

BATZER

C O N S T R U C T I O N

**REQUEST FOR QUALIFICATIONS ("RFQ")
of
SUBCONTRACTOR SERVICES
for the
GEOTHERMAL POWER PLANT INFRASTRUCTURE**

at

OREGON INSTITUTE OF TECHNOLOGY

PROPOSALS DUE SEPTEMBER 10, 2012 – 5:00pm PST

Batzer Construction, Inc.
190 N. Ross Lane (Shipping Only)
PO Box 4460 (Mailing)
Medford, OR 97501

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I. INTRODUCTION

Batzer Construction, Inc., Design/Builder for the project is seeking Qualifications from Mechanical and Electrical Subcontractors to submit a Request for Qualification (“**RFQ**”) for the upcoming Geothermal Power Plant Infrastructure project described below (the “**Project**”).

All Proposers must be registered with the Oregon Construction Contractors Board and have on file with the Construction Contractors Board the required Public Works Bond prior to submitting Proposals. Failure to be registered and have the bond in place will be sufficient cause to reject Proposals as non-responsive.

Issuing Office: Batzer Construction, Inc. is the Issuing Office and is the sole point of contact for clarifications regarding technical specifications and the process in this RFQ. All correspondence pertaining to these matters should be appropriately addressed to the contact person below:

Content and Technical Specifications and RFO
Process Questions:

Brett Smith, Project Manager

Telephone (541) 773-7553

Cellular (541) 840-7825

Facsimile (541) 770-5361

Mailing Address: PO Box 4460
Medford, OR 97501

Email: Brettsmith@batzerinc.com or
rb@batzerinc.com

II. SCHEDULE OF EVENTS

The timing and sequence of events resulting from this RFQ will be ultimately determined by Batzer Construction, Inc. This Schedule is illustrative of optimal timing goals, but may be changed.

RFQ Issue Date.....August 31, 2012

All Clarifying Questions DueSeptember 6, 2012 (5:00pm, PT)

Closing Date (Proposals Due).....September 10, 2012 (5:00pm,PT)

III. PROJECT DESCRIPTION

Narrative:

The Oregon Institute of Technology (OIT) is a leader in the field of Renewable Energy. OIT's energy strategy maximizes the abundant natural resources available to the campus. A geothermal reservoir beneath the Klamath Basin supplies hot water for over 600 geothermal wells. OIT currently utilizes three geothermal wells for space heating and power generation purposes. In 2009, OIT drilled an additional geothermal well to expand its electrical power generation capabilities.

Work to Date

Work to date includes the drilling of geothermal supply well #7 in 2009. Well #7 produces 2,500 gpm at 194°F. The installation of a utility corridor between supply well #7 and the university's power generation facilities. The utility corridor consists of a 12" insulated fiberglass pipe, a 5" electrical conduit and a 1" data conduit. Also completed is the drilling of an injection well for the power plant's effluent. The utility corridor that connects the power plant to the injection well has been designed and will be constructed under a separate contract. Oregon Tech has also contracted with Johnson Controls and Batzer Construction, Inc. for the design, development and delivery of a 1.75 MW power plant.

Target Completion Dates

OIT would like to complete the design and construction as soon as feasibly possible to meet the project goals of having the power plant delivered, installed, and operational by March 2013.

IV. PROPOSAL REQUIREMENTS

1. **Maximum Proposal Length.** Your proposal must be contained in a document not to exceed six (6) single sided pages including pictures, charts, graphs, tables and text the firm deems appropriate to be part of the review of the firm's proposal. No supplemental information to the 6 – page limit will be considered except as provided below. Covers, numerical dividers and blank pages will not be counted in the 6 – page limit.
 - a. **Exceptions to Page Length:**
 - i. Resumes of key individuals proposed to be involved in this Project
2. **Proposal Content.** Your proposal should include the following information:
 - a. Cover Letter signed by an officer of your firm with the authority to commit the firm.
 - b. Response to Questions in Section V.
3. **Proposal Format.** Information should be presented in the same order as identified in the above Paragraph 2 - Proposal Content. The proposal should be submitted in a soft-bound (comb or spiral, spiral preferred – no three-ring binders) format with page size of 8 ½ x 11 inches with no fold-outs. The basic text information of the proposal should be presented in standard business font size, and reasonable (we prefer 1") margins.

4. **Number of Copies and Submission Address.** Submit three (3) copies of your written proposal, along with an electronic version on CD, to be received by the closing date and time listed in the Schedule of Events to:

Attn: Brett Smith, Project Manager
Batzer Construction, Inc.
190 N. Ross Lane (shipping/physical)
PO Box 4460 (mailing)
Medford, OR 97501

Telephone and facsimile transmitted submittals will not be accepted.
Responses received after the closing date and time will not be considered.

V. PROPOSAL RESPONSE AND EVALUATION CRITERIA

The following questions constitute the evaluation criteria for the Selection Committee to score proposals. You must respond to each question in numerical order. For ease in scoring the proposals, please provide tabs keyed to each of the following criteria numbers.

