



# OREGON STATE UNIVERSITY REQUEST FOR QUOTE (RFQ)

		ISSUE DATE:	12/20/2011
RFQ #	BD157454Q	RFQ DUE DATE:	12/28/2011 at 3pm
DELIVER TO:		REQUESTED BY / RETURN QUOTE TO:	
DEPARTMENT:	College of Science	NAME:	Brooke Davison
ADDRESS:		E-MAIL:	<a href="mailto:Brooke.davison@oregonstate.edu">Brooke.davison@oregonstate.edu</a>
CITY, STATE ZIP:	Corvallis, OR	TELEPHONE:	541-737-7342
REQUIRED DELIVERY DATE:	1/31/2012	FAX:	541-737-2170

Item 1 – SC-22AC Field Canceling System for TEM. Includes (2) AC sensors, Dual loop coils, and a (1) Year Warranty. Required quantity is one (1) unit.

Item 2 – SC-22AC Field Cancelling System for SEM. Includes (1) AC sensor, Standard room coils and a (1) Year Warranty. Required quantity is three (3) units.

Item descriptions are from Vibration Engineering Consultants, but equivalent brands could be accepted. Equivalent brands must include specifications for evaluation.

Installation for all systems will be required. The installation is subject to Oregon Prevailing Wage Law as noted below.

In compliance with Oregon Prevailing Wage Law and ORS 701.021, the following is incorporated into this Solicitation:

Installation must be performed by a commercially licensed contractor or subcontractor. This license must be issued by the Oregon Construction Contractors Board prior to submitting a bid. Contractor and all subcontractors shall comply with the provisions of ORS 279C.800 through 279C.870, relative to Prevailing Wage Rates as outlined in Sections C.1 and C.2 of the General Conditions. This Solicitation and the resulting Contract are subject to the following BOLI wage rate requirements, which are incorporated herein by Attachment A.

OSU "General Conditions for Purchase Order Construction Contracts 2010" will prevail on this solicitation, see Attached.

Insurance Certificates and associated Endorsements will be required. Specifically required are:

- a. General Liability and associated Endorsement
- b. Auto Liability and associated Endorsement
- c. Workers Compensation

**CERTIFICATES OF INSURANCE:** As evidence of the insurance coverages required by this Contract, the Contractor shall furnish a Certificate(s) of Insurance to OSU Procurement and Contract Services. The OSU Terms and Conditions require that you provide and maintain the specified insurance, including General Liability, Auto Liability, and Workers' Compensation. Include as additional insured, by endorsement, on the liability policies, "The State of Oregon, the Oregon State Board of Higher Education, and Oregon State University, its officers and employees." **Provide the endorsement w/policy # attached.** Insurance coverages required under this Contract shall be obtained from acceptable insurance companies or entities authorized to do business in the State of Oregon. The Contractor shall be financially responsible for all deductibles, self-insured retentions and/or self-insurance included hereunder.

**Note: These documents must come directly from your agent by either email (PDF) or standard mail. Faxed copies or documents delivered by the contractor/vendor, unless in a sealed envelope from your agent, will not be accepted.**



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Bonds will be required prior to any on site work. Specifically required are:

- a. Payment Bond
- b. Performance Bond

The attached bond forms must be used for this project. The Payment and Performance Bonds must be signed by the president and attested and sealed by the corporation secretary. In addition, the bonds must be signed by the Attorney-in-Fact for the surety and sealed on their behalf. Be sure that a Power-of-Attorney accompanies each copy of the Bond.

**Note: OSU must have the signed/sealed originals. No faxes or PDF copies will be accepted. Payment and Performance Bonds must be to OSU prior to execution of a purchase order.**

Item Description	Quantity	Unit Price	Total Price
SC-22AC Field Canceling System for TEM	1		
SC-22AC Field Canceling System for SEM	3		
Installation	Lot		

<b>Delivery is f.o.b. destination, prepaid and allowed. Shipping, freight and handling must be included in quoted prices. Additional costs for such are disallowed.</b>	<b>TOTAL</b>	
<b>DELIVERY TIME AFTER RECEIPT OF ORDER:</b>		<b>PRICES VALID THROUGH:</b>

<b>SPECIAL INSTRUCTIONS:</b>	<b>VENDOR INFORMATION:</b>	
<p>1. Unless otherwise specified, all items quoted are to be new, unused and not remanufactured in any way.</p> <p>2. Brand names are for the purpose of describing and establishing the characteristics desired and are not intended to limit or restrict competition. Quoters may submit quotes for substantially equivalent products unless the RFQ provides that a specific brand is necessary because of compatibility requirements, etc. All such brand substitutions shall be subject to approval by OSU.</p> <p>3. Quoters must clearly identify all products quoted. Brand name and model or number must be shown.</p> <p>4. Only documents issued as addenda by OSU serve to change the RFQ in any way.</p> <p>5. OSU reserves the right to make the award by item, partial or whole lots, groups of items or entire quote, whichever is in the best interest of OSU.</p> <p>6. OSU may reject any Quote not in compliance with the RFQ, attachments, and addenda, or if it is in the best interest of OSU.</p>	<b>COMPANY:</b>	
	<b>ADDRESS:</b>	
	<b>CITY, STATE, ZIP:</b>	
	<b>CONTACT NAME:</b>	
	<b>E-MAIL:</b>	
	<b>TELEPHONE:</b>	
	<b>FAX:</b>	
	<b>VENDOR SIGNATURE:</b> <i>By signature below the undersigned certifies that they are authorized to act on behalf of the quoter and will comply with all aspects of the quote herein.</i>	
	<b>SIGNATURE:</b>	
	<b>NAME/TITLE:</b>	

This procurement is subject to the indicated Oregon State University Standard Terms and Conditions for:  Goods  Services  Purchase Order Construction  Software. The indicated terms and conditions may be viewed at <http://pacs.oregonstate.edu/terms-and-conditions>