



**ADDENDUM**

**SOLICITATION NO.:** DC189217P

**SOLICITATION NAME:** JANITORIAL SERVICES

**ADDENDUM NO.:** 2

**DUE DATE AND TIME:** SEPT. 19, 2017, 10:00AM PT

**DATE:** 9-11-2017

**PROCUREMENT ANALYST:** DONNA CAIN

The following questions were received with regard to the solicitation named above. OSU has provided answers below to each question, but the RFP or contract documents have not been modified as a result.

- 1. Q: Offices are only cleaned three times weekly. Are the common areas near the offices also cleaned three times weekly? For example, carpeted hallways, staff support/reception, work rooms, open areas, library, cubicles, conference rooms, stairwells, etc? Would these areas be cleaned three or five?**

**A:** Public areas such as the main entrance, common hallways, conference and classroom are to be cleaned five days per week. All other areas where staff work, that are not open to the public, are to be cleaned three days per week. There are three trash cans in Lab 241 that will require double liners.

Entities are not required to return addendums with their offers but are responsible to make themselves aware of, obtain and incorporate into their final offer any information contained in addendums. Failure to do so may make the offer non-responsive and cause it to be rejected.