1. **Firm Background.** Describe your firm's history. Identify your firm's principal office location. Include information identifying the firm's annual volume, financial/bonding capacities and bonding rate. Also include information identifying the firm's strengths and special capabilities. List any services the company self-performs. For example, Mechanical contractors will need welders certified for AWS D1.1 for structural and AWS D10.12 for stationary piping installation. Include a company-wide organizational chart with cell phone numbers for key individuals. (Weight: 5)
2. **Experience.** Describe your firm's recent (past 5 years) experience constructing similar projects to this one – use specific examples. Include information about the size, construction type, subcontract budget and project timeline. (Weight: 5)
3. **Claims and Suits.** If the answer to any of the questions below is yes, please attach details.
 - Has your organization ever failed to complete any work awarded to it?
 - Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?
 - Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?
 - Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (Weight: 5)
4. **Key Personnel.** Describe the proposed key personnel's specific experience on projects of similar size, complexity, and scope as the Project subject to this RFQ. For all project management personnel, identify the length of their employment with your firm, their responsibilities on this Project, and their primary office location during project execution. Indicate their time commitment for this Project during the construction phase. Indicate whether the proposed team has worked together on previous projects.

Provide the names and current phone numbers of references for each of the key personnel you proposed for this Project in your RFQ proposal. The references should represent at least one of each of the following: owners, general contractors, and architects. These references should be from projects of a size, scope and/or complexity comparable to the Project subject to this RFQ. Verify that the references identified had direct contact with your team member. Results obtained in reference checks may be used to score all evaluation criteria. (Weight: 5)

5. **Quality Control.** Describe your quality control and checking procedures to help prevent design oversights, coordination issues, and installation problems during construction. (Weight: 5)
6. **MWESB Management Plan (“Plan”).** The Oregon University System has implemented a policy that to increase participation by Historically Underrepresented Businesses. Historically Underrepresented Businesses are Oregon certified and self-identified minority, women and emerging small business as well as firms that are certified federally or by another state or entity with substantially the similar requirements of the State of Oregon. Please provide documentation if your company meets any of these requirements. (Weight:5)
7. **Project Management.** Describe your firm's process for managing this specific subcontract for the Project in order to ensure that the Project is completed safely, on schedule and within the contract amount and quality requirements. In addition, provide a description of your process for managing changes in construction, including efforts made to minimize change orders and claims. (Weight: 5)
8. **Safety.** Provide documentation of your Safety Record and Modification Rate for the last five (5) years. (Weight: 5)

VI. PROPOSAL EVALUATION

Final Rankings

This RFQ is a two-step process for subcontractor selection for this Project. The selection committee will score each submittal on the basis of responses to the evaluation categories. Submittals will be rated based upon the weights assigned to each item as noted in the parentheses at the end of the categories. All qualified Subcontractors will need to participate in the bid process to follow.

Responsibility Evaluation

Batzer Construction, Inc. reserves the right to investigate and evaluate, at any time prior to award and execution of the contract, the submitting firm's financial responsibility to perform the anticipated contract. Submission of a signed proposal shall constitute approval for Batzer Construction, Inc. to obtain any credit report information Batzer Construction, Inc. deems necessary to conduct the evaluation. Batzer Construction, Inc. shall notify the firms, in writing, of any other documentation required, which may include, but need not be limited to: recent profit-and-loss history; current balance statements; assets-to-liabilities ratio, and credit information; etc. Failure to promptly provide this information shall result in rejection of the submission.



BATZER CONSTRUCTION, INC.

Requests

Prequalification of Subcontractors

for

Geothermal Power Plant

Infrastructure RFQ #2012-02

RFQ Proposal DUE: 5:00 pm (PST)

September 10, 2012

Batzer Construction, Inc. (BCI)
Design/Build Contractor for Oregon Institute
of Technology (OIT) Geothermal Power
Plant Infrastructure project requests
Subcontractor Prequalification.

Notice is hereby given that BCI invites
experienced Mechanical and Electrical
Subcontractors in the installation of
equipment for the project.

The prequalification process will include
subcontractor submittal of completed
Prequalification documents. BCI evaluation
of prequalification will be based on a uniform
system. Prequalified Subcontractors will be
eligible to participate in the bidding process.

Prequalification documents can be
obtained from Batzer Construction's main
office at 190 N. Ross Lane, Medford, OR
541-773-7553 or at the OUS Procurement
website: <https://secure.ous.edu/bid>.

Qualified Subcontractors must have
specific experience in the construction and
assembly of commercial-industrial
mechanical process equipment and
electrical systems installations related to
Power Plant infrastructure. Subcontractors
without specific experience, personnel, and
equipment need not apply.

Bidders must be licensed by the Oregon
Construction Contractors Board at the time
of submission of their proposal. This is a
public works project requiring prevailing
wages and a public works bond.

We are an equal opportunity employer
requesting prequalification from all qualified
DVBE/MBE/WBE/ESB Subcontractors &
suppliers. CCB# 132902