher, and Model #: TBD.

Please see Amendment 3.

**4. VENDOR QUESTION:**

*Line 371 – stacked shakers – Price request is for 2 or 3 units? If 2 units are stands required?*

**PSU's RESPONSE:**

Reference Line #371 is for a quantity of 1. Please propose an option that includes a stand in your Group 3 Alternative products you wish to offer.

Please see Amendment 3.

**5. VENDOR QUESTION:**

*Line 568 Thermo Scientific Heracell CO2 incubators - Are Stainless-Steel or Copper interior required?*

**PSU's RESPONSE:**

Stainless Steel.

**6. VENDOR QUESTION:**

*Line item 1319 – Part numbers for stack of standard Thermo Scientific Heracell incubators and one tri gas unit are listed. Please specify how many units are to be tri-gas versus stacked units.*



**PSU's RESPONSE:**

The Model # is incorrect. Reference Line # 1319 is hereby corrected as follows: Equipment Description: Incubator, stacked, requires CO2, dual chambers on support stand, Manufacturer: ThermoForma, and Model #: Heracel, 13 998 051, sold per pair.

All units shall be stacked units. Please propose a tri-gas option, single chamber (Model #13 998 037) in your Group 3 Alternative products you wish to offer.

Also include in your Group 3 Alternative products: Equipment Description: HERA150I Roller Base, Manufacturer: Thermo Fisher, Model #13 998 053.

Please see Amendment 3.

**7. VENDOR QUESTION:**

*Line# 129 does not have a model # and the description under manufacturer states "Thermo Scientific GP Series". The GP Series is a +4 refrigerator or -20 freezer. Please let me know which is correct and what size unit is needed?*

**PSU's RESPONSE:**

Reference Line # 129 is hereby corrected as follows: Equipment Description: Freezer, -80C, Ultra Low 28.8 Cu. Ft. No Alarm, Manufacturer: Thermo Scientific, and Model #: UxF60086A, Voltage: 120V.

Also please note:

Reference Line #2329 is hereby corrected as follows: Equipment Description: Freezer, -80C, Ultra Low 28.8 Cu. Ft. No Alarm, Manufacturer: Thermo Scientific, and Model #: UxF60086A, Voltage: 120V.

Please see Amendment 3.

**8. VENDOR QUESTION:**

*Line # 284, 314, 344, etc. call for a "Refrigerator, deli case", which usually refers to a double door unit. The Model # calls for a "MH30SS...", 61 cu.ft." but that model # is a 30 cu. ft. refrigerator. Is the model number correct here or the description?*

**PSU's RESPONSE:**

The Model # is incorrect. Reference Line # 284, 314, and 344 are hereby corrected as follows: Equipment Description: Refrigerator deli case, Manufacturer: Thermo Scientific, Model #: TBD, Capacity: 61 cu.ft.

Please see Amendment 3.

**9. VENDOR QUESTION:**

*Line # 285, 315, etc call for a "Freezer, -20C, 34 cu. ft..." but the model number given "MF34SS..." is for a -30C freezer. Is -20 acceptable?*

**PSU's RESPONSE:**

The Model # is incorrect. Reference Line #285, 315, 345, 374, 443, and 1278 are hereby corrected as follows: Equipment Description: Freezer, -20C, 34 CF upright, stainless steel with alarms, Manufacturer: Thermo Scientific, Model #: TBD.

Please see Amendment 3.

NOTICE: PSU assumes no liability for inadvertent errors or mistakes in this document. PSU has answered all vendor questions to the best of our ability with the information we have readily available at the time of issuance of this document.